

# Lowell School District

45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

## **Board of Director's Meeting**

March 28, 2016

Professional Development Center

5:15 pm - Executive Session

6:00 pm – Study Session Immediately followed by the Public Session

### **AGENDA**

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

#### **1.0 OPENING BUSINESS—Professional Development Center—5:15 pm**

- 1.1 Call to Order
- 1.2 Public Comment on Executive Session Topics
- 1.3 Convene to Executive Session

#### **2.0 EXECUTIVE SESSION—Superintendent's Office Conference Room**

- 2.1 Pursuant to ORS 192.660(2)(i)
  - To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
    - 2.1.1 Discussion of Superintendent's Annual Objectives and Evaluation Process
- 2.2 Pursuant to ORS 192.660 (2) (d).
  - To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 2.3 Pursuant to ORS 192.660 (2)(f)
  - To consider records exempt by law from public inspection.
- 2.4 Return to Public Session/Study Session

#### **3.0 STUDY SESSION—Professional Development Center—6:00 pm**

- 3.1 Study Session (Public) Call to order
- 3.2 Master Facility Planning

#### **4.0 OPENING OF (REGULAR) PUBLIC SESSION—Professional Development Center**

- 4.1 Pledge of Allegiance
- 4.2 Attendance:
  - \_\_\_ Dennis McCallum, Chair
  - \_\_\_ Suzanne Kintzley, Vice-Chair
  - \_\_\_ Mike Galvin
  - \_\_\_ Joyce Donnell

- \_\_\_ Jim Chapman
- \_\_\_ Walt Hanline, Ed. D., Superintendent
- \_\_\_ Kay Graham, Principal
- \_\_\_ Marisa Owsley, Student Body Representative
- \_\_\_ Michelle Stephens, Assistant to the Superintendent

4.3 Approval of Agenda – March 28, 2016

Recommended Action: Approval of Agenda

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

5.0 **COMMUNITY/SCHOOL PRESENTATIONS**

*\*\*Those that have received commendations or made presentations will have an opportunity to be excused at this time.*

6.0 **PUBLIC COMMENT**

*\*\*Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

7.0 **CONSENT AGENDA—consolidated motion**

*\*\*The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

7.1 Board Minutes from February 22, 2016 Board Meeting (Attachment)

7.2 Ratification of Employment (Attachment)

7.3 Check Register: 28176-28267 (Attachment)

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

8.0 **ACTION DISCUSSION**

8.1 Recommendation: Approve the appointment of the following individuals and their respective positions to the Bridge Foundation Board from March 1, 2016 – June 30, 2017—Presented by Dr. Hanline

- District Representative – Johnie Matthews
- Community Representative – Ben Silebi
- Parent Representative – Holly Tomlin
- Parent Representative - To Be Determined in the Fall of 2016
- Staff Representative – John VonDoloski (Becomes Ex-officio once a teacher is appointed to the Board)
- Ex-officio Members: Superintendent (Walt Hanline) and Bridge Business Staff Member (Maureen Weathers)

Explanatory Statement: As a charter school in the Lowell School District, the Lowell School Board must approve the appointment of the charter board

MOTION: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

8.2 Recommendation: Approve the annual renewal of incentives and collaboration contributions from the District to MVA —Presented by Dr. Hanline (Attachment)

It is recommended that the District, for the 2016-2017 school year, provide:

- \$175 per student for every out of district student that attends MVA, who completes and Open Enrollment Form. The rationale for such an action is that it provides an incentive for MVA to recruit out-of-district students, which would bring an income of approximately \$1,400 to the District, per student. It would also allow a parent the option, if they withdrew from MVA that they could choose to attend other school options provided by the District without the need of an inter-district agreement.
- \$2,500 each year to assist MVA in marketing their program in the Lane County media, as long as the following statement is read or written on each communication, **Sponsored by Lowell School District, Believing in Options for Parents!**

Explanatory Statement: These items are reviewed and brought before the Lowell School Board annually for approval

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

8.3 Recommendation: Approve the appointment of Jared Cobb to the Lowell School District Budget Committee, to replace Kathy Hern—Presented by Dr. Hanline

Explanatory Statement: Lowell School Board approves all appointments to the budget committee

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

8.4 Recommendation: Approve the Lowell School District Strategic Plan—Presented by Dr. Hanline (Attachment)

Explanatory Statement: The Lowell School Board must approve the Strategic Plan for the district

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

8.5 Recommendation: Approve the Lowell 2016-17 Board Calendar—Presented by Dr. Hanline (Attachment)

Explanatory Statement: After review, there were some discrepancies in dates, therefore, it is necessary to re-approve the calendar

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

8.6 Recommendation: Approve the Lowell 2016-17 Budget Calendar—Presented by Dr. Hanline (Attachment)

Explanatory Statement: After review, there were some discrepancies in dates, therefore, it is necessary to re-approve the calendar

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

8.7 Recommendation: Approve the Lowell 2017-18 Budget Calendar—Presented by Dr. Hanline (Attachment)

Explanatory Statement: After review, there were some discrepancies in dates, therefore, it is necessary to re-approve the calendar

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

- 8.8 Recommendation: Approve the 3% salary increase for all confidential and administrative staff—  
Presented by Dr. Hanline  
Explanatory Statement: An equal salary increase was given to all other staff in Lowell School District  
MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_
- 8.9 Recommendation: Approve the contract between Billy Reid and Lowell School District—  
Presented by Dr. Hanline (Attachment)  
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity  
MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_
- 8.10 Recommendation: Approve the contract between Kay Graham and Lowell School District—Presented by Dr. Hanline (Attachment)  
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity  
MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_
- 8.11 Recommendation: Approve the contract between Amber Hansen and Lowell School District—Presented by Dr. Hanline (Attachment)  
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity  
MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_
- 8.12 Recommendation: Approve the contract between Abbey Rius and Lowell School District—Presented by Dr. Hanline (Attachment)  
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity  
MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_
- 8.13 Recommendation: Approve the contract between LD Ellison and Lowell School District—Presented by Dr. Hanline (Attachment)  
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity  
MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_
- 8.14 Recommendation: Approve the contract between Debi McNamara and Lowell School District—Presented by Dr. Hanline (Attachment)  
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity  
MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_
- 8.15 Recommendation: Approve the contract between Maureen Weathers and Lowell School District—Presented by Dr. Hanline (Attachment)  
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity  
MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

8.16 Recommendation: Approve the contract between Michelle Stephens and Lowell School District—Presented by Dr. Hanline (Attachment)

Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

## 9.0 **INFORMATION AND STUDY**

9.1 Purchase of Electronic Reader Board for Lowell High School—Presented by Dr. Hanline

9.2 Master Facility Planning Report—Presented by Mr. Matthews

9.3 Utility Report—Referred by Ms. Weathers (Attachment)

9.4 Mountain View Academy Report—Referred by Ms. Weathers (Attachment)

9.5 Financial Report—Referred by Mr. Standridge (Attachment)

9.6 Activities Fund Report—Referred by Ms. Weathers (Attachment)

9.7 Student Body Representative Report—Presented by Ms. Owsley

9.8 Principals Report—Presented by Ms. Graham

9.9 Superintendent's Report—Presented by Dr. Hanline

9.10 Board Members' Report

## 10.0 **ADJOURNMENT**

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

# Lowell School District

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45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

## **Board of Director's Meeting**

February 22, 2016

Professional Development Center

6:00 pm - Executive Session

7:00 pm - Public Session

### **Minutes**

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

#### **1.0 OPENING BUSINESS—Professional Development Center—6:00 pm**

- 1.1 Call to Order
- 1.2 Public Comment on Executive Session Topics
- 1.3 Convene to Executive Session

#### **2.0 EXECUTIVE SESSION—Superintendent's Office Conference Room**

##### 2.1 Pursuant to ORS 192.660(2)(i)

To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

##### 2.1.1 Discussion of Superintendent's Annual Objectives and Evaluation Process

##### 2.2 Pursuant to ORS 192.660 (2) (d).

To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

##### 2.3 Pursuant to ORS 192.660 (2)(f)

To consider records exempt by law from public inspection.

##### 2.4 Oregon Regulation 192.660 (2)e

To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

- The Lowell School Board considered the items reflected on the Executive Session Agenda and no action was taken.

##### 2.5 Return to Public Session

#### **3.0 OPENING OF PUBLIC SESSION—Professional Development Center—7:00 pm**

- 3.1 Public Session Call to Order
- 3.2 Pledge of Allegiance
- 3.3 Attendance:

- \_\_\_ Dennis McCallum, Chair
- \_\_\_ Suzanne Kintzley, Vice-Chair
- \_\_\_ Mike Galvin
- \_\_\_ Joyce Donnell
- \_\_\_ Jim Chapman
- \_\_\_ Walt Hanline, Ed. D., Superintendent
- \_\_\_ Kay Graham, Principal
- \_\_\_ Marisa Owsley, Student Body Representative
- \_\_\_ Michelle Stephens, Assistant to the Superintendent

### 3.4 Approval of Agenda – February 22, 2016

Recommended Action: Approval of Agenda

MOTION: Joyce Donnell 2<sup>nd</sup>: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

- Jared Cobb, Lowell City Manager in attendance

## 4.0 **COMMUNITY/SCHOOL PRESENTATIONS**

### 4.1 Update on Senior Class Trip—Presented by Lowell Sr. Class

- Laura Young and Christopher Chapman representing the Senior Class
- Many fundraisers completed and planned, See’s Candies, PK Park
- New dates reduce cost; currently have \$135 and need \$5000
- Thursday June 9<sup>th</sup> to Sunday June 12<sup>th</sup>

*\*\*Those that have received commendations or made presentations will have an opportunity to be excused at this time.*

## 5.0 **PUBLIC COMMENT**

*\*\*Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

## 6.0 **CONSENT AGENDA—consolidated motion**

*\*\*The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

6.1 Board Minutes from January 25, 2016 Board Meeting (Attachment)

6.2 Board Minutes from February 1, 2016 Board Meeting (Attachment)

6.3 Check Register: 28085-28174 (Attachment)

MOTION: Jim Chapman 2<sup>nd</sup>: Joyce Donnell AYES: 5 NOES: 0 ABSTAIN: 0

## 7.0 **ACTION DISCUSSION**

7.1 Recommended Action: Approve Resolution 2015-16-3 that reauthorizes the approval of the Lane ESD Local Service Plan 2014-17 Year Three and requests the Lane ESD to provide the

services described during the 2016-17 (Year Three) fiscal year in accordance with ORS 334.175—Presented by Dr. Hanline (Attachment)

Explanatory Statement: Contracted services with Lane ESD must be reviewed and approved annually by the Lowell School Board

MOTION: Jim Chapman 2<sup>nd</sup>: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

7.2 Recommended Action: Approve the job description for the position of Clerk Typist—Presented by Dr. Hanline (Attachment)

Explanatory Statement: The job description is new and must be approved by the Lowell School Board and OSEA has approved the description and placement on the salary schedule

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Joyce Donnell AYES: 5 NOES: 0 ABSTAIN: 0

7.3 Recommended Action: Approve the updated Lowell School District Calendar for the 2016-17 school year—Presented by Ms. Graham (Attachment)

Explanatory Statement: Since the last approval of the District Calendar, changes were made and must be re-approved

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

7.4 Recommended Action: Approve and accept the recommendation of the Superintendent for the renewal/non-renewal of the probationary licensed teachers and administrators, and the recommendation for extension/non-extension of the contracts of contract teachers and administrators—Presented by Dr. Hanline

Explanatory Statement: Each teacher is reviewed annually and the board must approve renewal or non-renewal and extension or non-extension of teachers' contracts

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Jim Chapman AYES: 5 NOES: 0 ABSTAIN: 0

7.5 Recommended Action: Approve the employment contract between Lowell School District and Johnie Lee Matthews III —Presented by Dr. Hanline (Attachment)

Explanatory Statement: Due to Mr. Matthews's role in the school district he is a contracted employee and his employee contract must be approved by the Lowell School Board

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Joyce Donnell AYES: 5 NOES: 0 ABSTAIN: 0

7.6 Recommended Action: Approve the Bridge Educational Foundation By-laws—Presented by Dr. Hanline (Attachment)

Explanatory Statement: The Lowell School Board is responsible for overseeing the leadership of the Bridge Educational Foundation

MOTION: Joyce Donnell 2<sup>nd</sup>: Jim Chapman AYES: 5 NOES: 0 ABSTAIN: 0

7.7 Recommended Action: Approve the Bridge Charter Academy contract with lease and contracted services agreement —Presented by Mr. Matthews (Attachment)

Explanatory Statement: All contracts between Lowell School District and other entities must be first approved by the Lowell School Board



MOTION: Joyce Donnell 2<sup>nd</sup>: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

7.8 Recommended Action: Approve Resolution 2015-16-2 between Lowell School District and The Bridge Educational Foundation conditionally approving the Bridge Charter Academy — Presented by Dr. Hanline (Attachment)

Explanatory Statement: All resolutions require approval of the Lowell School Board

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

7.9 Recommended Action: Approve Resolution 2015-16-4 from Government Capital to purchase the Mobile Building Systems “portable” Two Classroom Complex for use by MVA —Presented by Mr. McCallum (Attachment will be available at the board meeting)

Explanatory Statement: All resolutions require approval of the Lowell School Board

MOTION: Jim Chapman 2<sup>nd</sup>: Suzanne Kintzley AYES: 5 NOES: 0 ABSTAIN: 0

7.10 Recommended Action: Approve the Lease Agreement for the Mobile Buildings Systems “portable” Two Classroom Complex buildings, between the Lowell School District and Mountain View Academy—Presented by Dr. Hanline (Attachment)

Explanatory Statement: All resolutions require approval of the Lowell School Board

MOTION: Jim Chapman 2<sup>nd</sup>: Suzanne Kintzley AYES: 5 NOES: 0 ABSTAIN: 0

7.11 Recommended Action: Approve Open Enrollment of all students who wish to attend Lowell School District—Presented by Dr. Hanline

Explanatory Statement: The School Board must approve the amount of transfer students the district is willing to accept each year.

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Jim Chapman AYES: 5 NOES: 0 ABSTAIN: 0

7.12 Recommended Action: Approve OSEA 2016-2019 contract with a 3% increase to the salary schedule—Presented by Dr. Hanline

Explanatory Statement: The School Board must all contracts

MOTION: Mike Galvin 2<sup>nd</sup>: Suzanne Kintzley AYES: 5 NOES: 0 ABSTAIN: 0

- This item was brought forward after the posting of the agenda

## **8.0 INFORMATION AND STUDY**

8.1 Bonds, Ballots, and Buildings Conference report—Presented by Ms. Kintzley, Dr. Hanline, and Mr. Matthews

8.2 Master Facility Planning Report—Presented by Mr. Matthews

8.3 Utility Report—Referred by Ms. Weathers (Attachment)

8.4 Mountain View Academy Report—Referred by Ms. Weathers (Attachment)

8.5 Financial Report—Referred by Mr. Standridge (Attachment)

8.6 Activities Fund Report—Referred by Ms. Weathers (Attachment)

8.7 Student Body Representative Report—Presented by Ms. Owsley

- Elementary went to the symphony and UofO museum, another group will go on the 24<sup>th</sup>

- Another group to Artie the Art bus
- After school cooking class for upper elementary
- Jr high Valentine's Day dance
- Blood drive at the high school
- Performance at the High School
- Sr. projects almost finished
- Goal setting project was a success
- Most wrestlers made state
- Boys and girls basketball are both going to state

#### 8.8 Principals Report—Presented by Ms. Graham

- ALICE training
- Counts toward our training for emergency preparedness
- KISS grant—kindergarten readiness grant
  - We received the grant for about \$50,000
- Biology class is CollegeNow certified and they can get college credit for it
- Looking to enrich summer and afterschool programs

#### 8.9 Superintendent's Report—Presented by Dr. Hanline

- Human resources in leadership

#### 8.10 Board Members' Report

### 9.0 **ADJOURNMENT**

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

**Ratification of employment, changes in positions and/or other actions**

<b>6.3</b>	<b>Name</b>	<b>Site</b>	<b>Position</b>	<b>Action</b>	<b>Salary</b>	<b>Effective</b>
6.3a	Amy Peters	Lowell SD	Sub. Transportation Clerk	Change to Transportation Clerk	Range 1/ Step 2 .37 FTE	March 15, 2016

\_\_\_\_\_  
Board Secretary Signature  
Approved: March 28, 2016

SUNGARD PENTAMATION  
 DATE: 03/17/2016  
 TIME: 13:52:33

LOWELL SCHOOL DISTRICT #71  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 1  
 ACCTPA21

SELECTION CRITERIA: transact\_ck\_date between '20160201 00:00:00.000' and '20160229 00:00:00.000'  
 ACCOUNTING PERIOD: 9/16

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28176	02/03/16	2573	ADVANCE AUTO PARTS	1002554000000000	410	TRANSPORT. SUPPLIES	0.00	22.02
A101	28177	02/03/16	2171	ALVIN RIGGS	1002542000000000	322	NIGHT LIGHT WIRING	0.00	1,190.24
A101	28178	02/03/16	2263	ANTHONY NOLAN	1002543000000000	410	MOWER FUEL	0.00	6.59
A101	28179	02/03/16	1613	BRIDGEWAY HOUSE	1001281000320000	371	JAN. SCHOOL TUITION	0.00	8,250.00
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002542000000000	340	SILEBI TRAINING	0.00	90.00
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002490000000000	410	HOME SCHOOL MTG MEA	0.00	98.50
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002490000000000	340	BCA MEETING MEAL	0.00	148.68
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002130000000000	410	RESPONSE KIT SUPPLI	0.00	151.05
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002410000000000	410	TEACHER INCENTIVES	0.00	39.28
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002543000000000	410	GROUNDSKEEPING	0.00	47.54
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002554000000000	410	TRANSPORT. EXPENSES	0.00	50.66
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002410000000000	410	OFFICE SUPPLIES	0.00	69.99
A101	28180	02/03/16	2451	CARD SERVICE CENTER	1002410000000000	340	MATTHEWS CONF. TRAV	0.00	81.53
TOTAL CHECK								0.00	777.23
A101	28181	02/03/16	1817	CENTRAL PRINT & REP	1002410000000000	410	RECEIPT FORMS	0.00	153.85
A101	28182	V 02/03/16	1040	CITY OF LOWELL	1002554000000000	327	JAN. WATER USAGE	0.00	-81.38
A101	28182	V 02/03/16	1040	CITY OF LOWELL	1002542000000000	327	JAN. WATER USAGE	0.00	-597.27
A101	28182	V 02/03/16	1040	CITY OF LOWELL	1002490000000000	327	BCA WATER HOOKUP	0.00	-1,244.40
A101	28182	02/03/16	1040	CITY OF LOWELL	1002554000000000	327	JAN. WATER USAGE	0.00	81.38
A101	28182	02/03/16	1040	CITY OF LOWELL	1002542000000000	327	JAN. WATER USAGE	0.00	597.27
A101	28182	02/03/16	1040	CITY OF LOWELL	1002490000000000	327	BCA WATER HOOKUP	0.00	1,244.40
TOTAL CHECK								0.00	0.00
A101	28183	02/03/16	1493	CLAY'S REFRIGERATIO	1002542000000000	322	REFRIG. REPAIR	0.00	399.70
A101	28184	02/03/16	2127	DEBI MCNAMARA	1002520000000000	340	MCNAMARA CONF TRAVE	0.00	88.02
A101	28184	02/03/16	2127	DEBI MCNAMARA	1002520000000000	353	POSTAGE	0.00	1.20
TOTAL CHECK								0.00	89.22
A101	28186	02/03/16	2192	FERGUSON ENTERPRISE	1002542000000000	410	BOILER PARTS	0.00	146.39
A101	28187	02/03/16	2141	GRAINGER	1002542000000000	410	BLDG MAINTENANCE	0.00	83.34
A101	28187	02/03/16	2141	GRAINGER	1002542000000000	410	BLDG MAINTENANCE	0.00	83.34
A101	28187	02/03/16	2141	GRAINGER	1002542000000000	410	RETURN CREDIT	0.00	-68.16
A101	28187	02/03/16	2141	GRAINGER	1002542000000000	410	BLDG MAINTENANCE	0.00	68.16
TOTAL CHECK								0.00	166.68
A101	28188	02/03/16	1914	HEYMAN'S SAFE, LOCK	1002542000000000	410	LOCK AND KEYS	0.00	20.65
A101	28189	02/03/16	1884	JASPER MOUNTAIN	1001281000320000	371	MARSH TUITION	0.00	567.00
A101	28189	02/03/16	1884	JASPER MOUNTAIN	1001281000000000	371	MOOERS TUITION	0.00	567.00
TOTAL CHECK								0.00	1,134.00
A101	28190	02/03/16	1070	JERRY BROWN COMPANY	1002554000000000	411	VEHICLE FUEL	0.00	1,160.51
A101	28191	02/03/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	11.50

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FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28191	02/03/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	21.75
A101	28191	02/03/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	167.50
A101	28191	02/03/16	1071	JERRY'S BUILDING MA	1002543000000000	410	GROUNDSKEEPING	0.00	248.87
A101	28191	02/03/16	1071	JERRY'S BUILDING MA	1002554000000000	460	CHAIN SAW	0.00	349.99
TOTAL CHECK									799.61
A101	28193	02/03/16	1087	LANE EDUCATION SERV	1002240000000000	312	TEACHING INSTRUCT.	0.00	1,155.00
A101	28195	02/03/16	2279	OFFICEMAX	1002410000000000	410	OFFICE SUPPLIES	0.00	131.33
A101	28196	02/03/16	1222	PLATT ELECTRIC SUPP	1002542000000000	410	BLDG MAINTENANCE	0.00	115.17
A101	28196	02/03/16	1222	PLATT ELECTRIC SUPP	1002542000000000	410	BLDG MAINTENANCE	0.00	34.38
A101	28196	02/03/16	1222	PLATT ELECTRIC SUPP	1002542000000000	410	BLDG MAINTENANCE	0.00	42.72
A101	28196	02/03/16	1222	PLATT ELECTRIC SUPP	1002542000000000	410	BLDG MAINTENANCE	0.00	71.07
TOTAL CHECK									263.34
A101	28198	02/03/16	2556	SCOTT AVILA	1002554000000000	640	CDL PERMIT/TEST	0.00	63.50
A101	28199	02/03/16	2497	SECURITY MONSTER	1002542000000000	329	FEB. MONITORING	0.00	89.90
A101	28200	02/03/16	2518	SILKE COMMUNICATION	1002554000000000	640	FEB. FLEET SVC FEE	0.00	218.96
A101	28201	02/03/16	1246	SPRINGFIELD TIMES	1002222000000000	440	ANNUAL RENEWAL	0.00	32.00
A101	28203	02/03/16	2409	TONY RIUS	1001131000210000	410	CLASS SUPPLIES	0.00	25.57
A101	28205	02/03/16	2475	WELLS FARGO FINANCI	1002574000000000	355	COPIER LEASE	0.00	585.50
A101	28206	02/03/16	2578	WILLIAM J. BOFFING	1002543000000000	590	TRACK PROJECT	0.00	8,104.00
A101	28207	02/03/16	1040	CITY OF LOWELL	1002490000000000	327	BCA WATER HOOKUP	0.00	1,244.40
A101	28208	02/10/16	1230	CENTURY LINK	1002542000000000	351	FEB TELEPHONE SVCS	0.00	307.86
A101	28209	02/10/16	1031	CAROLINA BIOLOGICAL	1001131000120000	460	MICROSCOPES	0.00	2,434.00
A101	28210	02/10/16	1040	CITY OF LOWELL	1002554000000000	327	JAN WATER/SEWER	0.00	81.38
A101	28210	02/10/16	1040	CITY OF LOWELL	1002542000000000	327	JAN WATER/SEWER	0.00	597.27
TOTAL CHECK									678.65
A101	28211	02/10/16	1259	COASTWIDE LABORATOR	1002542000000000	410	CUSTODIAL SUPPLIES	0.00	160.14
A101	28211	02/10/16	1259	COASTWIDE LABORATOR	1002542000000000	410	CUSTODIAL SUPPLIES	0.00	590.50
TOTAL CHECK									750.64
A101	28213	02/10/16	1066	HUNGERFORD LAW FIRM	1002310000000000	382	JAN. LEGAL SERVICES	0.00	265.42
A101	28214	02/10/16	2299	JAMES HEATING	1002542000000000	322	HVAC REPAIR	0.00	530.00
A101	28215	02/10/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	49.99
A101	28215	02/10/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	54.27
A101	28215	02/10/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	227.86
TOTAL CHECK									332.12

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
A101	28216	02/10/16	2515	JOSHUA LUTJE	1002554000000000	640	TRANSP. TRAINING	0.00	255.00	
A101	28218	02/10/16	2579	KELLY CAMPBELL	100	L473.002	PERS REFUND	0.00	5.21	
A101	28219	02/10/16	2483	NATIONAL PHOTOCOPY	1002574000000000	322	PRINTER REPAIR	0.00	149.00	
A101	28219	02/10/16	2483	NATIONAL PHOTOCOPY	1002574000000000	410	PRINTER SUPPLIES	0.00	400.00	
A101	28219	02/10/16	2483	NATIONAL PHOTOCOPY	1002574000000000	355	COPIES	0.00	1,116.70	
TOTAL CHECK									0.00	1,665.70
A101	28220	02/10/16	2279	OFFICEMAX	1002410000000000	410	OFFICE SUPPLIES	0.00	24.38	
A101	28220	02/10/16	2279	OFFICEMAX	1002410000000000	410	OFFICE SUPPLIES	0.00	41.47	
TOTAL CHECK									0.00	65.85
A101	28221	02/10/16	1789	OREGON DEPARTMENT O	1002321000000000	640	CRIM. HISTORY CK	0.00	5.00	
A101	28222	02/10/16	2167	SANIPAC	1002542000000000	328	LHS GARBAGE SVC	0.00	115.70	
A101	28222	02/10/16	2167	SANIPAC	1002542000000000	328	LUNDY GARBAGE SVC	0.00	259.30	
TOTAL CHECK									0.00	375.00
A101	28224	02/10/16	1238	SECRETARY OF STATE	1002525000000000	640	14-15 FILING FEE	0.00	150.00	
A101	28224	02/10/16	1238	SECRETARY OF STATE	1002520000000000	640	14-15 FILING FEE	0.00	250.00	
TOTAL CHECK									0.00	400.00
A101	28225	02/10/16	1853	SW OPTA	1002554000000000	640	TRANSP. CONF FEE	0.00	295.00	
A101	28228	02/10/16	1623	WILLAMETTE ESD	1002321000000000	470	FEB PENTAMATION	0.00	826.59	
A101	28229	02/16/16	2105	JOHNIE MATTHEWS	1002410000000000	340	MATTHEWS MILEAGE	0.00	126.70	
A101	28231	02/17/16	2146	CASCADE HEALTH SOLU	1002552000000000	640	DRIVER TESTS	0.00	296.00	
A101	28233	02/17/16	2582	DEERE & COMPANY	1002554000000000	540	GATOR FOR TRANSP.	0.00	9,701.59	
A101	28234	02/17/16	2581	GARRETT HEMANN ROBE	1002310000000000	382	JAN. LEGAL SERVICES	0.00	206.50	
A101	28236	02/17/16	1750	I5-GLASS COMPANY	1002554000000000	322	REPLACE WINDSHIELD	0.00	915.00	
A101	28237	02/17/16	1070	JERRY BROWN COMPANY	1002554000000000	411	VEHICLE FUEL	0.00	1,473.47	
A101	28238	02/17/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	18.99	
A101	28238	02/17/16	1071	JERRY'S BUILDING MA	1002554000000000	410	TRANSP. SUPPLIES	0.00	26.76	
A101	28238	02/17/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	36.66	
A101	28238	02/17/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	37.47	
A101	28238	02/17/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	147.63	
A101	28238	02/17/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	7.98	
TOTAL CHECK									0.00	275.49
A101	28239	02/17/16	2567	JOHN VONDOLOSKI	1002490000000000	389	FEB. BCA CONSULTING	0.00	3,000.00	
A101	28241	02/17/16	2312	LANE COUNTY SCHOOL	1002554000000000	322	VEH. 1 INSPECTION	0.00	956.70	
A101	28241	02/17/16	2312	LANE COUNTY SCHOOL	1002554000000000	460	LUGGAGE RACKS/DVD	0.00	12,000.00	

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FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	12,956.70
A101	28242	02/17/16	1752	OFFICE DEPOT	1002310000000000	410	BUSINESS CARDS	0.00	16.99
A101	28243	02/17/16	1211	OSBA	1002310000000000	640	FEB. POLICY PLUS FE	0.00	50.00
A101	28244	02/17/16	1225	POSTMASTER	1002574000000000	353	'THE BRIDGE' POSTAG	0.00	94.71
A101	28246	02/17/16	2444	TAYLOR LLEWELLYN	1002240000000000	340	LLEWELLYN CONF TRAV	0.00	516.20
A101	28247	02/17/16	1997	TONI TAYLOR	1002240000000000	340	TAYLOR CONF. TRAVEL	0.00	94.72
A101	28249	02/17/16	1166	VERIZON	1002554000000000	351	BUS CELL PHONES	0.00	43.79
A101	28249	02/17/16	1166	VERIZON	1002542000000000	351	CELL PHONE SERVICES	0.00	135.11
A101	28249	02/17/16	1166	VERIZON	1002554000000000	351	TRANSP. PHONE SVC	0.00	7.67
TOTAL CHECK								0.00	186.57
A101	28250	02/17/16	1170	WESTERN BUS SALES	1002554000000000	410	BUS PARTS	0.00	342.91
A101	28251	02/23/16	2567	JOHN VONDOLOSKI	1002490000000000	340	VONDOLOSKI TRAVEL	0.00	641.12
A101	28253	02/24/16	2583	ADVANCED	1002410000000000	640	2015-16 EPROVE FEE	0.00	25.00
A101	28254	02/24/16	1565	COLETTE ULLRICH	1002542000000000	410	CLASS DOOR BLINDS	0.00	158.69
A101	28255	02/24/16	1778	E & S HARDWARE AND	1002542000000000	410	BLDG MAINTENANCE	0.00	32.50
A101	28257	02/24/16	1070	JERRY BROWN COMPANY	1002542000000000	326	HEATING FUEL	0.00	392.67
A101	28257	02/24/16	1070	JERRY BROWN COMPANY	1002554000000000	411	VEHICLE FUEL	0.00	398.31
TOTAL CHECK								0.00	790.98
A101	28258	02/24/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	23.48
A101	28258	02/24/16	1071	JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	33.00
TOTAL CHECK								0.00	56.48
A101	28259	02/24/16	1302	JOHN BOYLE	1002120000000000	340	MILEAGE REIMBURSEME	0.00	320.76
A101	28260	02/24/16	2310	KAY GRAHAM	1002410000000000	410	STUDENT INCENTIVES	0.00	-300.00
A101	28260	02/24/16	2310	KAY GRAHAM	1002410000000000	410	STUDENT INCENTIVES	0.00	300.00
TOTAL CHECK								0.00	0.00
A101	28261	02/24/16	1644	LANE ELECTRIC COOPE	1002542000000000	325	JAN/FEB ELECTRICITY	0.00	2,714.33
A101	28261	02/24/16	1644	LANE ELECTRIC COOPE	1002554000000000	325	JAN/FEB ELECTRICITY	0.00	164.79
TOTAL CHECK								0.00	2,879.12
A101	28262	02/24/16	2279	OFFICEMAX	1001121000550000	410	CLASSROOM SUPPLIES	0.00	62.70
A101	28263	02/24/16	1211	OSBA	1002410000000000	340	MATTHEWS CONF FEE	0.00	135.00
A101	28263	02/24/16	1211	OSBA	1002310000000000	340	KINTZLEY CONF FEE	0.00	135.00
A101	28263	02/24/16	1211	OSBA	1002321000000000	340	HANLINE CONF FEE	0.00	135.00
TOTAL CHECK								0.00	405.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28264	02/24/16	1222	PLATT ELECTRIC SUPP	1002542000000000	410	BLDG MAINTENANCE	0.00	26.00
A101	28265	V 02/24/16	1056	SAIF CORPORATION	100	L473.004	PREMIUM AUDIT ADJ	0.00	-1,912.82
A101	28265	V 02/24/16	1056	SAIF CORPORATION	100	L473.004	PAYROLL REPORT ADJ	0.00	-4,424.88
A101	28265	02/24/16	1056	SAIF CORPORATION	100	L473.004	PREMIUM AUDIT ADJ	0.00	1,912.82
A101	28265	02/24/16	1056	SAIF CORPORATION	100	L473.004	PAYROLL REPORT ADJ	0.00	4,424.88
TOTAL CHECK								0.00	0.00
A101	28268	02/24/16	1056	SAIF CORPORATION	100	L473.004	PREMIUM AUDIT ADJ.	0.00	1,912.82
A101	28269	02/25/16	2584	BANNER BANK	1002525000000000	640	MVA PAYROLL FEE	0.00	26.00
A101	28269	02/25/16	2584	BANNER BANK	1002543000000000	410	GROUNDSKEEPING	0.00	45.00
A101	28269	02/25/16	2584	BANNER BANK	1002490000000000	640	BCA BUSINESS REGIST	0.00	50.00
A101	28269	02/25/16	2584	BANNER BANK	1002542000000000	410	CUSTODIAL SUPPLIES	0.00	51.35
A101	28269	02/25/16	2584	BANNER BANK	1002661000000000	480	CHARGING DOCK	0.00	80.05
A101	28269	02/25/16	2584	BANNER BANK	1002410000000000	340	MATTHEWS MEALS	0.00	81.00
A101	28269	02/25/16	2584	BANNER BANK	1002410000000000	640	GRAHAM OSPA MEMBER.	0.00	100.00
A101	28269	02/25/16	2584	BANNER BANK	1002554000000000	340	SILEBI TRAVEL EXP.	0.00	105.97
A101	28269	02/25/16	2584	BANNER BANK	1002321000000000	340	SUPT. MEALS/TRAVEL	0.00	142.77
A101	28269	V 02/25/16	2584	BANNER BANK	1002520000000000	640	FINANCE CHARGE	0.00	-6.83
A101	28269	V 02/25/16	2584	BANNER BANK	1002520000000000	640	FINANCE CHARGE	0.00	-13.25
A101	28269	V 02/25/16	2584	BANNER BANK	1002310000000000	410	BOARD SUPPLIES	0.00	-22.29
A101	28269	V 02/25/16	2584	BANNER BANK	1002525000000000	640	MVA PAYROLL FEE	0.00	-26.00
A101	28269	V 02/25/16	2584	BANNER BANK	1002543000000000	410	GROUNDSKEEPING	0.00	-45.00
A101	28269	V 02/25/16	2584	BANNER BANK	1002490000000000	640	BCA BUSINESS REGIST	0.00	-50.00
A101	28269	V 02/25/16	2584	BANNER BANK	1002542000000000	410	CUSTODIAL SUPPLIES	0.00	-51.35
A101	28269	V 02/25/16	2584	BANNER BANK	1002661000000000	480	CHARGING DOCK	0.00	-80.05
A101	28269	V 02/25/16	2584	BANNER BANK	1002410000000000	340	MATTHEWS MEALS	0.00	-81.00
A101	28269	V 02/25/16	2584	BANNER BANK	1002410000000000	640	GRAHAM OSPA MEMBER.	0.00	-100.00
A101	28269	V 02/25/16	2584	BANNER BANK	1002554000000000	340	SILEBI TRAVEL EXP.	0.00	-105.97
A101	28269	V 02/25/16	2584	BANNER BANK	1002321000000000	340	SUPT. MEALS/TRAVEL	0.00	-142.77
A101	28269	02/25/16	2584	BANNER BANK	1002543000000000	340	SILEBI TRAINING	0.00	180.00
A101	28269	02/25/16	2584	BANNER BANK	1002554000000000	460	TRANSP. TIME SYS.	0.00	215.46
A101	28269	02/25/16	2584	BANNER BANK	1002554000000000	410	TRANSP. SUPPLIES	0.00	236.10
A101	28269	02/25/16	2584	BANNER BANK	1002542000000000	410	BLDG MAINTENANCE	0.00	250.16
A101	28269	02/25/16	2584	BANNER BANK	1002543000000000	460	LAWN MOWER	0.00	299.99
A101	28269	02/25/16	2584	BANNER BANK	1002520000000000	340	MCNAMARA CONFERENCE	0.00	418.07
A101	28269	02/25/16	2584	BANNER BANK	1001111000000000	420	READ ACROSS AMERICA	0.00	507.00
A101	28269	02/25/16	2584	BANNER BANK	1002410000000000	353	POSTAGE METER REFIL	0.00	600.00
A101	28269	V 02/25/16	2584	BANNER BANK	1002543000000000	340	SILEBI TRAINING	0.00	-180.00
A101	28269	V 02/25/16	2584	BANNER BANK	1002554000000000	460	TRANSP. TIME SYS.	0.00	-215.46
A101	28269	V 02/25/16	2584	BANNER BANK	1002554000000000	410	TRANSP. SUPPLIES	0.00	-236.10
A101	28269	V 02/25/16	2584	BANNER BANK	1002542000000000	410	BLDG MAINTENANCE	0.00	-250.16
A101	28269	V 02/25/16	2584	BANNER BANK	1002543000000000	460	LAWN MOWER	0.00	-299.99
A101	28269	V 02/25/16	2584	BANNER BANK	1002520000000000	340	MCNAMARA CONFERENCE	0.00	-418.07
A101	28269	V 02/25/16	2584	BANNER BANK	1001111000000000	420	READ ACROSS AMERICA	0.00	-507.00
A101	28269	V 02/25/16	2584	BANNER BANK	1002410000000000	353	POSTAGE METER REFIL	0.00	-600.00
A101	28269	02/25/16	2584	BANNER BANK	1002520000000000	640	FINANCE CHARGE	0.00	6.83
A101	28269	02/25/16	2584	BANNER BANK	1002520000000000	640	FINANCE CHARGE	0.00	13.25
A101	28269	02/25/16	2584	BANNER BANK	1002310000000000	410	BOARD SUPPLIES	0.00	22.29
TOTAL CHECK								0.00	0.00



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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
A101	28271	02/25/16	2398	MOUNTAIN VIEW ACADE	1001288000000000	360	MVA FEB SSF PAYMENT	0.00	52,665.00	
A101	28271 V	02/25/16	2398	MOUNTAIN VIEW ACADE	1001288000000000	360	MVA FEB SSF PAYMENT	0.00	-52,665.00	
TOTAL CHECK									0.00	0.00
A101	28274	02/25/16	2398	MOUNTAIN VIEW ACADE	1001288000000000	360	MVA FEB SSF PAYMENT	0.00	52,665.00	
A101	28275	02/26/16	1002	AFLAC	100	L472.125	DED:8017 AFLAC DSBL	0.00	14.98	
A101	28275	02/26/16	1002	AFLAC	100	L472.125	DED:8108 AFLAC CNCR	0.00	41.65	
A101	28275	02/26/16	1002	AFLAC	100	L472.125	DED:8011 AFLAC STD	0.00	42.43	
A101	28275	02/26/16	1002	AFLAC	100	L472.125	DED:8010 AFLAC ACDN	0.00	65.39	
A101	28275	02/26/16	1002	AFLAC	100	L472.125	DED:8106 AFLAC P/A	0.00	123.76	
TOTAL CHECK									0.00	288.21
A101	28276	02/26/16	1701	AMERICAN FIDELITY A	100	L472.734	DED:7310 A/F ACCIDE	0.00	33.40	
A101	28276	02/26/16	1701	AMERICAN FIDELITY A	100	L472.734	DED:7304 125 ACIDNT	0.00	41.90	
A101	28276	02/26/16	1701	AMERICAN FIDELITY A	100	L472.731	DED:7309 A/F CANCER	0.00	53.90	
A101	28276	02/26/16	1701	AMERICAN FIDELITY A	100	L472.731	DED:7301 A/F-CANCER	0.00	118.70	
A101	28276	02/26/16	1701	AMERICAN FIDELITY A	100	L472.730	DED:7300 A/F-DSBLTY	0.00	141.47	
A101	28276	02/26/16	1701	AMERICAN FIDELITY A	100	L472.738	DED:7308 A.F. LIFE	0.00	150.50	
A101	28276	02/26/16	1701	AMERICAN FIDELITY A	100	L472.731	DED:7299 CANCER A/T	0.00	6.00	
TOTAL CHECK									0.00	545.87
A101	28277	02/26/16	1795	AMERICAN FIDELITY A	100	L472.076	DED:7111 TSA AM/FID	0.00	460.15	
A101	28277	02/26/16	1795	AMERICAN FIDELITY A	100	L472.076	DED:7110 TSA-AM.FID	0.00	1,900.00	
TOTAL CHECK									0.00	2,360.15
A101	28278	02/26/16	1710	AMERICAN FIDELITY A	100	L472.732	DED:7302 UNREMB MED	0.00	266.66	
A101	28278	02/26/16	1710	AMERICAN FIDELITY A	100	L472.336	DED:7306 CHILDCARE	0.00	416.66	
TOTAL CHECK									0.00	683.32
A101	28279	02/26/16	2321	AMERICAN FIDELITY H	100	L472.735	DED:7298 AM/FID HSA	0.00	1,994.99	
A101	28280	02/26/16	1063	LOWELL S.D. SCHOLAR	100	L472.420	DED:8103 L. SCHOLAR	0.00	68.00	
A101	28281	02/26/16	1206	OREGON DEPARTMENT O	100	L472.099	DED:0099 OR.DEPT.RV	0.00	454.62	
A101	28282	02/26/16	1051	OREGON EDUCATION AS	100	L472.012	DED:8200 OEA	0.00	1,204.70	
A101	28283	02/26/16	1052	OREGON SCHOOL EMPLO	100	L472.013	DED:8202 OSEA	0.00	541.15	
A101	28284	02/26/16	1939	OSEA CHAPTER 118	100	L472.118	DED:8118 OSEA 118	0.00	9.00	
A101	28285	02/26/16	2183	LEGAL SHIELD	100	L472.740	DED:7350 PP LEGAL	0.00	93.65	
A101	28286	02/26/16	2342	TEXAS LIFE	100	L472.736	DED:7606 TEXAS LIFE	0.00	48.00	
A101	28286	02/26/16	2342	TEXAS LIFE	100	L472.736	DED:7607 TEXAS LIFE	0.00	94.35	
TOTAL CHECK									0.00	142.35
TOTAL CASH ACCOUNT								0.00	134,037.96	
TOTAL FUND								0.00	134,037.96	

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FUND - 206 - P.E. GRANT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	28256	02/24/16	2557	HEALTHY MOVES	2061111000000000	389	JAN PE INSTRUCTION	0.00	545.41
TOTAL CASH ACCOUNT								0.00	545.41
TOTAL FUND								0.00	545.41

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FUND - 252 - REAP 15-16

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28240	02/17/16	2341	KRISTON MALOY-HILL	2521131000050000	340	MALOY CONF. TRAVEL	0.00	126.14
TOTAL CASH ACCOUNT								0.00	126.14
TOTAL FUND								0.00	126.14

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FUND - 275 - EBISS DEPTH 14-15

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28180	02/03/16	2451	CARD SERVICE CENTER	2752240000000000	340	PBIS MEETING EXP.	0.00	8.90
A101	28194	02/03/16	1175	MODERNE STUDIO	2752240000000000	410	STUDENT BADGES	0.00	200.00
A101	28212	02/10/16	1565	COLETTE ULLRICH	2752240000000000	410	STUDENT INCENTIVES	0.00	33.01
A101	28217	02/10/16	2310	KAY GRAHAM	2752240000000000	410	STUDENT INCENTIVES	0.00	99.10
A101	28223	02/10/16	2580	SCHOOL LIFE	2752240000000000	410	STUDENT INCENTIVES	0.00	129.85
A101	28254	02/24/16	1565	COLETTE ULLRICH	2752240000000000	410	STUDENT INCENTIVES	0.00	24.17
TOTAL CASH ACCOUNT								0.00	495.03
TOTAL FUND								0.00	495.03

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FUND - 283 - MISCELLANEOUS GRANTS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28269 V	02/25/16	2584	BANNER BANK	2832210000000310	410	PE EQUIPMENT	0.00	-1,006.98
A101	28269	02/25/16	2584	BANNER BANK	2832210000000310	410	PE EQUIPMENT	0.00	1,006.98
TOTAL CHECK								0.00	0.00
TOTAL CASH ACCOUNT								0.00	0.00
TOTAL FUND								0.00	0.00

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FUND - 295 - ATHLETICS & ACTIVITIES

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28197	02/03/16	2443	RIDDELL	2951132000000710	322	HELMET RECERTIF.	0.00	727.83
A101	28252	02/23/16	1792	MAUREEN WEATHERS	2951132000000730	340	BBX TRAVEL TO POWER	0.00	300.00
A101	28252	02/23/16	1792	MAUREEN WEATHERS	2951132000000740	340	VWR STATE TRAVEL	0.00	480.00
TOTAL CHECK								0.00	780.00
A101	28270	02/25/16	1792	MAUREEN WEATHERS	2951132000000730	340	BBX TRAVEL PORTLAND	0.00	150.00
A101	28270 V	02/25/16	1792	MAUREEN WEATHERS	2951132000000730	340	BBX TRAVEL PORTLAND	0.00	-150.00
TOTAL CHECK								0.00	0.00
A101	28273	02/25/16	1792	MAUREEN WEATHERS	2951132000000730	340	BBX TRAVEL PORTLAND	0.00	150.00
TOTAL CASH ACCOUNT								0.00	1,657.83
TOTAL FUND								0.00	1,657.83

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FUND - 297 - FOOD SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28175	02/01/16	2377	BILLY REID	2973100000000000	389	REID FEB CONSULTING	0.00	2,000.00
A101	28185	02/03/16	2291	EARTH20	2973100000000000	450	BOTTLED WATER	0.00	2.15
A101	28185	02/03/16	2291	EARTH20	2973100000000000	450	BOTTLED WATER	0.00	67.35
TOTAL CHECK									69.50
A101	28192	02/03/16	2073	LANE CO.HEALTH & HU	2973100000000000	640	KITCHEN INSPECTIONS	0.00	336.00
A101	28202	02/03/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,393.39
A101	28202	02/03/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,861.23
A101	28202	02/03/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	149.97
A101	28202	02/03/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	85.04
TOTAL CHECK									3,489.63
A101	28204	02/03/16	2193	UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	358.20
A101	28204	02/03/16	2193	UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	210.65
TOTAL CHECK									568.85
A101	28212	02/10/16	1565	COLETTE ULLRICH	2973100000000000	450	FOOD SUPPLIES	0.00	79.09
A101	28226	02/10/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	100.17
A101	28226	02/10/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,462.08
A101	28226	02/10/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,471.48
A101	28226	02/10/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	264.03
TOTAL CHECK									3,297.76
A101	28227	02/10/16	2193	UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	231.70
A101	28230	02/17/16	2377	BILLY REID	2973100000000000	389	REID MAR CONSULTING	0.00	2,000.00
A101	28232	02/17/16	1565	COLETTE ULLRICH	2973100000000000	410	CAFE. SANITIZER	0.00	182.39
A101	28232	02/17/16	1565	COLETTE ULLRICH	2973100000000000	410	CAFE. MOP/BUCKET	0.00	39.99
TOTAL CHECK									222.38
A101	28245	02/17/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	73.73
A101	28245	02/17/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	83.78
A101	28245	02/17/16	1776	SYSCO FOOD SERVICES	2973100000000000	410	OVEN MITTS	0.00	28.30
A101	28245	02/17/16	1776	SYSCO FOOD SERVICES	2973100000000000	410	CAN OPENER	0.00	8.79
A101	28245	02/17/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,406.64
A101	28245	02/17/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	275.88
A101	28245	02/17/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	686.64
TOTAL CHECK									2,563.76
A101	28248	02/17/16	2193	UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	126.45
A101	28266	02/24/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	137.54
A101	28266	02/24/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	41.48
A101	28266	02/24/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	163.88
A101	28266	02/24/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	813.47
A101	28266	02/24/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,147.11
A101	28266	02/24/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	354.67
A101	28266	02/24/16	1776	SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	230.21

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FUND - 297 - FOOD SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	2,888.36
A101	28267	02/24/16	2193	UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	347.70
A101	28267	02/24/16	2193	UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	379.30
A101	28267	02/24/16	2193	UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	200.10
A101	28267	02/24/16	2193	UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	221.25
TOTAL CHECK								0.00	1,148.35
TOTAL CASH ACCOUNT								0.00	19,021.83
TOTAL FUND								0.00	19,021.83



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ACCOUNTING PERIOD: 9/16

FUND - 400 - CAPITAL PROJECTS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	28235	02/17/16	2555	GLAS ARCHITECTS, LL	4002540001000608	590	JAN. ARCHITECT SVCS	0.00	26,305.99
TOTAL CASH ACCOUNT								0.00	26,305.99
TOTAL FUND								0.00	26,305.99
TOTAL REPORT								0.00	182,190.19

**Mountain View Charter School  
2016-17 General Fund Draft Budget Summary**

	As of 2-29-16			
	2014-15 Actual	2015-16 Projected	2016-17 Proposed	
<b>Resources</b>				
State School Fund	481,384	631,977	748,592	(1)
Donations	24,467	1,850		
Open Enrollment		10,500	10,500	(2)
Fundraising	680	336		
Interest	42			
<b>Total Revenues</b>	<b>506,573</b>	<b>644,663</b>	<b>759,092</b>	
Beginning Fund Balance	1,990	15,691	31,995	
<b>Total Resources</b>	<b>508,563</b>	<b>660,354</b>	<b>791,087</b>	
<b>Requirements</b>				
Salaries	313,953	349,566	390,740	(3)
Benefits	75,968	133,312	156,210	(4)
Purchased Services	60,999	103,514	123,634	(5)
Supplies and Materials	36,714	36,808	29,395	
Capital Outlay				
Other	5,237	5,159	5,250	
Transfers		-		
<b>Total Expenditures</b>	<b>492,871</b>	<b>628,359</b>	<b>705,229</b>	
Contingency/Carryover	15,691	31,995	85,859	(6)
<b>Total Requirements</b>	<b>508,562</b>	<b>660,354</b>	<b>791,087</b>	

Notes:

- (1) 2016-17 based on 130 students @ \$5,758.40 per student.
- (2) Based on 42 students @ \$250/student
- (3) Nine teachers, three EAs, Executive Director and Administrative person.
- (4) PERS is included for all employees.
- (5) Includes second portable at \$25,000 per year.
- (6) Carryover estimated to be 10.85% of total resources.

**Mountain View Charter School  
2016-17 Activity Fund Draft Budget Summary**

	2014-15 Actual	As of 2-29-16 2015-16 Projected	2016-17 Proposed
<b>Resources</b>			
Activity Fees	23,543	27,524	32,500
<b>Total Revenues</b>	<b>23,543</b>	<b>27,524</b>	<b>32,500</b>
Beginning Fund Balance	-	1,034	6,872
<b>Total Resources</b>	<b>23,543</b>	<b>28,558</b>	<b>39,372</b>
<b>Requirements</b>			
Salaries			
Benefits			
Purchased Services			
Supplies and Materials	22,442	21,618	32,500
Capital Outlay			
Other	67	68	
Transfers			
<b>Total Expenditures</b>	<b>22,509</b>	<b>21,686</b>	<b>32,500</b>
Contingency/Carryover	1,034	6,872	6,872
<b>Total Requirements</b>	<b>23,543</b>	<b>28,558</b>	<b>39,372</b>

**Mountain View Charter School  
2016-17 ODE Grant Fund Draft Budget Summary**

	As of 2-29-16		
	2014-15 Actual	2015-16 Projected	2016-17 Proposed
<b>Resources</b>			
ODE Grant		270,578	179,422
<b>Total Revenues</b>	-	<b>270,578</b>	<b>179,422</b>
Beginning Fund Balance	-		-
<b>Total Resources</b>	-	<b>270,578</b>	<b>179,422</b>
<b>Requirements</b>			
Salaries			
Benefits			
Purchased Services		9,500	41,000
Supplies and Materials		261,078	138,422
Capital Outlay			
Other			
Transfers			
<b>Total Expenditures</b>	-	<b>270,578</b>	<b>179,422</b>
Contingency/Carryover	-	-	-
<b>Total Requirements</b>	-	<b>270,578</b>	<b>179,422</b>

**Mt. View Academy  
Draft Budget  
July 2015 - June 2016**

		2016-17 Proposed	Prev. Year Projected	2016-17 Comments
<b>General Fund Income</b>				
<b>100 - Revenues</b>				
1510 - Interest Income		0.00	0	
1760 - Fundraising		0.00	336	
1920 - Donations		0.00	1,850	
xxxx - Open Enrollment (\$250/student)		10,500.00	10,500	42 students this year
3101 - State School Fund Grant (\$5,758)		748,592.00	631,977	Assumes 130 students @ \$5,758.40 per student
<b>Total 100 - Revenues</b>		<b>759,092.00</b>	<b>644,663.40</b>	
<b>General Fund Beginning Balance</b>				
		31,995.00	15,691.30	
<b>Total Income</b>				
		<b>791,087.00</b>	<b>660,354.70</b>	
<b>Expense</b>				
<b>100 - Expenditures</b>				
<b>1111 - Elementary</b>				
111 - Licensed Salaries		237,999.87	236,370	Seven teachers @ \$34,000/year
112 - Classified Salaries		20,735.00	18,265	Assumed school work days at 143
121 - Substitute - Licensed		6,125.00	3,953	Sick pay: Five days per year per teacher @ \$175/day
122 - Substitute - Classified		680.00	439	Sick pay: Corwin=24, Smith=35, Peters=9 @ \$10/hr.
211 - PERS		46,841.23	41,563	PERS rates through 2017 @ 17.64%
220 - FICA		20,313.80	19,459	
231 - Workers' Compensation		1,327.70	1,348	
232 - Unemployment Insurance		6,904.04	7,385	UI rate reduced from 2.9% to 2.6%
241 - Health Insurance		33,600.00	30,587	Seven teachers @ \$400/month
410 - Supplies		6,300.00	4,817	Supplies total split 90/10 for Elementary/Middle School Jr High
420 - Textbooks		13,500.00	12,056	Textbooks total split 90/10 for Elementary/Middle School Jr High
<b>Total 1111 - Elementary</b>		<b>394,326.63</b>	<b>376,243</b>	
<b>1121 - Middle/Junior High</b>				
111 - Licensed Salaries		67,999.95	35,211	Two teachers @ \$34,000/year
121 - Substitute - Licensed		1,750.00	465	Sick pay: Five days per year per teacher @ \$175/day
211 - PERS		12,303.89	6,211	
220 - FICA		5,335.87	2,664	
231 - Workers' Compensation		348.75	181	
232 - Unemployment Insurance		1,813.50	1,011	UI rate reduced from 2.9% to 2.6%
241 - Health Insurance		6,500.00	2,757	One teacher @ \$400/mo beginning in Sept, one @ \$175 for 12 mos.
410 - Supplies		700.00	695	Supplies total split 90/10 for Elementary/Middle School Jr High
420 - Textbooks		1,500.00	1,589	Textbooks total split 90/10 for Elementary/Middle School Jr High
<b>Total 1121 - Middle/Junior High</b>		<b>98,251.96</b>	<b>50,786</b>	
<b>2130 - Health Services</b>				
410 - Supplies		200.00	202	
<b>Total 2130 - Health Services</b>		<b>200.00</b>	<b>202</b>	
<b>2240 - Professional Development</b>				
312 - Instructional Prog. Impr.		9,000.00	8,154	\$1,000 per teacher
318 - Non-instructional Prg Imp		2,000.00	1,999	\$1,000 each for Laurie and Kelly
<b>Total 2240 - Professional Development</b>		<b>11,000.00</b>	<b>10,152</b>	
<b>2310 - Board of Education</b>				
382 - Legal Services			8,000	
410 - Supplies		900.00	806	
651 - Liability Insurance		4,500.00	4,414	
<b>Total 2310 - Board of Education</b>		<b>5,400.00</b>	<b>13,219.55</b>	

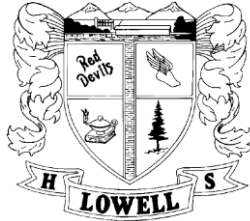
**Mt. View Academy  
Draft Budget  
July 2015 - June 2016**

		2016-17 Proposed	Prev. Year Projected	2016-17 Comments
<b>2321 - Executive Administration</b>				
	113 - Administrative Salaries	34,000.00	35,828	
	114 - Managerial-Confidential	20,400.00	19,035	Based on 170 days, 8 hours per day
	121 - Substitute - Licensed	450.00		Sick pay: Laurie=18 hours @ \$25/hour
	122 - Substitute - Classified	600.00		Sick pay: Kelly=40 hours @ \$15/hour.
	211 - PERS	9,781.38	9,007	
	220 - FICA	4,169.95	4,197	
	231 - Workers' Compensation	272.55	289	
	232 - Unemployment Insurance	1,417.24	1,559	
	241 - Health Insurance	5,280.00	5,094	Two people @ \$220/month for FSA
	353 - Postage	275.00	302	
	354 - Advertising	0.00	2,110	
	410 - Supplies	2,800.00	2,709	
	460 - Non-consumables	500.00	250	
	640 - Dues and Fees	750.00	745	
<b>Total 2321 - Executive Administration</b>		<b>80,696.11</b>	<b>81,125</b>	
<b>2520 - Fiscal Services</b>				
	389 - Other Professional Svcs	21,475.00	21,475	
	410 - Supplies	0.00	0	
	410 - Supplies	0.00	284	
<b>Total 2520 - Fiscal Services</b>		<b>21,475.00</b>	<b>21,759</b>	
<b>2542 - Building Maintenance</b>				
	321 - Cleaning Services	2,400.00	2,320	
	322 - Repair & Maintenance	0.00	923	
	324 - Rentals	70,200.00	46,025	Add'l \$1,875 per month (\$22,500) for second portable classroom
	325 - Electricity	6,000.00	4,517	16% of Lundy electricity/heating fuel plus modular classrooms
	328 - Garbage	0.00	0	
	351 - Telephone	1,500.00	2,236	MVA cell phone
	410 - Supplies	1,500.00	5,399	
	460 - Non-consumables	0.00	219	
<b>Total 2542 - Building Maintenance</b>		<b>81,600.00</b>	<b>61,638</b>	
<b>2550 - Transportation</b>				
	352 - Student Transportation	600.00	439	Sixty students @ \$10/each
<b>Total 2550 - Transportation</b>		<b>600.00</b>	<b>439</b>	
<b>2574 - Printing Services</b>				
	324 - Copier Rental	2,136.00	2,136	Existing copier lease
	355 - Printing	4,000.00	2,780	
<b>Total 2574 - Printing Services</b>		<b>6,136.00</b>	<b>4,916</b>	
<b>2661 - Techology Services</b>				
	310 - Instr, Prof & Tech Svcs	2,500.00	98	
	359 - Communication Services	1,548.00		Web hosting and internet service
	460 - Non-consumables		4,258	
	470 - Computer Software (E-school)	1,495.00	3,524	115 students @ \$13/each
<b>Total 2661 - Techology Services</b>		<b>5,543.00</b>	<b>7,880.26</b>	
<b>Total 100 - Expenditures</b>		<b>705,228.70</b>	<b>628,359</b>	
<b>General Fund Ending Balance</b>		<b>85,858.30</b>	<b>31,995.28</b>	

**Mt. View Academy  
Draft Budget  
July 2015 - June 2016**

		2016-17 Proposed	Prev. Year Projected	2016-17 Comments
<b>Activity Fund</b>				
	200 - Beginning Balance	0.00	1,034	
	200 - Special Revenues			
	1740 - Fees	32,500.00	27,524	130 students @ \$250/student
	<b>Total 200 - Special Revenues</b>	<b>32,500.00</b>	<b>27,524</b>	
	200 - Activity Expenditures			
	1111 - Elementary			
	410 - Supplies	32,500.00	21,618	
	640 - Dues and Fees	0.00	68	
	<b>Total 1111 - Elementary</b>	<b>32,500.00</b>	<b>21,686</b>	
	<b>Ending Balance</b>	<b>0.00</b>	<b>6,871.46</b>	
<b>ODE Grant</b>				
	210 - Beginning Balance	0.00		
	210 - Special Revenues			
	3299 - Other Restricted State Grants	179,422.00		
	<b>Total 210 - Special Revenues</b>	<b>179,422.00</b>	<b>0</b>	
	210 - ODE Grant Expenditures			
	1111 - Elementary			
	410 - Supplies	7,400.00		
	<b>Total 1111 - Elementary</b>	<b>7,400.00</b>		
	1121 - Middle/Junior High			
	410 - Supplies	822.00		
	<b>Total 1121 - Middle/Junior High</b>	<b>822.00</b>		
	2240 - Professional Development			
	312 - Instructional Prog. Impr.	41,000.00		
	<b>Total 2240 - Professional Development</b>	<b>41,000.00</b>		
	2661 - Technology Services			
	480 - Computer Hardware	130,200.00		
	<b>Total 2661 - Technology Services</b>	<b>130,200.00</b>		
	<b>Total 210 - ODE Grant Expenditures</b>	<b>179,422.00</b>		
	<b>Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	

# **Lowell School District #71**



## **Strategic Plan**

### **Board of Directors**

**Dennis McCallum, Chair**  
**Suzanne Kintzley, Vice Chair**  
**Mike Galvin**  
**Jim Chapman**  
**Joyce Donnell**

### **Superintendent**

**Walt L. Hanline, Ed.D.**

### **Principal**

**Kay Graham**



## **STRATEGIC PLAN OVERVIEW**

The **Lowell School District #71** Strategic Plan, adopted by the Board of Trustees, is the management plan for the District. The following is a description of the purpose, components, definitions, process, and timeline related to the plan.

The Strategic Plan has three main purposes. First, the plan defines the District's vision, mission, and strategic goals. Second, the plan details how the District will achieve those goals. Third, the plan serves as the common tool for managing changing priorities, as indicated by the ordering of the objectives. All District decisions should reflect the priorities of the Strategic Plan.

The components of the Strategic Plan are defined below:

- **VISION**  
What the District is striving to do.
- **MISSION**  
What the District will accomplish by the end of the five-year Strategic Plan.
- **STRATEGIC GOALS**  
Actions to be completed by District and site staff.
- **OBJECTIVES**  
Actions by District and site staff to achieve the strategic goals.
- **EVALUATION CRITERIA**  
Measurement of how the school and district will assess their annual progress against the objectives.
- **ACTION PLANS and PROJECT ACTIVITIES**  
Administered by the Superintendent, Action Plans are the specific plans, which must be completed by each school to achieve the specific objectives.

The implementation of the Strategic Plan follows a yearly update cycle to ensure that the plan reflects the priorities defined by the Board of Trustees. Implementation of the Strategic Plan continues throughout the year and is evaluated, analyzed, and revised annually.

### **Key Objectives:**

Key objectives for the district will be measured against districts/schools with similar demographics.

**Questions regarding the Strategic Plan should be directed to the Superintendent.**

# Lowell School District #71

## Strategic Plan

### Vision Statement:

Dedicated to the educational achievement and the success of every student.

### Mission Statement:

Together with families and the community, we will provide each student a challenging, quality education, in a safe and supportive small school environment. We are committed to:

- Providing rigorous standards-based teaching and learning programs that are responsive to each student's needs
- Ensuring that each student makes measurable yearly academic progress
- Preparing all students for personal success by providing college and career opportunities and programs
- Promoting diverse opportunities, in and out of the classroom
- Maintaining our unique environment that assures participation in team sports, arts, clubs, or extra-curricular activities
- Inspiring creativity, critical thinking, leadership skills, and life-long learning
- Cultivating respectful students with a strong work ethic, grit and determination, who are self-directed, responsible community members

### Strategic Goals:

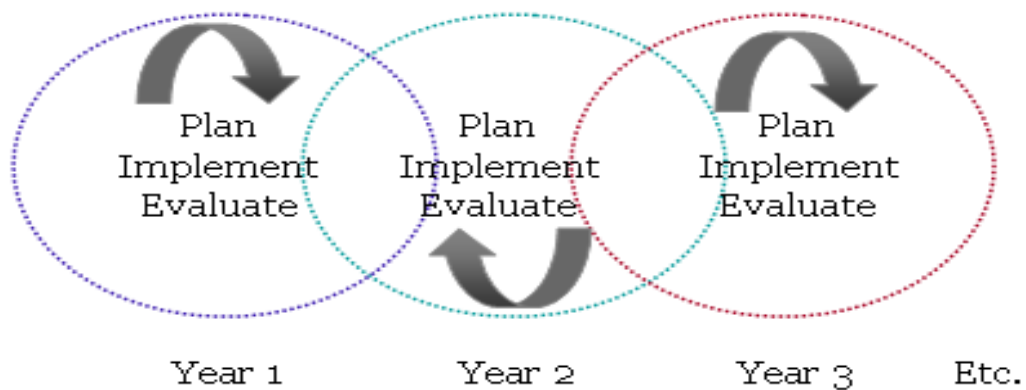
- **Curriculum and Instruction:** Continue to design, implement, evaluate, and improve instructional programs to ensure every student meets the district standards
- **Human Resources:** Recruit, select, develop, evaluate and retain the highest quality staff
- **Student Services:** Continue to design, implement, evaluate, and improve programs and services to support success for all students
- **Family and Community Partnerships:** Design, implement, evaluate, and improve partnerships that support the goals and objectives of the District
- **Facilities and Equipment:** Provide an environment that is safe, clean and attractive that promotes student learning and fosters student, staff, and community pride
- **Alternative and Optional Educational Programs and Services:** Provide for alternative and optional educational programs and services for our students, families and communities
- **Strategic and Financial Planning:** Continue to design, implement, evaluate, and improve the strategic planning process to ensure that the short-term and long-range human, financial and capital resources are efficiently and effectively allocated

# Lowell School District #71 Strategic Plan Timeline

		Strategic Plan Year 2016-2017	Strategic Plan Year 2017-2018	Strategic Plan Year 2018-2019
Planning	1. Approval by the Board of Trustees of Strategic Plan and Evaluation Criteria for the Next School Year	Spring of 2017	Spring of 2018	Spring of 2018
	2. Initial Budget Study Session of the Board to Address Preliminary Budget Options	May	May	May
	3. Final Budget Study Session of the Board to Address Preliminary Budget Options	May	May	May
	4. District Budget Approved by Board of Trustees	June	June	June
	5. Strategic Plan Implementation	July 2016- June 2017	July 2017- June 2018	July 2018- June 2019
Evaluation	6. Quantitative Evaluation of Data - Collect and Organize Data	Sept. – Oct.	Sept. - Oct.	Sept. - Oct.
	7. Annual Strategic Plan Report Submitted to the Board for Acceptance, Reflecting Qualitative and Quantitative Data for Prior Year	February 2017	February 2018	February 2019
	8. Superintendent and Principal's Evaluation Completed, Reflecting the Annual Strategic Plan Report Approved by the Board for Prior Year	Feb. - Mar. 2017	Feb. - March 2018	Feb. - Mar. 2019

## Timeline

Continuous process ....



Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Business Services**

Site: **District Office**

<b>STRATEGIC GOAL: Financial Planning</b>								
<b>1.0 OBJECTIVE: FISCAL INTEGRITY AND ACCOUNTABILITY</b>								
Continue to design, develop, implement, and evaluate the short-term and long-range financial and human resource allocation system to ensure fiscal accountability and for the implementation of the goals and prioritized objectives of the District's strategic plan.								
<b>EVALUATION CRITERIA FOR 2016-2017:</b>								
		<b>X = MET</b>						
1.1	Create and maintain a reserve for economic uncertainties of 8% within the General Fund balance.							
1.2	Create and maintain an ongoing equipment replacement fund/reserve of 2%.							
1.3	Create and maintain an ongoing Special Education uncertainty reserve of \$75,000.							
1.4	Create and maintain a 3% Unrestricted General Fund contribution to routine Maintenance and Repair.							
1.5	Provide funding for the implementation of the Strategic Plan priorities, as evidenced by a balanced budget approved by the Board that is not in deficit spending, not later than July 1, 2016.							
1.6	Contribute 1% of the annual budget to the Post Retirement Benefit Reserve.							
1.7	The Superintendent shall ensure that Mountain View Charter School provides a monthly fiscal report to the Board, which will ensure that the Charter School is in a sound financial condition.							
1.8	Recognizing the need to be competitive and the requirements associated with the implementation of Oregon Core Standards, all classrooms at the K-6 level shall be grade specific classrooms (combination classrooms will not exist)							
1.9	Recognizing that the District is funded based upon average ADM, maintain the level of class size in each grade level as reflected below: <table border="1" style="margin-left: 40px; margin-top: 10px;"> <tr> <td>Kindergarten – Third Grade</td> <td>22 to 1</td> </tr> <tr> <td>Fourth – Sixth Grade</td> <td>26 to 1</td> </tr> <tr> <td>Seventh – Twelfth Grade</td> <td>28 to 1</td> </tr> </table>	Kindergarten – Third Grade	22 to 1	Fourth – Sixth Grade	26 to 1	Seventh – Twelfth Grade	28 to 1	
Kindergarten – Third Grade	22 to 1							
Fourth – Sixth Grade	26 to 1							
Seventh – Twelfth Grade	28 to 1							
1.10	To ensure the continued existence and financial integrity of Lowell School District #71, investigate the opportunity of placing a tax initiative before the voters.							

Lowell School District #71

**STRATEGIC PLAN**

**2016-2017**

Site/Division: **Business Services**

Site: **District Office**

<b>STRATEGIC GOAL: FACILITIES AND EQUIPMENT</b>		
<b>2.0 OBJECTIVE: SAFE, FUNCTIONAL, ACCESSIBLE, CLEAN, AND ATTRACTIVE CLASSROOMS, FACILITIES AND GROUNDS</b>		
Continually improve staff and student performance and to foster community pride by providing for safe, functional, accessible, clean, and attractive classrooms, facilities and grounds.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		
		<b>X = MET</b>
2.1	On a Likert Scale survey, with a minimum of 100% return, staff will rate safe, clean, sustainable and attractive classrooms, facilities and grounds to establish baseline.	
2.2	Report on the updated and completed projects of the Master Facility Plan will be provided to the Board on an annual basis, not later than March of each year.	
2.3	Monthly Site Facility Inspection Reports of each school site to be communicated to the Board.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Human Resources**

Site: **District Office**

<b>STRATEGIC GOAL: Human Resources</b>			
<b>3.0 OBJECTIVE: RECRUITMENT, SELECTION, PROFESSIONAL DEVELOPMENT, EVALUATION AND RETENTION OF STAFF</b>			
Continue to improve the processes of recruitment, selection, professional development, evaluation and retention to provide high quality staff.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			<b>X = MET</b>
	3.1	Evaluation of classified and certificated staff will be completed within required timelines, with appropriate recommendations and commendations.	
	3.2	Provide an annual assessment of each staff member, to the Board, in February of each school year.	
	3.3	Provide a report to the Board, not later than March, on the professional development needs for certificated, classified, administrative staff and the Board.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Family and Community Partnerships</b>			
<b>4.0 OBJECTIVE: OUTREACH AND PARTNERSHIPS</b>			
Continue to design, develop, implement, improve, and evaluate student, family, staff and community outreach and partnerships that provide direct and indirect support to the schools and the District.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			
			<b>X = MET</b>
	4.1	Review each office area in each school site and make structural changes that would provide a welcoming reception area for students and parents.	
	4.2	Review and revise the Visitor policy and procedures to ensure that parents feel welcomed to the school and classrooms.	
	4.3	Develop and Implement a marketing program that will result in the increase of students attending Lowell School District.	
	4.4	Increase student enrollment in Lowell School District by 3% annually.	
	4.5	Increase by 3% the overall government grants and donations received by the Lowell School District #71.	
	4.6	Establish a program whereby each school site has an active community business partnership.	
	4.7	Report to the Board on the degree to which families are being engaged in the academic lives of their children by qualitative and quantitative data, as well as other data points specific to the school.	
	4.7.2	Increase by 5% the number of parents and family members who volunteer at their children's schools.	
	4.7.3	Increase, by 5% parent and family attendance at parent conferences, Back to School Nights, PTA and PTSC meetings.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Business Services**

Site: **District Office**

<b>STRATEGIC GOAL: Facilities and Equipment</b>			
<b>5.0 OBJECTIVE: IMPROVE TECHNOLOGY</b>			
Continue to design, develop, implement, evaluate, and improve technology hardware, software, and infrastructure to meet administrative and instructional requirements.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			<b>X = MET</b>
5.1	On a 5-point Likert Scale Survey, with a minimum of 100% return, staff will rate satisfaction with information technology services to establish baseline.		
5.2	Provide a complete report to the Board, not later than September 2016, on the documentation and mapping structure in our technology program.		
5.3	Technology Committee will meet quarterly and will provide the minutes of the meeting to the Board. A focus on availability to the internet will be a high priority.		



Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: Educational Services

Site: District Office

<b>STRATEGIC GOAL: Curriculum and Instruction</b>			
<b>6.0 OBJECTIVE: READING/LANGUAGE ARTS PROGRAM</b>			
Continue to design, develop, implement, evaluate, and improve the standards-based Reading/Language Arts Program			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			
			<b>X = MET</b>
	6.1	Fully implement the common core state standards and instructional practices associated with K-12 Literacy: Reading/Writing/Language Development in every classroom in the District, as demonstrated by observations from Professional Peers, Principals, Vice Principals, and Educational Services Staff. Provide a report to the Board, on the progress made in fully implementing the Oregon Common Core State Standards.	
	6.2	Provide a report to the Board on the opportunities and programs provided to students to improve their public speaking skills.	
	6.2	Provide an annual report of the student progress on State Assessment criteria.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Curriculum and Instruction</b>			
<b>7.0 OBJECTIVE: MATH PROGRAM</b>			
Continue to design, develop, implement, evaluate, and improve the standards-based Math Program.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			
			<b>X = MET</b>
	7.1	Fully implement the common core state standards and instructional practices associated with K-12 Math Program in every classroom in the District, as demonstrated by observations from Professional Peers, Principals, Vice Principals, and Educational Services Staff. Provide a report to the Board on the progress made in fully implementing the Oregon Common Core State Standards.	
	7.2	Provide an annual report of the student progress on State Assessment criteria.	

Lowell School District #71

**STRATEGIC PLAN**

**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Curriculum and Instruction</b>		
<b>8.0 OBJECTIVE: SCIENCE PROGRAM</b>		
Continue to design, develop, implement, evaluate, and improve standards-based Science Program.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		
		<b>X = MET</b>
8.1	Fully implement Next Generation Science Standards and instructional practices associated with K-12 Science Program in every classroom in the District, as demonstrated by observations from Professional Peers, Principals, Vice Principals, and Educational Services Staff. Provide a report to the Board on the progress made in fully implementing State Standards.	
8.2	Provide an annual report of the student progress on State Assessment criteria.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: Educational Services

Site: District Office

<b>STRATEGIC GOAL: Curriculum and Instruction</b>		
<b>9.0 OBJECTIVE: HISTORY/SOCIAL SCIENCE PROGRAM</b> Continue to design, develop, implement, evaluate, and improve the standards-based History/Social Science Program.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b> Grades K-12:		<b>X = MET</b>
	9.1	Fully implement the common core state standards and instructional practices associated with K-12 History/Social Science Program in every classroom in the District, as demonstrated by observations from Professional Peers, Principals, Vice Principals, and Educational Services Staff. Provide a report to the Board, on the progress made in fully implementing State Standards.

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: Educational Services

Site: District Office

<b>STRATEGIC GOAL: Curriculum and Instruction</b>			
<b>10.0 OBJECTIVE: CAREER AND TECHNICAL EDUCATION</b>			
Continue to design, develop, evaluate implement, and improve the Career and Technical Education Program.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			<b>X = MET</b>
	10.1	Update the Career Technical Educational Plan.	
	10.2	Increase the number of students entering College and Vocational Programs including College Now offerings that are articulated through Community College, inclusive of all high school students by 5%.	
	10.3	The high school will expand the opportunities for students to participate in "post-secondary" informational events, including on and off site College and Career Fairs.	
	10.4	Report on the number of students earning a certification.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Curriculum and Instruction</b>		
<b>11.0 OBJECTIVE: MODERN/WORLD LANGUAGE</b>		
Continue to design, develop, implement, evaluate, improve, and expand the standards-based Modern/World Language opportunities for all K - 12th grade students.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		
		<b>X = MET</b>
11.1	Expand Modern Language opportunities for students and ensure that at least <u>25%</u> of the students enrolled receive at least one year of Modern Language instruction.	
11.2	Provide a report to the Board on the progress made in fully implementing the State Standards.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Student Services</b>		
<b>12.0 OBJECTIVE: EXTRA CURRICULAR ACTIVITIES</b>		
Continue to design, develop, implement, evaluate and improve extra-curricular activities.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		
		<b>X = MET</b>
12.1	Maintain the percentage of students in grades 7-12 participating in extra-curricular activities.	
12.3	A Board Report will be presented by the high school leadership on the Annual Student Council Leadership Conference.	
12.4	Coaches will be annually evaluated by the Athletic Director and said evaluations will be reviewed and approved by the designated administrator assigned by the Superintendent.	
12.5	The high school student leadership will present a report on the outreach activities provided to the elementary students.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Human Resources**

Site: **District Office**

<b>STRATEGIC GOAL: Human Resources</b>		
<b>13.0 OBJECTIVE: COMPETITIVE SALARIES AND BENEFITS</b> Provide competitive salaries and benefits for all employees as compared with districts with similar demographics.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		
		<b>X = MET</b>
13.1	Review salary and benefit data for each employee group (Classified, Licensed and Management) from comparable Lowell School District #71 within and outside the recruiting area and provide a recommendation to the Board and Associations on ensuring the competitiveness of the salaries for each group of staff members	



Lowell School District #71

**STRATEGIC PLAN**

**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Curriculum and Instruction</b>		
<b>14.0 OBJECTIVE: PHYSICAL EDUCATION PROGRAM</b>		
Continue to design, develop, implement, evaluate, and improve the standards-based Physical Education Program.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		
		<b>X = MET</b>
14.1	K-12 Physical Education Program curriculum will be 100% aligned with state frameworks, as evidenced by District audit.	
14.3	95% of students enrolled in PE in grades 7-9 will pass the five Fitness Gram components as established by district and state requirements.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Curriculum and Instruction</b>			
<b>15.0 OBJECTIVE: VISUAL AND PERFORMING ARTS</b>			
Continue to design, develop, implement, evaluate, and improve the standards-based Visual and Performing Arts Program.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			
			<b>X = MET</b>
	15.1	Board Report on a plan of action to increase opportunities and participation in Visual and Performing Arts.	
	15.1.1	100% K-6 elementary students will be provided choral and instrumental instruction.	
	15.1.2	In grades 7 <sup>th</sup> -12 <sup>th</sup> the percentage of students participating in band instruction will be maintained.	
	15.1.3	Assess and report to the Board on the performing arts offerings within the K-12 program.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: Educational Services

Site: District Office

<b>Alternative and Optional Educational Programs and Services:</b>			
<b>16.0 OBJECTIVE: ALTERNATIVE AND EDUCATIONAL OPTIONS</b>			
Continue to design, develop, implement, evaluate, and improve alternative and optional educational services and programs for students, parents, and the community.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			<b>X = MET</b>
	16.1	Review each of the educational options presently provided by the District and present a report to the Board reflecting areas for improvement and/or expansion.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Business Services**

Site: **District Office**

<b>STRATEGIC GOAL: Facilities and Equipment</b>		
<b>17.0 OBJECTIVE: NEW AND MODERNIZED EQUIPMENT</b>		
Continue to design, develop, and implement a plan to maximize resources to provide new and modernized equipment that improve services to students and staff efficiency.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		<b>X = MET</b>
	17.1	Ensure that the equipment replacement needs of the District are met, as reflected within the Master Equipment Plan approved by the Board.

Lowell School District #71  
**STRATEGIC PLAN**  
**2013-2014**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Student Services</b>		
<b>18.0 OBJECTIVE: DECISION-MAKING AND BEHAVIOR</b>		
Continue to design, develop, implement, evaluate, and improve services that promote self-confidence, positive decision making, community pride, and the skills necessary to be a respectful, self-directed, productive citizen.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		
		<b>X = MET</b>
18.1	Present a report to the Board of the services, activities, projects, and programs that promote positive student decision-making.	
18.2	Ensure the ongoing implementation of the approved Positive Behavioral Instructional Support (PBIS) Program at both schools.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Student Services</b>		
<b>19.0 OBJECTIVE: PHYSICAL, MENTAL SOCIAL/EMOTIONAL HEALTH</b>		
Continue to design, develop, implement, evaluate, and improve services that promote physical, mental and social/emotional health.		
<b>EVALUATION CRITERIA FOR 2016-2017:</b>		
		<b>X = MET</b>
19.1	Ensure that our Food Services Program has a balanced budget.	
19.3	Increase by 10% the number of meals served to children in Summer Community Food Service Program.	
19.2	100% of the students targeted as having health problems through mandatory screenings and assessments (i.e. vision, hearing, and scoliosis, nutritional or other medical conditions) will receive the necessary follow up regarding medical or health services.	
19.3	In partnership with local agencies, provide support services in social and emotional health. Provide an annual report to the Board on the services provided to the students and families that address the emotional and social health of the students and families.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Human Resources**

Site: **District Office**

<b>STRATEGIC GOAL: Human Resources</b>			
<b>20.0 OBJECTIVE: STANDARDS AND REVIEW PROCEDURES</b>			
To ensure that each employee is paid in an equitable and fair manner, consistent with their job description.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			
			<b>X = MET</b>
	20.1	Maintain all job descriptions of the district, ensuring that each job description is up to date on the legal issues related to the position and that each individual is paid consistent with the expectations reflected in each job description.	
	20.2	On a Likert scale of 1-5, staff will rate training effectiveness as a tool to improve their job performance with an average score of 3 or higher.	

Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Educational Services**

Site: **District Office**

<b>STRATEGIC GOAL: Student Services</b>			
<b>21.0 OBJECTIVE: STUDENT TRANSITIONS</b>			
Continue to design, develop, implement, evaluate, and improve services that ensure smooth transitions within the district.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			<b>X = MET</b>
21.1	Board Report on the evaluation results of the transition activities provided for each grade level, including the following:		
21.1.1	70% of incoming kindergarten students and their parents will have successfully participated in Kindergarten "Round Up" activities.		
21.1.2	By the end of Grade 8, 100% of students and their parents will have met with guidance counselors to develop their four-year and postgraduate plans.		
21.1.3	95% of students enrolled in Grade 6 will participate in elementary to junior high school transition activities.		
21.1.4	95% of parents of enrolled 6 <sup>th</sup> and 8 <sup>th</sup>  Grade students will participate in transition activities for families.		
21.1.5	Increase by 5% the percent of parents and senior students participating in post-secondary education planning activities.		
21.2	Provide an annual report to the Board on % of students who are classified as Special Education, TAG, Socio-Economic Disadvantaged, and ethnic subgroups within the District, the services provided to said students, and the academic assessment of progress of students on State assessments.		
21.3	Increase by 5%, the percentage of students going to four year universities directly from high school.		
21.4	Establish a Four-Year Educational Plan that is an integral part of the Ninth Grade Counseling program offered at the high school.		
21.5	Increase by 5%, the number of students going to community college and career trade school directly from high school.		



Lowell School District #71  
**STRATEGIC PLAN**  
**2016-2017**

Site/Division: **Business Services**

Site: **District Office**

<b>STRATEGIC GOAL: Facilities and Equipment</b>			
<b>22.0 OBJECTIVE: NEW AND MODERNIZED FACILITIES</b>			
Continue to design, develop, and implement a plan to maximize resources to provide new and modernized facilities to improve the functionality, appearance, and conditions of present facilities.			
<b>EVALUATION CRITERIA FOR 2016-2017:</b>			<b>X = MET</b>
	22.1	Ensure that all timelines for the completion of new construction and modernization projects are met.	

# Lowell School District #71

## Board Calendar 2016 - 2017

Regular Board Meetings are scheduled for the 4<sup>th</sup> Monday of the month, with the Public Meeting beginning at 7:00 pm. When there is holiday on the 4<sup>th</sup> Monday, normally, the meeting will be held on the Third Monday. Study Session date are tentatively scheduled to provide the opportunity for the Board to meet to study an individual aspect of the District.

- \*July 11, 2016 8:00 am - Organizational meeting
- \*August 29, 2016
- September 26, 2016
- October 24, 2016
- November 28, 2016
- \*December 12, 2016 -
- January 23, 2017 - Executive Study Session on Superintendent's evaluation
- \*February 6, 2017 – Strategic Plan Annual Report
- February 27, 2017 – (Closed Session - Appraisal of Each Staff Member)
- \*March 20, 2017 – (Spring Break March 27 -31)
- \*April 10, 2017 – (First Budget Committee Meeting at 4:30)
- April 24, 2017
- May 1, 2017 – (Second Budget Committee Meeting at 4:30, if needed)
- May 22, 2017 – (Community Forum at 6:00 pm– State of the District and Budget Presentation)
- June 19, 2017 – (Annual Budget Approval)
- July 24, 2017 – (Board Organization Meeting)

\*Alternative Regular Board Meeting Day – Due to scheduling conflict, holiday, Spring Break, or Board workshop.

**Lowell School District #71**  
**Budget Committee Calendar**  
**Fiscal Year 2016-2017**  
**Adopted: March 28, 2016**

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- |                            |   |
|----------------------------|---|
| February – March           | Superintendent and CBO Meet to Develop Constructs for the Budget <ul style="list-style-type: none"><li>• Public Notices Submitted by CBO</li></ul>  |
| April 18, 2016<br>(Monday) | First Meeting of the Budget Committee Meeting (4:30 – 6:00 pm) <ul style="list-style-type: none"><li>• Introduction of Members</li><li>• Review of the Priorities for the Budget</li><li>• Review of the constructs of the budget</li></ul>         |
| May 2, 2016<br>(Monday)    | Second Budget Committee Meeting – If Necessary (4:30 – 6:00 pm)   |
| May 23, 2016<br>(Monday)   | Community Forum - 6:00 pm in Lundy Professional Development Center  |
| June 27, 2016<br>(Monday)  | Public Hearing and Board Action on the 2016-2017 Budget <ul style="list-style-type: none"><li>• Enact Resolution Adopting the Budget</li><li>• Make Appropriations and Declaring the Tax Levy</li><li>• Adopt Budget and Certify Tax Levy</li></ul> |

**Lowell School District #71**  
**Budget Committee Calendar**  
**Fiscal Year 2017 - 2018**  
**Adopted: March 28, 2016**

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- |                            |   |
|----------------------------|---|
| February – March           | Superintendent and CBO Meet to Develop Constructs for the Budget <ul style="list-style-type: none"><li>• Public Notices Submitted by CBO</li></ul>  |
| April 10, 2017<br>(Monday) | First Meeting of the Budget Committee Meeting (4:30 – 6:00 pm) <ul style="list-style-type: none"><li>• Introduction of Members</li><li>• Review of the Priorities for the Budget</li><li>• Review of the constructs of the budget</li></ul>         |
| May 1, 2017<br>(Monday)    | Second Budget Committee Meeting – If Necessary (4:30 – 6:00 pm)   |
| May 22, 2017<br>(Monday)   | Community Forum - 6:00 pm in Lundy Professional Development Center  |
| June 19, 2017<br>(Monday)  | Public Hearing and Board Action on the 2016-2017 Budget <ul style="list-style-type: none"><li>• Enact Resolution Adopting the Budget</li><li>• Make Appropriations and Declaring the Tax Levy</li><li>• Adopt Budget and Certify Tax Levy</li></ul> |

**Agreement  
Between  
Billy Reid, Consulting  
and  
Lowell School District**

**Providing of Food Service Consultation Services for Lowell School District**

For an annual contribution of **\$24,000** from **Lowell School District** to the **Billy Reid Consulting**, Billy Reid will provide consultation services for the Food Services Department of **Lowell School District**, reflective of the following stipulations.

1. Payment will be distributed on a monthly basis, on the first day of each month, beginning July 1, 2016.
2. Mr. Billy Reid will provide for consultation support in the operational services related to providing food services for the **Lowell School District**. Additional services and expectations are noted in Appendix A of this Agreement.
3. The contract for services shall be effective from **July 1, 2016 – June 30, 2017**.
4. The contract for services will be annually renewed unless either party to this contract provides a minimum of a six (6) month notice to end the relationship. Failure to provide said notice or renewal shall result in the agreement remaining in force.
5. The Governing Board of **Lowell School District** reserves the right to increase the annual contract payment, with the mutual consent of Billy Reid Consulting.

**Signatures of Agreement**

By: \_\_\_\_\_  
Billy Reid  
Billy Reid Consulting

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Dennis McCallum, Board President  
Lowell School District

Date: \_\_\_\_\_

## **Appendix A – Assurances and Expectations**

Billy Reid shall routinely review and deliver appropriate guidance on the services, staff, and programs provided by the **Lowell School District** in the area of Child Nutrition Services. The focus of the work of Mr. Reid will be to address the following:

- **Food Service Budget**
- **Staff Performance, in consultation with the Superintendent**
- **Staff Training**
- **Menu Content**
- **Meal Service and Related Compliance Issues**
- **Accessibility of USDA Foods and Commodities**
- **Required Program Documentation**
- **Required Postings**
- **Ordering and storage of materials and food**
- **Kitchen Care**
- **Equipment**
- **Program Expansion Opportunities**
- **Any additional related food service areas, as directed by the Superintendent of Lowell School District. (For example the support provided by Lowell School District to other school districts.)**

## Food Service Responsibilities Billy Reid and Lowell School District

X = Responsibility, N/A = Not applicable

	<b>Mr. Reid Consultation Responsibilities</b>	<b>Lowell Staff Responsibilities</b>
Establishing Relationships with State and Federal Agencies	X	N/A
Establishing Relationships with Vendors and Training Staff to Use Vendors	X	N/A
Menu Design	X	Collaborate
Grant Writing	X	Collaborate
Legislative Action and Representation	X	Collaborate
Training and Certification of Staff	X	N/A
Receiving and Reviewing of State and Federal Regulations	X	X
Ensuring Compliance and Implementation of State and Federal Regulations	X	X
Menu Certification	X	Collaborate
Student Eligibility Official	Monitor	Staff Provided by the District
Billing for Students on Balance Sheet	Monitor	Staff Provided by the District
Preparing and Submitting Claims	Monitor	Staff Provided by the District
Commodity Ordering	Monitor	Staff Provided by the District
Food Ordering from Vendors	Monitor	Staff Provided by the District
Meal-time Student Inputting	Monitor	Staff Provided by the District
Ensuring the Maintenance of Daily Production Sheets	Monitor	Staff Provided by the District
Monitoring Students as the move through the line	Monitor	Staff Provided by the District

**LOWELL SCHOOL DISTRICT #71**

**PERSONAL SERVICES CONTRACT**

**FOR**

**KAY GRAHAM**



This contract is made and entered into this 28<sup>th</sup> day of March, 2016, by and between the Lowell School DISTRICT #71 (hereinafter “DISTRICT”) and **Kay Graham, hereinafter (“MANAGEMENT/CONFIDENTIAL EMPLOYEE”)**.

WHEREAS, the DISTRICT desires to provide the MANAGEMENT/CONFIDENTIAL EMPLOYEE with a written employment contract in order to insure administrative stability and continuity within the DISTRICT which the DISTRICT believes generally improves the quality of the overall educational program;

NOW, THEREFORE, the DISTRICT and the MANAGEMENT/CONFIDENTIAL EMPLOYEE, for consideration herein specified, agree as follows:

**I. TERM OF MANAGEMENT/CONFIDENTIAL EMPLOYEE CONTRACT**

The DISTRICT hereby offers and the MANAGEMENT/CONFIDENTIAL EMPLOYEE hereby accepts employment as Principal of Lowell Schools for a two-year (2) term commencing on July 1, 2016 and ending June 30, 2018.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall abide by all applicable state and federal laws, rules and regulations of the Board of the DISTRICT. MANAGEMENT/CONFIDENTIAL EMPLOYEE understands and agrees that, should MANAGEMENT/CONFIDENTIAL EMPLOYEE fail to secure the requisite licenses or certificates to fulfill any mandatory prerequisite authorizing MANAGEMENT/ CONFIDENTIAL EMPLOYEE to legally provide Administrative Services to Oregon public school employees and students, this Agreement shall become null and void.

**II. MANAGEMENT/CONFIDENTIAL EMPLOYEE COMPENSATION AND  
WORK YEAR**

**WORKYEAR**

MANAGEMENT/CONFIDENTIAL EMPLOYEE accepts employment for a 212 day work year, 12 month employee pursuant to the further terms of this Agreement.

**SALARY**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE annual salary shall be \$91,559, with a daily rate of \$431.88. The salary shall be distributed in the form of a direct monthly payment. The Board reserves the right to modify the MANAGEMENT/ CONFIDENTIAL EMPLOYEE's salary, with the mutual consent of the MANAGEMENT/ CONFIDENTIAL EMPLOYEE and ratification by the Board. It is further provided, however, that by so doing, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.

**HEALTH BENEFITS**

MANAGEMENT/CONFIDENTIAL EMPLOYEE shall annually receive District provided health benefits in the amount of \$13,296. If MANAGEMENT/CONFIDENTIAL EMPLOYEE elects a health benefit plan less than the \$13,296, MANAGEMENT/ CONFIDENTIAL EMPLOYEE shall be provided the difference in compensation and be free to allocate the compensation within the restrictions outlined by the District. The compensation shall be distributed in the form of a direct monthly payment.

**LEAVE BENEFITS**

MANAGEMENT /CONFIDENTIAL EMPLOYEE shall receive 12 days of sick leave and the same leave benefits that are provided to Licensed staff. .

## EXPENSES

The DISTRICT will pay the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S ordinary expenses in conducting DISTRICT business, within the budget for that purpose and with the approval of the Superintendent.

The DISTRICT shall reimburse the MANAGEMENT/CONFIDENTIAL EMPLOYEE for reasonable, actual and necessary expenses (e.g. meals, registration fees, and air fare) for attendance at conferences approved in advance by the Superintendent, and other functions which directly contribute to the addressing of the DISTRICT'S mission and goals.

## LIABILITY INSURANCE

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be covered under the DISTRICT'S liability insurance that covers other administrative employees.

### **III. TERM OF EMPLOYMENT**

The District employs MANAGEMENT/CONFIDENTIAL EMPLOYEE for a period of two years commencing on July 1, 2016 and terminating on June 30, 2018 or until the occurrence of the earliest of the following events:

- MANAGEMENT/CONFIDENTIAL EMPLOYEE may, at her option, unilaterally terminate this Agreement by giving sixty (60) days written notice that she will not fulfill the obligations of this Agreement and that she wishes to be relieved of this Agreement for the remainder of the period of the Agreement.

MANAGEMENT/CONFIDENTIAL EMPLOYEE agrees that should she unilaterally terminate this Agreement on or before June 30, 2018 (excluding a notice of retirement with receipt of PERS benefits), the District will experience damages, including the costs of recruitment for a new MANAGEMENT/CONFIDENTIAL EMPLOYEE, which are difficult, if not impossible to calculate. Accordingly, MANAGEMENT/

CONFIDENTIAL EMPLOYEE therefore agrees to pay damages to the District, to offset from any salary due, or otherwise withhold damages equivalent to \$1,000.

- Abandonment of position by MANAGEMENT/CONFIDENTIAL EMPLOYEE.
- Retirement or death of MANAGEMENT/CONFIDENTIAL EMPLOYEE.
- Failure to maintain appropriate license or certificate,

The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time. In consideration for exercise of this right, the District shall pay to MANAGEMENT/CONFIDENTIAL EMPLOYEE for the remainder of the unexpired term of this Agreement, or six (6) months, whichever is less, a sum equal to the difference between MANAGEMENT/CONFIDENTIAL EMPLOYEE's gross monthly base salary at the salary rate in effect during the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S last month of service and the amount which MANAGEMENT/CONFIDENTIAL EMPLOYEE earns from any other employment-related source (whether as employee, independent contractor, consultant or self-employed). The payments made pursuant to this early termination provision may be made in a lump sum or on a monthly basis, at the District's sole election. The MANAGEMENT/ CONFIDENTIAL EMPLOYEE shall also be entitled to District paid health benefits, as those benefits may change from time-to-time for a period of six (6) months or until the MANAGEMENT/CONFIDENTIAL EMPLOYEE obtains other employment, whichever occurs first. All payments made pursuant to this early termination provision shall be subject to all of District's regular payroll deductions and shall be treated as salary payments.

As a condition of payment hereunder, the MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be obligated to seek other employment and he/she shall notify the District immediately if he/she earns income from any employment-related activity as defined above. The MANAGEMENT/CONFIDENTIAL EMPLOYEE'S failure to file such a statement by the time

required for any month shall constitute a waiver and release of the District for any obligation of payment for that month.

The parties agree that damages to the MANAGEMENT/CONFIDENTIAL EMPLOYEE which may result from the Board's early termination of this Agreement cannot be readily ascertained. Accordingly, the parties agree that the damage payments made pursuant to this early termination clause, along with the District's agreement to provide paid health benefits, constitutes reasonable liquidated damages for the MANAGEMENT/CONFIDENTIAL EMPLOYEE, fully compensates the MANAGEMENT/CONFIDENTIAL EMPLOYEE for all tort, contract and other damages of any nature whatsoever, whether in law or equity, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S sole remedy to the fullest extent provided by law.

- Termination for any reason authorized by law.

#### EVALUATION

The Superintendent shall evaluate the performance of the MANAGEMENT/CONFIDENTIAL EMPLOYEE. The evaluation shall be in writing, include a personal conference, and encompass the duties, goals, and expectations for the position. The evaluation procedures shall be set forth exclusively by the Superintendent and shall be the exclusive means by which the MANAGEMENT/CONFIDENTIAL EMPLOYEE is evaluated and are intended to supersede any other provisions concerning evaluation which might exist in applicable law or by virtue of any District rules, regulations, policies or other agreements. Any failure on the part of the Superintendent to meet the requirements or deadlines set forth in this Agreement shall not release the MANAGEMENT/CONFIDENTIAL EMPLOYEE from fully and faithfully performing the

services required to be performed under this Agreement or constitute a default by District of its obligations under this Agreement.

**IV. MODIFICATION**

This contract supersedes all prior agreements and understandings between the parties. The parties may, during the term of this contract, mutually agree to modify any of its terms. Any modifications will be in writing, signed by both parties and attached to this document.

IN WITNESS WHEREOF, I affix my signature to this contract as the full and complete agreement between the parties hereto.

Dated: March 28, 2016

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Dennis McCallum  
BOARD PRESIDENT  
LOWELL SCHOOL DISTRICT #71

I hereby accept this offer of employment and agree to comply with the terms and conditions stated hereof in this contract, and to fulfill all the duties of employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE of the Lowell School DISTRICT #71.

Date of Acceptance: \_\_\_\_\_

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Kay Graham

**LOWELL SCHOOL DISTRICT #71**

**PERSONAL SERVICES CONTRACT**

**FOR**

**AMBER HANSEN**

This contract is made and entered into this **28<sup>th</sup> day of March, 2016**, by and between the Lowell School DISTRICT #71 (hereinafter “DISTRICT”) and **Amber Hansen, hereinafter (“MANAGEMENT/CONFIDENTIAL EMPLOYEE”)**.

WHEREAS, the DISTRICT desires to provide the MANAGEMENT/CONFIDENTIAL EMPLOYEE with a written employment contract in order to insure administrative stability and continuity within the DISTRICT which the DISTRICT believes generally improves the quality of the overall educational program;

NOW, THEREFORE, the DISTRICT and the MANAGEMENT/CONFIDENTIAL EMPLOYEE, for consideration herein specified, agree as follows:

**I. TERM OF MANAGEMENT/CONFIDENTIAL EMPLOYEE CONTRACT**

The DISTRICT hereby offers and the MANAGEMENT/CONFIDENTIAL EMPLOYEE hereby accepts employment as Director of Student Support Programs and Special Education of Lowell Schools for a one-year (1) term commencing on July 1, 2016 and ending June 30, 2017.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall abide by all applicable state and federal laws, rules and regulations of the Board of the DISTRICT. MANAGEMENT/CONFIDENTIAL EMPLOYEE understands and agrees that, should MANAGEMENT/CONFIDENTIAL EMPLOYEE fail to secure the requisite licenses or certificates to fulfill any mandatory prerequisite authorizing MANAGEMENT/ CONFIDENTIAL EMPLOYEE to legally provide Administrative Services to Oregon public school employees and students, this Agreement shall become null and void.



**II. MANAGEMENT/CONFIDENTIAL EMPLOYEE COMPENSATION AND WORK YEAR**

**WORKYEAR**

MANAGEMENT/CONFIDENTIAL EMPLOYEE accepts employment for a **110.50 days (108 full days and 5 half days per year)**, 12 month employee pursuant to the further terms of this Agreement.

**SALARY**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE **annual salary shall be \$41,691.57 (Daily Rate of \$377.30)**. The salary shall be distributed in the form of a direct monthly payment. The Board reserves the right to modify the MANAGEMENT/CONFIDENTIAL EMPLOYEE's salary, with the mutual consent of the MANAGEMENT/CONFIDENTIAL EMPLOYEE and ratification by the Board. It is further provided, however, that by so doing, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.

**HEALTH BENEFITS**

MANAGEMENT/CONFIDENTIAL EMPLOYEE shall annually receive District provided health benefits in the amount of \$13,296. If MANAGEMENT/CONFIDENTIAL EMPLOYEE elects a health benefit plan less than the \$13,296, MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be provided the difference in compensation and be free to allocate the compensation within the restrictions outlined by the District. The compensation shall be distributed in the form of a direct monthly payment.

**LEAVE BENEFITS**

MANAGEMENT /CONFIDENTIAL EMPLOYEE shall receive 12 days of sick leave and the same health and long-term leave benefits that are provided to Licensed staff. .

## EXPENSES

The DISTRICT will pay the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S ordinary expenses in conducting DISTRICT business, within the budget for that purpose and with the approval of the Superintendent.

The DISTRICT shall reimburse the MANAGEMENT/CONFIDENTIAL EMPLOYEE for reasonable, actual and necessary expenses (e.g. meals, registration fees, and air fare) for attendance at conferences approved in advance by the Superintendent, and other functions which directly contribute to the addressing of the DISTRICT'S mission and goals.

## LIABILITY INSURANCE

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be covered under the DISTRICT'S liability insurance that covers other administrative employees.

### **III. MODIFICATION**

This contract supersedes all prior agreements and understandings between the parties. The parties may, during the term of this contract, mutually agree to modify any of its terms. Any modifications will be in writing, signed by both parties and attached to this document.

IN WITNESS WHEREOF, I affix my signature to this contract as the full and complete agreement between the parties hereto.

Dated: March 28, 2016

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Dennis McCallum, Board

I hereby accept this offer of employment and agree to comply with the terms and conditions stated hereof in this contract, and to fulfill all the duties of employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE of the Lowell School DISTRICT #71.

Date of Acceptance: March 28, 2016

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Amber Hansen



**LOWELL SCHOOL DISTRICT #71**

**PERSONAL SERVICES CONTRACT**

**FOR**

**ABIGAIL BORKIN RIUS**

This contract is made and entered into this 28<sup>th</sup> day of March, 2016, by and between the Lowell School DISTRICT #71 (hereinafter “DISTRICT”) and **Abigail Borkin Rius**, hereinafter (“**MANAGEMENT/CONFIDENTIAL EMPLOYEE**”).

WHEREAS, the DISTRICT desires to provide the MANAGEMENT/CONFIDENTIAL EMPLOYEE with a written employment contract in order to insure administrative stability and continuity within the DISTRICT which the DISTRICT believes generally improves the quality of the overall educational program;

NOW, THEREFORE, the DISTRICT and the MANAGEMENT/CONFIDENTIAL EMPLOYEE, for consideration herein specified, agree as follows:

**I. TERM OF MANAGEMENT/CONFIDENTIAL EMPLOYEE CONTRACT**

The DISTRICT hereby offers and the MANAGEMENT/CONFIDENTIAL EMPLOYEE hereby accepts employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE for a one-year (1) term commencing on July 1, 2016 and ending June 30, 2017.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be funded 100% from District funds. MANAGEMENT CONFIDENTIAL EMPLOYEE shall have primary responsibility to:

- Supervise and evaluate the employees within the Career Services staff and the library media services staff;
- Provide guidance counseling services to secondary students;
- Provide the specific counseling services as directed by the District

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall abide by all applicable state and federal laws, rules and regulations of the School Board of the DISTRICT.

**II. MANAGEMENT/CONFIDENTIAL EMPLOYEE COMPENSATION/WORK**

**YEAR**

**SALARY**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE, shall paid an **annual salary of \$50,779**. The salary shall be distributed in the form of a direct monthly payment.

**HEALTH BENEFITS**

MANAGEMENT/CONFIDENTIAL EMPLOYEE will receive District provided health benefits, consistent with those provided to Licensed Staff.

**WORKYEAR AND LEAVE BENEFITS**

MANAGEMENT /CONFIDENTIAL EMPLOYEE shall receive the same leave benefits that are provided to Licensed staff and shall work the same number of workdays as Licensed Staff.

The Governing Board reserves the right to modify the MANAGEMENT/CONFIDENTIAL EMPLOYEE's salary, with the mutual consent of the MANAGEMENT/CONFIDENTIAL EMPLOYEE and ratification by the Governing Board. It is further provided, however, that by so doing, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.

**A. BENEFITS.**

The DISTRICT will pay the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S ordinary expenses in conducting DISTRICT business, within the budget for that purpose and with the approval of the Superintendent.

The DISTRICT shall reimburse the MANAGEMENT/CONFIDENTIAL EMPLOYEE for reasonable, actual and necessary expenses (e.g. meals, registration fees, and air fare) for

attendance at conferences approved in advance by the Superintendent, and other functions which directly contribute to the addressing of the DISTRICT'S mission and goals.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be covered under the DISTRICT'S liability insurance that covers other administrative employees.

**III. MODIFICATION**

This contract supersedes all prior agreements and understandings between the parties. The parties may, during the term of this contract, mutually agree to modify any of its terms. Any modifications will be in writing, signed by both parties and attached to this document.

IN WITNESS WHEREOF, I affix my signature to this contract as the full and complete agreement between the parties hereto.

Dated: March 28, 2016

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Dennis McCallum, Board President

I hereby accept this offer of employment and agree to comply with the terms and conditions stated hereof in this contract, and to fulfill all the duties of employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE of the Lowell School DISTRICT #71.

Date of Acceptance: \_\_\_\_\_

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Abigail Borkin Rius



**LOWELL SCHOOL DISTRICT #71**

**PERSONAL SERVICES CONTRACT**

**FOR**

**L.D. ELLISON**

This contract is made and entered into this 28<sup>th</sup> day of March, 2016, by and between the Lowell School DISTRICT #71 (hereinafter “DISTRICT”) and **LD Ellison, hereinafter (“MANAGEMENT/CONFIDENTIAL EMPLOYEE”)**.

WHEREAS, the DISTRICT desires to provide the MANAGEMENT/CONFIDENTIAL EMPLOYEE with a written employment contract in order to insure administrative stability and continuity within the DISTRICT which the DISTRICT believes generally improves the quality of the overall educational program;

NOW, THEREFORE, the DISTRICT and the MANAGEMENT/CONFIDENTIAL EMPLOYEE, for consideration herein specified, agree as follows:

**I. TERM OF MANAGEMENT/CONFIDENTIAL EMPLOYEE CONTRACT**

The DISTRICT hereby offers and the MANAGEMENT/CONFIDENTIAL EMPLOYEE hereby accepts employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE for a one-year (1) term commencing on July 1, 2016 and ending June 30, 2017.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall abide by all applicable state and federal laws, rules and regulations of the School Board of the DISTRICT.

**II. MANAGEMENT/CONFIDENTIAL EMPLOYEE COMPENSATION**

A. Total Daily Compensation.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE, as an **“as needed” and part-time employee**. MANAGEMENT/CONFIDENTIAL EMPLOYEE **shall receive a monthly base salary payment of \$315.20** for providing support and advice to the Director of Transportation, which shall minimally include a monthly on-site meeting, being available on an on-call basis, and participation in State Association activities. Additionally, with mutual agreement between the Director of Transportation (Mr. Silebi) and MANAGEMENT/CONFIDENTIAL EMPLOYEE, **additional hours** will be compensated on an

as needed basis, not to exceed 1038 total hours per year. The MANAGEMENT/  
CONFIDENTIAL EMPLOYEE shall receive an **hourly wage of \$31.52** for such additional  
work {But no PERS of Health Insurance}. Because the MANAGEMENT/CONFIDENTIAL  
EMPLOYEE is retired and/or working on an as needed basis of less **than 1038 annual work  
hours**, neither the DISTRICT nor the MANAGEMENT/CONFIDENTIAL EMPLOYEE are  
required to make any PERS contributions on this compensation. The salary shall be distributed  
in the form of a direct monthly payment, based upon the base hours and any additional hours  
submitted. Within the direct service to the DISTRICT, MANAGEMENT /CONFIDENTIAL  
EMPLOYEE shall not be entitled to paid holidays.

The Governing Board reserves the right to modify the MANAGEMENT/  
CONFIDENTIAL EMPLOYEE's salary, with the mutual consent of the  
MANAGEMENT/CONFIDENTIAL EMPLOYEE and ratification by the Governing Board. It is  
further provided, however, that by so doing, it shall not be considered that a new contract has  
been entered into or that the termination date of the existing contract has been extended.

#### B. BENEFITS.

The DISTRICT will pay the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S  
ordinary expenses in conducting DISTRICT business, within the budget for that purpose and  
with the approval of the Superintendent.

The DISTRICT shall reimburse the MANAGEMENT/CONFIDENTIAL EMPLOYEE  
for reasonable, actual and necessary expenses (e.g. meals, registration fees, and air fare) for  
attendance at conferences approved in advance by the Superintendent, and other functions which  
directly contribute to the addressing of the DISTRICT'S mission and goals.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be covered under the  
DISTRICT'S liability insurance that covers other administrative employees.

**III. MODIFICATION**

This contract supersedes all prior agreements and understandings between the parties.

The parties may, during the term of this contract, mutually agree to modify any of its terms. Any modifications will be in writing, signed by both parties and attached to this document.

**IV. TERMINATION OF MANAGEMENT/CONFIDENTIAL EMPLOYEE**

Notwithstanding any other provision of this contract and reflective of the status of as needed employee, the School Board, without cause, in its sole discretion, shall have the option to unilaterally terminate this contract upon the provision a 30 day notice to MANAGEMENT CONFIDENTIAL EMPLOYEE.

IN WITNESS WHEREOF, we affix our signatures to this contract as the full and complete agreement between the parties hereto.

Dated: March 28, 2016

BOARD PRESIDENT

\_\_\_\_\_

I hereby accept this offer of employment and agree to comply with the terms and conditions stated hereof in this contract, and to fulfill all the duties of employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE of the Lowell School DISTRICT #71.

Date of Acceptance: \_\_\_\_\_

\_\_\_\_\_  
L.D. Ellison

**LOWELL SCHOOL DISTRICT #71**

**PERSONAL SERVICES CONTRACT**

**FOR**

**DEBI MCNAMARA**

This contract is made and entered into this 28th day of March 2016, by and between the Lowell School DISTRICT #71 (hereinafter “DISTRICT”) and **Debi McNamara, hereinafter (“MANAGEMENT/CONFIDENTIAL EMPLOYEE”)**.

WHEREAS, the DISTRICT desires to provide the MANAGEMENT/CONFIDENTIAL EMPLOYEE with a written employment contract in order to insure administrative stability and continuity within the DISTRICT which the DISTRICT believes generally improves the quality of the overall educational program;

NOW, THEREFORE, the DISTRICT and the MANAGEMENT/CONFIDENTIAL EMPLOYEE, for consideration herein specified, agree as follows:

**TERM OF MANAGEMENT/CONFIDENTIAL EMPLOYEE CONTRACT**

The DISTRICT hereby offers and the MANAGEMENT/CONFIDENTIAL EMPLOYEE hereby accepts employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE for a one-year (1) term commencing on July 1, 2016 and ending June 30, 2017.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall have primary responsibility **to manage the District’s Business Services Office in matters pertaining to the proper functioning of the Business and Human Resource Services Department.**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall abide by all applicable state

**WORKYEAR**

MANAGEMENT/CONFIDENTIAL EMPLOYEE accepts employment for a 240 day work year (20 non-work days), 12 month employee pursuant to the further terms of this Agreement.

**SALARY**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE annual salary shall be \$47,277. The salary shall be distributed in the form of a direct monthly payment. The Board reserves the

right to modify the MANAGEMENT/ CONFIDENTIAL EMPLOYEE's salary, with the mutual consent of the MANAGEMENT/ CONFIDENTIAL EMPLOYEE and ratification by the Board.

It is further provided, however, that by so doing, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.

### **HEALTH BENEFITS**

MANAGEMENT/CONFIDENTIAL EMPLOYEE shall annually receive District provided health benefits in the amount of \$13,296. If MANAGEMENT/CONFIDENTIAL EMPLOYEE elects a health benefit plan less than the \$13,296, MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be provided the difference in compensation and be free to allocate the compensation within the restrictions outlined by the District. The compensation shall be distributed in the form of a direct monthly payment.

### **LEAVE BENEFITS**

MANAGEMENT /CONFIDENTIAL EMPLOYEE shall receive 12 days of sick leave and the same leave benefits that are provided to Classified staff. .

### **EXPENSES**

The DISTRICT will pay the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S ordinary expenses in conducting DISTRICT business, within the budget for that purpose and with the approval of the Superintendent.

The DISTRICT shall reimburse the MANAGEMENT/CONFIDENTIAL EMPLOYEE for reasonable, actual and necessary expenses (e.g. meals, registration fees, and air fare) for attendance at conferences approved in advance by the Superintendent, and other functions which directly contribute to the addressing of the DISTRICT'S mission and goals.

## **LIABILITY INSURANCE**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be covered under the DISTRICT'S liability insurance that covers other administrative employees.

## **TERM OF EMPLOYMENT**

The District employs MANAGEMENT/CONFIDENTIAL EMPLOYEE for a period of one year commencing on July 1, 2016 and terminating on June 30, 2017 or until the occurrence of the earliest of the following events:

- MANAGEMENT/CONFIDENTIAL EMPLOYEE may, at her option, unilaterally terminate this Agreement by giving sixty (60) days written notice that she will not fulfill the obligations of this Agreement and that she wishes to be relieved of this Agreement for the remainder of the period of the Agreement
- MANAGEMENT/CONFIDENTIAL EMPLOYEE agrees that should she unilaterally terminate this Agreement on or before June 30, 2016 (excluding a notice of retirement with receipt of PERS benefits), the District will experience damages, including the costs of recruitment for a new MANAGEMENT/CONFIDENTIAL EMPLOYEE, which are difficult, if not impossible to calculate. Accordingly, MANAGEMENT/CONFIDENTIAL EMPLOYEE therefore agrees to pay damages to the District, to offset from any salary due, or otherwise withhold damages equivalent to \$1,000.
- The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time. In consideration for exercise of this right, the District shall pay to MANAGEMENT/CONFIDENTIAL EMPLOYEE for the remainder of the unexpired term of this Agreement, or two (2) months, whichever is less, a sum equal to the difference between MANAGEMENT/CONFIDENTIAL EMPLOYEE's gross monthly base salary at the salary rate in effect during the MANAGEMENT/



CONFIDENTIAL EMPLOYEE'S last month of service and the amount which MANAGEMENT/CONFIDENTIAL EMPLOYEE earns from any other employment-related source (whether as employee, independent contractor, consultant or self-employed). The payments made pursuant to this early termination provision may be made in a lump sum or on a monthly basis, at the District's sole election. The MANAGEMENT/ CONFIDENTIAL EMPLOYEE shall also be entitled to District paid health benefits, as those benefits may change from time-to-time for a period of three (3) months or until the MANAGEMENT/CONFIDENTIAL EMPLOYEE obtains other employment, whichever occurs first. All payments made pursuant to this early termination provision shall be subject to all of District's regular payroll deductions and shall be treated as salary payments. As a condition of payment hereunder, the MANAGEMENT/CONFIDENTIAL EMPLOYEE shall notify the District immediately if he/she earns income from any employment-related activity as defined above. The MANAGEMENT/CONFIDENTIAL EMPLOYEE'S failure to file such a statement by the time required for any month shall constitute a waiver and release of the District for any obligation of payment for that month. The parties agree that damages to the MANAGEMENT/CONFIDENTIAL EMPLOYEE which may result from the Board's early termination of this Agreement cannot be readily ascertained. Accordingly, the parties agree that the damage payments made pursuant to this early termination clause, along with the District's agreement to provide paid health benefits, constitutes reasonable liquidated damages for the MANAGEMENT/CONFIDENTIAL EMPLOYEE, fully compensates the MANAGEMENT/CONFIDENTIAL EMPLOYEE for all tort, contract and other damages of any nature whatsoever, whether in law or equity, and does not result in a

penalty. The parties agree that the District's completion of its obligations under this provision constitutes the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S sole remedy to the fullest extent provided by law.

### **EVALUATION**

The Superintendent shall evaluate the performance of the MANAGEMENT/CONFIDENTIAL EMPLOYEE. The evaluation shall be in writing, include a personal conference, and encompass the duties, goals, and expectations for the position. The evaluation procedures shall be set forth exclusively by the Superintendent and shall be the exclusive means by which the MANAGEMENT/CONFIDENTIAL EMPLOYEE is evaluated and are intended to supersede any other provisions concerning evaluation which might exist in applicable law or by virtue of any District rules, regulations, policies or other agreements. Any failure on the part of the Superintendent to meet the requirements or deadlines set forth in this Agreement shall not release the MANAGEMENT/CONFIDENTIAL EMPLOYEE from fully and faithfully performing the services required to be performed under this Agreement or constitute a default by District of its obligations under this Agreement.

### **MODIFICATION**

This contract supersedes all prior agreements and understandings between the parties. The parties may, during the term of this contract, mutually agree to modify any of its terms. Any modifications will be in writing, signed by both parties and attached to this document.

IN WITNESS WHEREOF, I affix my signature to this contract as the full and complete agreement between the parties hereto.

Dated: March 28, 2016

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Dennis McCallum, Board President

I hereby accept this offer of employment and agree to comply with the terms and conditions stated hereof in this contract, and to fulfill all the duties of employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE of the Lowell School DISTRICT #71.

Date of Acceptance: \_\_\_\_\_

Debi McNamara: \_\_\_\_\_

**LOWELL SCHOOL DISTRICT #71**

**PERSONAL SERVICES CONTRACT**

**FOR**

**MAUREEN WEATHERS**

This contract is made and entered into this 28<sup>th</sup> day of March, 2016, by and between the Lowell School DISTRICT #71 (hereinafter “DISTRICT”) and **MAUREEN WEATHERS, hereinafter (“MANAGEMENT/CONFIDENTIAL EMPLOYEE”)**.

WHEREAS, the DISTRICT desires to provide the MANAGEMENT/CONFIDENTIAL EMPLOYEE with a written employment contract in order to insure administrative stability and continuity within the DISTRICT which the DISTRICT believes generally improves the quality of the overall educational program;

NOW, THEREFORE, the DISTRICT and the MANAGEMENT/CONFIDENTIAL EMPLOYEE, for consideration herein specified, agree as follows:

**I. TERM OF MANAGEMENT/CONFIDENTIAL EMPLOYEE CONTRACT**

The DISTRICT hereby offers and the MANAGEMENT/CONFIDENTIAL EMPLOYEE hereby accepts employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE for a one-year (1) term commencing on July 1, 2016 and ending June 30, 2017.

MANAGEMENT/CONFIDENTIAL EMPLOYEE functions as the Accountant for the School District and performs and/or oversees the work related to the business functions of the two charter schools and also serves in the role of Communications Coordinator for the District. Overall, MANAGEMENT/CONFIDENTIAL EMPLOYEE’S primary responsibility **is to assist the District’s Business Secretary in matters pertaining to the proper functioning of the DISTRICT’s Business Services Department.**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall abide by all applicable state and federal laws, rules and regulations of the School Board of the DISTRICT.

## **II. MANAGEMENT/CONFIDENTIAL EMPLOYEE COMPENSATION**

### **A. Total Daily Compensation.**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE, as an “as needed” and **part-time employee, shall provide services for less than 30 hours per week.**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall receive **an hourly wage of \$23.46.** The MANAGEMENT/CONFIDENTIAL EMPLOYEE is working on an as needed basis, less than 30 hour per week, and **shall not be eligible** for district provided health insurance. The salary shall be distributed in the form of a direct monthly payment, based upon the hours submitted. Within the direct service to the DISTRICT, MANAGEMENT /CONFIDENTIAL EMPLOYEE **shall not be entitled** to paid holidays.

The Governing Board reserves the right to modify the MANAGEMENT/CONFIDENTIAL EMPLOYEE’s salary, with the mutual consent of the MANAGEMENT/CONFIDENTIAL EMPLOYEE and ratification by the Governing Board. It is further provided, however, that by so doing, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.

### **B. BENEFITS.**

The DISTRICT will pay the MANAGEMENT/CONFIDENTIAL EMPLOYEE’S ordinary expenses in conducting DISTRICT business.

The DISTRICT shall reimburse the MANAGEMENT/CONFIDENTIAL EMPLOYEE for reasonable, actual and necessary expenses (e.g. meals, registration fees, and air fare) for attendance at conferences, and other functions which directly contribute to the addressing of the DISTRICT’S mission and goals.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be covered under the DISTRICT’S liability insurance that covers other administrative employees.

**III. MODIFICATION**

This contract supersedes all prior agreements and understandings between the parties.

The parties may, during the term of this contract, mutually agree to modify any of its terms. Any modifications will be in writing, signed by both parties and attached to this document.

**IV. TERMINATION OF MANAGEMENT/CONFIDENTIAL EMPLOYEE**

Notwithstanding any other provision of this contract and reflective of the status of as needed employee, the School Board, without cause, in its sole discretion, shall have the option to unilaterally terminate this contract upon the provision of a 30 day notice to MANAGEMENT CONFIDENTIAL EMPLOYEE.

IN WITNESS WHEREOF, we affix our signatures to this contract as the full and complete agreement between the parties hereto.

Dated: March 28, 2016

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Dennis McCallum  
BOARD PRESIDENT  
LOWELL SCHOOL DISTRICT #71

I hereby accept this offer of employment and agree to comply with the terms and conditions stated hereof in this contract, and to fulfill all the duties of employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE of the Lowell School DISTRICT #71.

Date of Acceptance: \_\_\_\_\_

---

Maureen Weathers

**LOWELL SCHOOL DISTRICT #71**

**PERSONAL SERVICES CONTRACT**

**FOR**

**MICHELLE STEPHENS**



This contract is made and entered into this 28<sup>th</sup> day of March, 2016, by and between the Lowell School DISTRICT #71 (hereinafter “DISTRICT”) and **Michelle Stephens, hereinafter (“MANAGEMENT/CONFIDENTIAL EMPLOYEE”)**.

WHEREAS, the DISTRICT desires to provide the MANAGEMENT/CONFIDENTIAL EMPLOYEE with a written employment contract in order to insure administrative stability and continuity within the DISTRICT which the DISTRICT believes generally improves the quality of the overall educational program;

NOW, THEREFORE, the DISTRICT and the MANAGEMENT/CONFIDENTIAL EMPLOYEE, for consideration herein specified, agree as follows:

**I. TERM OF MANAGEMENT/CONFIDENTIAL EMPLOYEE CONTRACT**

The DISTRICT hereby offers and the MANAGEMENT/CONFIDENTIAL EMPLOYEE hereby accepts employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE for a one-year (1) term commencing on July 1, 2016 and ending June 30, 2017.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall have primary responsibility **providing support to the Superintendent in his conducting of the responsibilities associated with his position.**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall abide by all applicable state and federal laws, rules and regulations of the School Board of the DISTRICT.

**II. MANAGEMENT/CONFIDENTIAL EMPLOYEE COMPENSATION**

A. Total Daily Compensation.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE, **as an “as needed” and part-time employee shall annually provide less than 600 hours of work.**

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall receive **an hourly wage of \$28.73 and provided a monthly contribution of \$75.00 per month contribution into a TSA designated by MANAGEMENT/CONFIDENTIAL EMPLOYEE** {But no PERS or Health Insurance}. Because the MANAGEMENT/CONFIDENTIAL EMPLOYEE is retired and/or working on an as needed bases of less **than 600 annual work hours**, neither the DISTRICT nor the MANAGEMENT/CONFIDENTIAL EMPLOYEE are required to make any PERS contributions on this compensation. The salary shall be distributed in the form of a direct monthly payment, based upon the hours submitted. Within the direct service to the DISTRICT, MANAGEMENT /CONFIDENTIAL EMPLOYEE shall not be entitled to paid holidays.

The Governing Board reserves the right to modify the MANAGEMENT/CONFIDENTIAL EMPLOYEE's salary, with the mutual consent of the MANAGEMENT/CONFIDENTIAL EMPLOYEE and ratification by the Governing Board. It is further provided, however, that by so doing, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.

**B. BENEFITS.**

The DISTRICT will pay the MANAGEMENT/CONFIDENTIAL EMPLOYEE'S ordinary expenses in conducting DISTRICT business, within the budget for that purpose and with the approval of the Superintendent.

The DISTRICT shall reimburse the MANAGEMENT/CONFIDENTIAL EMPLOYEE for reasonable, actual and necessary expenses (e.g. meals, registration fees, and air fare) for attendance at conferences approved in advance by the Superintendent, and other functions which directly contribute to the addressing of the DISTRICT'S mission and goals.

The MANAGEMENT/CONFIDENTIAL EMPLOYEE shall be covered under the DISTRICT'S liability insurance that covers other administrative employees.

**III. MODIFICATION**

This contract supersedes all prior agreements and understandings between the parties.

The parties may, during the term of this contract, mutually agree to modify any of its terms. Any modifications will be in writing, signed by both parties and attached to this document.

**IV. TERMINATION OF MANAGEMENT/CONFIDENTIAL EMPLOYEE**

Notwithstanding any other provision of this contract and reflective of the status of as needed employee, the School Board, without cause, in its sole discretion, shall have the option to unilaterally terminate this contract upon the provision a 30 day notice to MANAGEMENT CONFIDENTIAL EMPLOYEE.

IN WITNESS WHEREOF, we affix our signatures to this contract as the full and complete agreement between the parties hereto.

Dated: March 28, 2016

LOWELL SCHOOL DISTRICT #71

\_\_\_\_\_  
Dennis McCallum, Board President

I hereby accept this offer of employment and agree to comply with the terms and conditions stated hereof in this contract, and to fulfill all the duties of employment as MANAGEMENT/CONFIDENTIAL EMPLOYEE of the Lowell School DISTRICT #71.

Date of Acceptance: \_\_\_\_\_

\_\_\_\_\_  
Michelle Stephens

**Lowell High School Electricity Costs**

Meters: 61924, 70132, 61910, 50287

Includes: main building, modular classrooms, north wing classrooms and woodshop

Excludes: FB scoreboard, irrigation pump, wrestling room, field lights and bus barn

Fiscal Year 2013-14				Fiscal Year 2014-15				Over/ (Under)	Fiscal Year 2015-16				Over/ (Under)
End date	Usage	Amount	YTD	End date	Usage	Amount	YTD		End date	Usage	Amount	YTD	
8/14/2013	4,310	\$419.91	\$419.91	8/14/2014	6,368	\$629.62	\$629.62	\$209.71	8/16/2015	5,350	\$566.00	\$566.00	(\$63.62)
9/12/2013	7,319	\$677.65	\$1,097.56	9/15/2014	8,318	\$809.66	\$1,439.28	\$341.72	9/16/2015	8,432	\$859.01	\$1,425.01	(\$14.27)
10/14/2013	11,688	\$1,041.62	\$2,139.18	10/15/2014	9,839	\$950.69	\$2,389.97	\$250.79	10/16/2015	14,991	\$1,416.00	\$2,841.01	\$451.04
11/13/2013	13,879	\$1,202.40	\$3,341.58	11/15/2014	11,715	\$1,092.63	\$3,482.60	\$141.02	11/16/2015	13,780	\$1,299.03	\$4,140.04	\$657.44
12/12/2013	25,651	\$2,218.25	\$5,559.83	12/15/2014	17,052	\$1,535.99	\$5,018.59	(\$541.24)	12/16/2015	15,072	\$1,414.11	\$5,554.15	\$535.56
1/15/2014	26,127	\$2,230.29	\$7,790.12	1/14/2015	16,851	\$1,521.91	\$6,540.50	(\$1,249.62)	1/16/2016	12,523	\$1,216.29	\$6,770.44	\$229.94
2/12/2014	25,481	\$2,196.18	\$9,986.30	2/18/2015	18,723	\$1,701.34	\$8,241.84	(\$1,744.46)	2/15/2016	12,432	\$1,221.62	\$7,992.06	(\$249.78)
3/13/2014	15,010	\$1,346.80	\$11,333.10	3/15/2015	11,494	\$1,074.23	\$9,316.07	(\$2,017.03)				\$7,992.06	
4/14/2014	12,092	\$1,106.98	\$12,440.08	4/16/2015	13,851	\$1,288.35	\$10,604.42	(\$1,835.66)				\$7,992.06	
5/14/2014	9,788	\$932.80	\$13,372.88	5/16/2015	12,608	\$1,200.56	\$11,804.98	(\$1,567.90)				\$7,992.06	
6/16/2014	6,927	\$691.18	\$14,064.06	6/16/2015	10,411	\$1,022.30	\$12,827.28	(\$1,236.78)				\$7,992.06	
7/14/2014	5,288	\$531.29	\$14,595.35	7/16/2015	4,971	\$528.43	\$13,355.71	(\$1,239.64)				\$7,992.06	
Totals	163,560	\$14,595.35		Totals	142,201	\$13,355.71			Totals	82,580	\$7,992.06		
12/13-11/14	162,604	\$14,736.37											
12/14-11/15	148,514	\$14,013.15											
Difference	-14,090	-\$723.22	Savings										
	-8.67%	-4.91%											

**Mountain View Charter School**  
**2015-16 General Fund Financial Summary**  
**February 29, 2016**

	Budget	Actual: Jul-Feb	Projected: Mar-Jun	Projected for Year	Over/(Under) Budget				
<b>Resources</b>									
State School Fund	661,250	364,981	55.2%	266,996	40.4%	631,977	(29,273)	-4.6%	(1)
Donations	5,000	1,850	37.0%			1,850	(3,150)	-170.3%	(2)
Open Enrollment	10,500			10,500		10,500			
Fundraising		336				336	336		
Interest	50		0.0%			-	(50)		
<b>Total Revenues</b>	<b>676,800</b>	<b>367,167</b>	<b>54.3%</b>	<b>277,496</b>	<b>41.0%</b>	<b>644,663</b>	<b>(32,137)</b>	<b>-5.0%</b>	
Beginning Fund Balance	40,000	15,691		-		15,691	(24,309)	-154.9%	
<b>Total Resources</b>	<b>716,800</b>	<b>382,859</b>	<b>53.4%</b>	<b>277,496</b>	<b>38.7%</b>	<b>660,355</b>	<b>(56,445)</b>	<b>-8.5%</b>	
<b>Requirements</b>									
Salaries	347,495	184,290	53.0%	169,368	48.7%	353,657	6,163	1.7%	(3)
Benefits	138,461	71,763	51.8%	57,459	41.5%	129,222	(9,239)	-7.1%	(4)
Purchased Services	96,877	68,146	70.3%	35,366	36.5%	103,512	6,635	6.4%	(5)
Supplies and Materials	28,495	32,424	113.8%	4,100	14.4%	36,524	8,029	22.0%	(6)
Capital Outlay		-				-	-	-	
Other	5,250	5,128		315		5,443	193	3.6%	
Transfers		-				-	-		
<b>Total Expenditures</b>	<b>616,578</b>	<b>361,752</b>	<b>58.7%</b>	<b>266,608</b>	<b>43.2%</b>	<b>628,360</b>	<b>11,781</b>	<b>1.9%</b>	
Contingency/Carryover	100,222	21,107	21.1%	10,888	10.9%	31,995	(68,227)	-213.2%	(7)
<b>Total Requirements</b>	<b>716,800</b>	<b>382,859</b>	<b>53.4%</b>	<b>277,496</b>	<b>38.7%</b>	<b>660,355</b>	<b>(56,445)</b>	<b>-8.5%</b>	

Notes:

- (1) Budget was based on 115 students; projection is based on the 109 students when school started. Current total number of students is 110.
- (2) Projected donations adjusted downward \$3,400.
- (3) July & August salaries of \$2,850 were not budgeted. Projection reflects going back to the Executive Director's initial employment agreement as of 2/1/16.  
 There will be a PERS adjustment coming in March or April for January.
- (4) September includes an extra month of health insurance premiums not budgeted, \$3,225.
- (5) Includes attorney fees of \$8,000 not budgeted. Includes as yet untallied items to be reimbursed by the District up to \$2,500.
- (6) Includes unbudgeted but board approved Chromebooks for \$3,187. Includes as yet untallied items to be reimbursed by the District up to \$5,000.
- (7) Estimated carryover is 4.8% of the total budget.

**Mountain View Charter School**  
**2015-16 Activity Fund Financial Summary**  
**February 29, 2016**

	<b>Budget</b>	<b>Actual: Jul-Feb</b>	<b>Projected: Mar-Jun</b>	<b>Projected for Year</b>	<b>Over/(Under) Budget</b>	
<b>Resources</b>						
Activity Fees	24,750	27,524	-	27,524	2,774	10.1%
<b>Total Revenues</b>	<b>24,750</b>	<b>27,524</b>	<b>-</b>	<b>27,524</b>	<b>2,774</b>	<b>10.1%</b>
Beginning Fund Balance	20,000	1,034		1,034		
<b>Total Resources</b>	<b>44,750</b>	<b>28,558</b>	<b>-</b>	<b>28,558</b>	<b>2,774</b>	<b>9.7%</b>
<b>Requirements</b>						
Salaries						
Benefits						
Purchased Services						
Supplies and Materials	24,750	13,618	8,000	21,618	(3,132)	-14.5%
Capital Outlay						
Other		68		68	68	100.0%
Transfers						
<b>Total Expenditures</b>	<b>24,750</b>	<b>13,686</b>	<b>8,000</b>	<b>21,686</b>	<b>(3,064)</b>	<b>-14.1%</b>
Contingency/Carryover	20,000	14,871	(8,000)	6,871	5,838	
<b>Total Requirements</b>	<b>44,750</b>	<b>28,558</b>	<b>-</b>	<b>28,558</b>	<b>2,774</b>	<b>9.7%</b>

**Mt. View Academy**  
**Balance Sheet**  
 As of February 29, 2016

	<u>Feb 29, 16</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
100-101 - Banner Checking	58,150.11
100-103 - Petty Cash	1,000.00
Total Checking/Savings	<u>59,150.11</u>
Total Current Assets	<u>59,150.11</u>
<b>TOTAL ASSETS</b>	<b><u>59,150.11</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
100-471.005 WBF Assess Emp	39.26
100-473.001 PERS	8,623.67
100-473.002 PERS Pickup	2,933.17
100-473.004 Workers' Comp	-360.98
100-473.006 FSA ER	112.50
100-481 Deferred Revenue	10,560.00
24000 - Payroll Liabilities	1,264.13
Total Other Current Liabilities	<u>23,171.75</u>
Total Current Liabilities	<u>23,171.75</u>
Total Liabilities	23,171.75
Equity	
5400-Beg. Fund Balance	1,990.17
32000 - Unrestricted Net Assets	14,734.89
Net Income	19,253.30
Total Equity	<u>35,978.36</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>59,150.11</u></b>

**Mt. View Academy  
Profit & Loss Budget vs. Actual  
July 2015 through February 2016**

	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
100 - Revenues				
1510 - Interest Income	0.00	50.00	-50.00	0.0%
1760 - Fundraising	336.40	0.00	336.40	100.0%
1920 - Donations	1,850.00	5,000.00	-3,150.00	37.0%
1990 - Other Income	0.00	10,500.00	-10,500.00	0.0%
3101 - State School Fund Grant	364,981.00	661,250.00	-296,269.00	55.2%
<b>Total 100 - Revenues</b>	<b>367,167.40</b>	<b>676,800.00</b>	<b>-309,632.60</b>	<b>54.3%</b>
200 - Special Revenues				
1740 - Fees	27,524.05	24,750.00	2,774.05	111.2%
<b>Total 200 - Special Revenues</b>	<b>27,524.05</b>	<b>24,750.00</b>	<b>2,774.05</b>	<b>111.2%</b>
<b>Total Income</b>	<b>394,691.45</b>	<b>701,550.00</b>	<b>-306,858.55</b>	<b>56.3%</b>
<b>Gross Profit</b>	<b>394,691.45</b>	<b>701,550.00</b>	<b>-306,858.55</b>	<b>56.3%</b>
<b>Expense</b>				
100 - Expenditures				
1111 - Elementary				
111 - Licensed Salaries	120,769.86	237,999.87	-117,230.01	50.7%
112 - Classified Salaries	11,115.44	18,850.00	-7,734.56	59.0%
121 - Substitute - Licensed	1,911.14	6,125.00	-4,213.86	31.2%
122 - Substitute - Classified	439.38	0.00	439.38	100.0%
211 - PERS	19,910.19	45,308.32	-25,398.13	43.9%
220 - FICA	9,912.55	20,117.58	-10,205.03	49.3%
231 - Workers' Compensation	723.76	1,314.87	-591.11	55.0%
232 - Unemployment Insurance	3,765.72	7,626.27	-3,860.55	49.4%
241 - Health Insurance	19,386.79	28,000.00	-8,613.21	69.2%
410 - Supplies	3,832.38	6,300.00	-2,467.62	60.8%
420 - Textbooks	12,056.18	13,500.00	-1,443.82	89.3%
<b>Total 1111 - Elementary</b>	<b>203,823.39</b>	<b>385,141.91</b>	<b>-181,318.52</b>	<b>52.9%</b>
1121 - Middle/Junior High				
111 - Licensed Salaries	18,210.60	33,999.97	-15,789.37	53.6%
121 - Substitute - Licensed	1,73.74	875.00	-701.26	19.9%
211 - PERS	3,212.34	5,997.60	-2,785.26	53.6%
220 - FICA	1,341.51	2,667.94	-1,326.43	50.3%
231 - Workers' Compensation	95.03	174.37	-79.34	54.5%
232 - Unemployment Insurance	509.86	1,011.37	-501.51	50.4%
241 - Health Insurance	1,157.24	4,000.00	-2,842.76	28.9%
410 - Supplies	555.45	700.00	-144.55	79.4%
420 - Textbooks	1,388.73	1,500.00	-111.27	92.6%
<b>Total 1121 - Middle/Junior High</b>	<b>26,644.50</b>	<b>50,926.25</b>	<b>-24,281.75</b>	<b>52.3%</b>
2130 - Health Services				
410 - Supplies	21.56	200.00	-178.44	10.8%
<b>Total 2130 - Health Services</b>	<b>21.56</b>	<b>200.00</b>	<b>-178.44</b>	<b>10.8%</b>
2240 - Professional Development				
312 - Instructional Prog. Impr.	1,153.53	8,000.00	-6,846.47	14.4%
318 - Non-Instructional Prg Impr	1,548.76	2,000.00	-451.24	77.4%
<b>Total 2240 - Professional Development</b>	<b>2,702.29</b>	<b>10,000.00</b>	<b>-7,297.71</b>	<b>27.0%</b>
2310 - Board of Education				
382 - Legal Services	8,000.00	0.00	8,000.00	100.0%
410 - Supplies	605.55	4,500.00	-86.00	98.1%
651 - Liability Insurance	4,414.00			
<b>Total 2310 - Board of Education</b>	<b>13,019.55</b>	<b>4,500.00</b>	<b>8,519.55</b>	<b>289.3%</b>



**Mt. View Academy**  
**Profit & Loss Budget vs. Actual**  
**July 2015 through February 2016**

	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
<b>2321 - Executive Administration</b>				
113 - Administrative Salaries	18,829.66	34,000.00	-15,170.34	55.4%
114 - Managerial-Confidential	12,840.00	15,645.00	-2,805.00	82.1%
211 - PERS	4,916.22	8,757.38	-3,841.16	56.1%
220 - FICA	2,422.73	3,797.84	-1,375.11	63.8%
231 - Workers' Compensation	172.72	248.23	-75.51	69.6%
232 - Unemployment Insurance	886.35	1,439.71	-553.36	61.6%
241 - Health Insurance	3,350.40	8,000.00	-4,649.60	41.9%
353 - Postage	302.36	275.00	27.36	109.9%
354 - Advertising	2,109.52	3,000.00	-890.48	70.3%
410 - Supplies	2,059.30	2,800.00	-740.70	73.5%
460 - Non-consumables	0.00	500.00	-500.00	0.0%
640 - Dues and Fees	430.00	750.00	-320.00	57.3%
<b>Total 2321 - Executive Administration</b>	<b>48,319.26</b>	<b>79,213.16</b>	<b>-30,893.90</b>	<b>61.0%</b>
<b>2520 - Fiscal Services</b>				
389 - Other Professional Svcs	14,808.36	20,000.00	-5,191.64	74.0%
410 - Supplies	0.00	0.00	0.00	0.0%
640 - Dues and Fees	284.44	0.00	284.44	100.0%
<b>Total 2520 - Fiscal Services</b>	<b>15,092.80</b>	<b>20,000.00</b>	<b>-4,907.20</b>	<b>75.5%</b>
<b>2542 - Building Maintenance</b>				
321 - Cleaning Services	1,480.00	2,400.00	-920.00	61.7%
322 - Repair and Maintenance	922.78			
324 - Rentals	30,125.00	47,700.00	-17,575.00	63.2%
325 - Electricity	2,616.71	5,566.00	-2,949.29	47.0%
328 - Garbage	0.00	0.00	0.00	0.0%
351 - Telephone	1,738.56	1,500.00	238.56	115.9%
410 - Supplies	5,398.58	1,500.00	3,898.58	359.9%
460 - Non-consumables	219.24			
<b>Total 2542 - Building Maintenance</b>	<b>42,500.87</b>	<b>58,666.00</b>	<b>-16,165.13</b>	<b>72.4%</b>
<b>2550 - Transportation</b>				
352 - Student transportation	438.60	200.00	238.60	219.3%
<b>Total 2550 - Transportation</b>	<b>438.60</b>	<b>200.00</b>	<b>238.60</b>	<b>219.3%</b>
<b>2574 - Printing Services</b>				
324 - Copier Rental	1,424.00	2,136.00	-712.00	66.7%
355 - Printing	1,379.90	4,000.00	-2,620.10	34.5%
<b>Total 2574 - Printing Services</b>	<b>2,803.90</b>	<b>6,136.00</b>	<b>-3,332.10</b>	<b>45.7%</b>
<b>2661 - Technology Services</b>				
310 - Instr, Prof & Tech Svcs	97.99	100.00	-2.01	98.0%
460 - Non-consumable Items	4,258.17	0.00	4,258.17	100.0%
470 - Computer Software	2,029.10	1,495.00	534.10	135.7%
<b>Total 2661 - Technology Services</b>	<b>6,385.26</b>	<b>1,595.00</b>	<b>4,790.26</b>	<b>400.3%</b>
<b>Total 100 - Expenditures</b>	<b>361,751.98</b>	<b>616,578.32</b>	<b>-254,826.34</b>	<b>58.7%</b>
<b>200 - Activity Expenditures</b>				
1111 - Elementary	13,618.40	24,750.00	-11,131.60	55.0%
410 - Supplies	67.77	0.00	67.77	100.0%
640 - Dues & Fees	13,686.17	24,750.00	-11,063.83	55.3%
<b>Total 1111 - Elementary</b>	<b>13,686.17</b>	<b>24,750.00</b>	<b>-11,063.83</b>	<b>55.3%</b>
<b>Total 200 - Activity Expenditures</b>	<b>13,686.17</b>	<b>24,750.00</b>	<b>-11,063.83</b>	<b>55.3%</b>
<b>66000 - Payroll Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>375,438.15</b>	<b>641,328.32</b>	<b>-265,890.17</b>	<b>58.5%</b>
<b>Net Income</b>	<b>19,253.30</b>	<b>60,221.68</b>	<b>-40,968.38</b>	<b>32.0%</b>

**Mt. View Academy**  
**Profit & Loss**  
 July 2015 through February 2016

	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16
<b>Income</b>							
<b>100 - Revenues</b>							
1760 - Fundraising	0.00	0.00	56.00	0.00	0.00	0.00	280.40
1920 - Donations	0.00	250.00	0.00	0.00	0.00	1,600.00	0.00
3101 - State School Fund Grant	0.00	102,703.00	0.00	52,065.00	52,385.00	52,554.00	52,609.00
<b>Total 100 - Revenues</b>	0.00	102,953.00	56.00	52,065.00	52,385.00	54,154.00	52,889.40
<b>200 - Special Revenues</b>							
1740 - Fees	17,637.84	980.00	6,499.05	607.16	475.00	75.00	800.00
<b>Total 200 - Special Revenues</b>	17,637.84	980.00	6,499.05	607.16	475.00	75.00	800.00
<b>Total Income</b>	17,637.84	103,933.00	6,555.05	52,672.16	52,860.00	54,229.00	53,689.40
<b>Gross Profit</b>	17,637.84	103,933.00	6,555.05	52,672.16	52,860.00	54,229.00	53,689.40
<b>Expense</b>							
<b>100 - Expenditures</b>							
<b>1111 - Elementary</b>							
111 - Licensed Salaries	500.00	700.00	20,403.31	19,833.31	19,833.31	19,833.31	19,833.31
112 - Classified Salaries	0.00	230.00	980.00	2,390.00	1,860.00	2,217.75	1,357.69
121 - Substitute - Licensed	0.00	0.00	0.00	1,489.20	421.94	0.00	0.00
122 - Substitute - Classified	0.00	0.00	0.00	92.50	346.88	0.00	0.00
211 - PERS	-82.79	149.06	3,189.31	3,261.64	3,232.33	3,637.81	3,206.07
220 - FICA	38.25	71.14	1,574.29	1,759.56	1,656.77	1,625.36	1,559.57
231 - Workers' Compensation	2.80	5.39	110.11	132.13	122.18	120.05	110.28
232 - Unemployment Insurance	13.64	25.52	620.11	690.36	651.39	639.49	614.57
241 - Health Insurance	0.00	0.00	5,585.23	2,798.53	2,752.42	2,752.42	2,752.42
410 - Supplies	79.98	2,373.63	397.34	978.46	0.00	0.00	-11.51
420 - Textbooks	0.00	8,846.49	292.93	1,966.24	-145.48	0.00	685.38
<b>Total 1111 - Elementary</b>	551.88	12,401.23	33,152.63	35,391.93	30,731.74	30,826.19	30,107.78
<b>1121 - Middle/Junior High</b>							
111 - Licensed Salaries	100.00	100.00	3,085.10	2,985.10	2,985.10	2,985.10	2,985.10
121 - Substitute - Licensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00
211 - PERS	17.64	17.64	544.21	526.57	526.57	526.57	526.57
220 - FICA	7.65	7.65	227.42	219.75	219.76	219.76	219.75
231 - Workers' Compensation	0.56	0.56	14.95	16.17	15.82	15.82	15.22
232 - Unemployment Insurance	2.73	2.73	89.46	86.57	86.57	86.57	86.57
241 - Health Insurance	0.00	0.00	330.64	165.32	165.32	165.32	165.32
410 - Supplies	0.00	263.74	22.94	268.77	0.00	0.00	0.00
420 - Textbooks	0.00	982.95	32.55	184.24	0.00	0.00	89.69
<b>Total 1121 - Middle/Junior High</b>	128.58	1,375.27	4,347.27	4,452.49	3,999.14	3,999.14	4,088.22
<b>2130 - Health Services</b>							
410 - Supplies	0.00	0.00	0.00	21.56	0.00	0.00	0.00
<b>Total 2130 - Health Services</b>	0.00	0.00	0.00	21.56	0.00	0.00	0.00

**Mt. View Academy**  
**Profit & Loss**  
 July 2015 through February 2016

	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16
<b>2240 - Professional Development</b>							
312 - Instructional Prog. Impr.	0.00	0.00	0.00	500.00	0.00	0.00	583.55
318 - Non-instructional Prg Imp	0.00	1,000.00	0.00	0.00	0.00	150.00	398.76
<b>Total 2240 - Professional Development</b>	0.00	1,000.00	0.00	500.00	0.00	150.00	982.31
<b>2310 - Board of Education</b>							
382 - Legal Services	0.00	8,000.00	0.00	0.00	0.00	0.00	0.00
410 - Supplies	0.00	0.00	49.28	44.25	0.00	0.00	46.65
651 - Liability Insurance	-626.00	5,040.00	0.00	0.00	0.00	0.00	0.00
<b>Total 2310 - Board of Education</b>	-626.00	13,040.00	49.28	44.25	0.00	0.00	46.65
<b>2321 - Executive Administration</b>							
113 - Administrative Salaries	100.00	100.00	2,933.33	3,021.00	3,021.00	3,021.00	3,800.00
114 - Managerial-Confidential	922.50	517.50	1,665.00	2,400.00	2,220.00	2,010.00	1,192.50
211 - PERS	180.38	108.93	811.15	956.26	924.51	887.46	210.36
220 - FICA	78.22	47.24	351.78	414.70	400.94	384.87	381.93
231 - Workers' Compensation	5.95	3.58	24.64	30.34	28.94	27.72	25.17
232 - Unemployment Insurance	27.87	16.84	133.35	157.21	151.98	145.90	144.78
241 - Health Insurance	0.00	0.00	931.90	578.84	590.08	590.08	223.50
353 - Postage	0.00	69.46	0.00	117.00	0.00	0.00	115.90
354 - Advertising	0.00	0.00	0.00	0.00	0.00	0.00	232.10
410 - Supplies	34.48	255.64	113.19	990.02	238.13	0.00	71.88
640 - Dues and Fees	0.00	0.00	55.00	0.00	120.00	0.00	120.00
<b>Total 2321 - Executive Administration</b>	1,349.40	1,119.19	7,019.34	8,665.37	7,695.58	7,067.03	6,518.12
<b>2520 - Fiscal Services</b>							
389 - Other Professional Svcs	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	3,141.67
640 - Dues and Fees	0.00	0.00	107.95	122.66	0.00	53.83	0.00
<b>Total 2520 - Fiscal Services</b>	1,666.67	1,666.67	1,774.62	1,789.33	1,666.67	1,720.50	3,141.67
<b>2542 - Building Maintenance</b>							
321 - Cleaning Services	0.00	0.00	0.00	0.00	640.00	360.00	240.00
322 - Repair and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	922.78
324 - Rentals	2,300.00	3,975.00	3,975.00	3,975.00	3,975.00	3,975.00	3,975.00
325 - Electricity	62.81	71.29	199.86	227.45	244.30	843.27	680.05
351 - Telephone	124.36	125.36	126.99	363.03	260.24	214.92	303.39
410 - Supplies	0.00	78.66	337.88	1,322.91	93.99	24.38	278.04
460 - Non-consumables	0.00	0.00	0.00	0.00	219.24	0.00	0.00
<b>Total 2542 - Building Maintenance</b>	2,487.17	4,250.31	4,639.73	5,888.39	5,432.77	5,417.57	6,399.26
<b>2550 - Transportation</b>							
352 - Student transportation	0.00	0.00	438.60	0.00	0.00	0.00	0.00
<b>Total 2550 - Transportation</b>	0.00	0.00	438.60	0.00	0.00	0.00	0.00
<b>2574 - Printing Services</b>							
324 - Copier Rental	178.00	178.00	178.00	178.00	178.00	178.00	178.00
355 - Printing	0.00	56.86	63.20	220.18	271.77	99.96	337.19
<b>Total 2574 - Printing Services</b>	178.00	234.86	241.20	398.18	449.77	277.96	515.19

**Mt. View Academy**  
**Profit & Loss**  
 July 2015 through February 2016

	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16
<b>2661 - Technology Services</b>							
310 - Instr, Prof & Tech Svcs	0.00	0.00	0.00	97.99	0.00	0.00	0.00
460 - Non-consumable Items	0.00	0.00	974.99	3,187.47	0.00	0.00	95.71
470 - Computer Software	0.00	0.00	1,942.09	17.50	17.50	0.00	34.51
<b>Total 2661 - Technology Services</b>	<u>0.00</u>	<u>0.00</u>	<u>2,917.08</u>	<u>3,302.96</u>	<u>17.50</u>	<u>0.00</u>	<u>130.22</u>
<b>Total 100 - Expenditures</b>	5,735.70	35,087.53	54,579.75	60,454.46	49,993.17	49,458.39	51,929.42
<b>200 - Activity Expenditures</b>							
1111 - Elementary							
410 - Supplies	583.67	382.74	3,289.37	4,086.93	803.90	658.00	1,289.16
640 - Dues & Fees	3.65	3.65	0.00	7.30	0.00	3.65	6.40
<b>Total 1111 - Elementary</b>	<u>587.32</u>	<u>386.39</u>	<u>3,289.37</u>	<u>4,094.23</u>	<u>803.90</u>	<u>661.65</u>	<u>1,295.56</u>
<b>Total 200 - Activity Expenditures</b>	587.32	386.39	3,289.37	4,094.23	803.90	661.65	1,295.56
<b>66000 - Payroll Expenses</b>	0.00	0.00	0.00	0.00	0.00	-0.01	0.01
<b>Total Expense</b>	<u>6,323.02</u>	<u>35,473.92</u>	<u>57,869.12</u>	<u>64,548.69</u>	<u>50,797.07</u>	<u>50,120.03</u>	<u>53,224.99</u>
<b>Net Income</b>	<u><u>11,314.82</u></u>	<u><u>68,459.08</u></u>	<u><u>-51,314.07</u></u>	<u><u>-11,876.53</u></u>	<u><u>2,062.93</u></u>	<u><u>4,108.97</u></u>	<u><u>464.41</u></u>

**Mt. View Academy**  
**Profit & Loss**  
 July 2015 through February 2016

	Feb 16	TOTAL
<b>Income</b>		
<b>100 - Revenues</b>		
1760 - Fundraising	0.00	336.40
1920 - Donations	0.00	1,850.00
3101 - State School Fund Grant	52,665.00	364,981.00
<b>Total 100 - Revenues</b>	<b>52,665.00</b>	<b>367,167.40</b>
<b>200 - Special Revenues</b>		
1740 - Fees	450.00	27,524.05
<b>Total 200 - Special Revenues</b>	<b>450.00</b>	<b>27,524.05</b>
<b>Total Income</b>	<b>53,115.00</b>	<b>394,691.45</b>
<b>Gross Profit</b>	<b>53,115.00</b>	<b>394,691.45</b>
<b>Expense</b>		
<b>100 - Expenditures</b>		
<b>1111 - Elementary</b>		
111 - Licensed Salaries	19,833.31	120,769.86
112 - Classified Salaries	2,080.00	11,115.44
121 - Substitute - Licensed	0.00	1,911.14
122 - Substitute - Classified	0.00	439.38
211 - PERS	3,316.76	19,910.19
220 - FICA	1,627.61	9,912.55
231 - Workers' Compensation	120.82	723.76
232 - Unemployment Insurance	510.64	3,765.72
241 - Health Insurance	2,745.77	19,386.79
410 - Supplies	14.48	3,832.38
420 - Textbooks	410.62	12,056.18
<b>Total 1111 - Elementary</b>	<b>30,660.01</b>	<b>203,823.39</b>
<b>1121 - Middle/Junior High</b>		
111 - Licensed Salaries	2,985.10	18,210.60
121 - Substitute - Licensed	173.74	173.74
211 - PERS	526.57	3,212.34
220 - FICA	219.77	1,341.51
231 - Workers' Compensation	15.93	95.03
232 - Unemployment Insurance	68.66	509.86
241 - Health Insurance	165.32	1,157.24
410 - Supplies	0.00	555.45
420 - Textbooks	99.30	1,388.73
<b>Total 1121 - Middle/Junior High</b>	<b>4,254.39</b>	<b>26,644.50</b>
<b>2130 - Health Services</b>		
410 - Supplies	0.00	21.56
<b>Total 2130 - Health Services</b>	<b>0.00</b>	<b>21.56</b>

**Mt. View Academy**  
**Profit & Loss**  
 July 2015 through February 2016

	Feb 16	TOTAL
<b>2240 - Professional Development</b>		
312 - Instructional Prog. Impr.	69.98	1,153.53
318 - Non-instructional Prg Imp	0.00	1,548.76
<b>Total 2240 - Professional Development</b>	69.98	2,702.29
<b>2310 - Board of Education</b>		
382 - Legal Services	0.00	8,000.00
410 - Supplies	465.37	605.55
651 - Liability Insurance	0.00	4,414.00
<b>Total 2310 - Board of Education</b>	465.37	13,019.55
<b>2321 - Executive Administration</b>		
113 - Administrative Salaries	2,833.33	18,829.66
114 - Managerial-Confidential	1,912.50	12,840.00
211 - PERS	837.17	4,916.22
220 - FICA	363.05	2,422.73
231 - Workers' Compensation	26.38	172.72
232 - Unemployment Insurance	108.42	886.35
241 - Health Insurance	436.00	3,350.40
353 - Postage	0.00	302.36
354 - Advertising	1,877.42	2,109.52
410 - Supplies	355.96	2,059.30
640 - Dues and Fees	135.00	430.00
<b>Total 2321 - Executive Administration</b>	8,885.23	48,319.26
<b>2520 - Fiscal Services</b>		
389 - Other Professional Svcs	1,666.67	14,808.36
640 - Dues and Fees	0.00	284.44
<b>Total 2520 - Fiscal Services</b>	1,666.67	15,092.80
<b>2542 - Building Maintenance</b>		
321 - Cleaning Services	240.00	1,480.00
322 - Repair and Maintenance	0.00	922.78
324 - Rentals	3,975.00	30,125.00
325 - Electricity	287.68	2,616.71
351 - Telephone	220.27	1,738.56
410 - Supplies	3,262.72	5,398.58
460 - Non-consumables	0.00	219.24
<b>Total 2542 - Building Maintenance</b>	7,985.67	42,500.87
<b>2550 - Transportation</b>		
352 - Student transportation	0.00	438.60
<b>Total 2550 - Transportation</b>	0.00	438.60
<b>2574 - Printing Services</b>		
324 - Copier Rental	178.00	1,424.00
355 - Printing	330.74	1,379.90
<b>Total 2574 - Printing Services</b>	508.74	2,803.90

**Mt. View Academy**  
**Profit & Loss**  
 July 2015 through February 2016

	Feb 16	TOTAL
<b>2661 - Technology Services</b>		
310 - Instr, Prof & Tech Svcs	0.00	97.99
460 - Non-consumable Items	0.00	4,258.17
470 - Computer Software	17.50	2,029.10
<b>Total 2661 - Technology Services</b>	<u>17.50</u>	<u>6,385.26</u>
<b>Total 100 - Expenditures</b>	54,513.56	361,751.98
<b>200 - Activity Expenditures</b>		
<b>1111 - Elementary</b>		
410 - Supplies	2,524.63	13,618.40
640 - Dues & Fees	43.12	67.77
<b>Total 1111 - Elementary</b>	<u>2,567.75</u>	<u>13,686.17</u>
<b>Total 200 - Activity Expenditures</b>	2,567.75	13,686.17
<b>66000 - Payroll Expenses</b>	0.00	0.00
<b>Total Expense</b>	<u>57,081.31</u>	<u>375,438.15</u>
<b>Net Income</b>	<u><u>-3,966.31</u></u>	<u><u>19,253.30</u></u>

**Lowell School District #71**  
**2015-16 General Fund Financial Summary**  
**February 29, 2016**

	<b>Budget</b>	<b>Actual: Jul-Feb</b>	<b>Projected: Mar-Jun</b>	<b>Projected for Year</b>	<b>Budget Variance</b>	
					<b>\$</b>	<b>%</b>

**Resources**

State School Fund	3,052,000	2,263,450	817,640	3,081,090	29,090	1.0%	(1)
Property Tax	940,800	891,122	72,465	963,587	22,787	2.4%	
Miscellaneous/Local Revenues	51,200	35,045	57,070	92,115	40,915	79.9%	(2)
Common School Funds	30,000	18,447	18,000	36,447	6,447	21.5%	
Rent	27,000	32,037	(425)	31,612	4,612	17.1%	
Business Services to Charter	20,000	13,335	6,665	20,000	-	0.0%	
Indirect Fees on Grants	5,000	885	3,100	3,985	(1,015)	-20.3%	
County School Funds	5,000	-	5,000	5,000	-	0.0%	
Small High School Grant	-	-	14,300	14,300	14,300	-	(3)
Federal Forest Fees	-	-	10,000	10,000	10,000	-	(3)
<b>Total Revenues</b>	<b>4,131,000</b>	<b>3,254,321</b>	<b>1,003,816</b>	<b>4,258,137</b>	<b>127,137</b>	<b>3.1%</b>	
Beginning Fund Balance	284,000	260,479	-	260,479	(23,521)	-8.3%	
<b>Total Resources</b>	<b>4,415,000</b>	<b>3,514,800</b>	<b>1,003,816</b>	<b>4,518,616</b>	<b>103,616</b>	<b>2.3%</b>	

**Requirements**

Salaries	1,554,866	919,278	672,139	1,591,417	36,551	2.4%	
Benefits	1,005,960	534,532	413,206	947,738	(58,222)	-5.8%	
Purchased Services	389,550	218,755	255,434	474,189	84,639	21.7%	(4)
Supplies and Materials	203,550	173,160	55,166	228,326	24,776	12.2%	
Capital Outlay	4,800	62,276	26,297	88,573	83,773	1745.3%	(5)
Other	84,450	84,040	3,200	87,240	2,790	3.3%	
Charter School Payments	652,000	364,981	292,212	657,193	5,193	0.8%	
Transfer to Food Service Fund	10,314	-	15,000	15,000	4,686	45.4%	
Transfer to Athletics Fund	80,000	-	99,500	99,500	19,500	24.4%	
Transfer to Debt Service Fund	188,835	-	188,835	188,835	-	0.0%	
<b>Total Expenditures</b>	<b>4,174,325</b>	<b>2,357,022</b>	<b>2,020,990</b>	<b>4,378,012</b>	<b>203,687</b>	<b>4.9%</b>	
Contingency/Carryover	240,675	-	-	140,604	(100,071)	-41.6%	
<b>Total Requirements</b>	<b>4,415,000</b>	<b>2,357,022</b>	<b>2,020,990</b>	<b>4,518,616</b>	<b>103,616</b>	<b>2.3%</b>	

2015-16 Operating excess/(deficit) (43,325) (119,875)

Contingency/Ending Fund Balance 5.8% 3.3%

(1) Based on 282 District ADMr and 109 MVA ADMr.

Feb update: The most recent ODE estimate lowered the revenue by \$122,000 due to a decrease in the district's teacher experience factor in the formula and a decrease in per student funding state wide.

(2) Includes \$5,000 donation for track renovation and \$33,000 for BCA start up expenses.

(3) After the budget was approved, legislative changes at the state and federal level extended funding for these programs.

(4) Includes architect services, tuition for special education students and home school charter consultant.

(5) Includes project expenditures for the announcer's booth, fencing, track renovation, scoreboard, wrestling room roof, concession windows/awning, dump trailer, painting, banners, bus radios and land acquisition.



2:53 PM  
03/15/16  
Accrual Basis

**LOWELL ACTIVITY FUND 2015-16**  
**As of February 29, 2016**

100 YARD CLUB	4,900.00
AP ACTIVITIES	720.00
ASB	1,821.57
ATHLETICS	6,213.20
BASEBALL	130.66
BOYS BASKETBALL	126.38
CAFETERIA	100.01
CLASS OF 2015	558.93
COMMUNITY ASSISTANCE FUND	398.16
CURRICULUM AND MATERIALS	1,875.03
EDGERTON AROUND THE WORLD	6.70
FOOTBALL	1,134.68
FUNDRAISING OPERATIONS	1,981.62
FUTURE FARMERS OF AMERICA	998.50
GIRLS BASKETBALL	1,471.46
HONOR SOCIETY	455.43
JH SPORTS	1,589.32
JH STUDENT BODY	2,185.29
K-12 ASSEMBLIES	1,310.90
LHS DRAMA	1,454.97
LIBRARY FUND	574.28
LUNDY CLOTHES CLOSET	351.12
LUNDY ELEMENTARY	215.71
MUSIC	5,989.31
NEXUS WOODWORKING	4,292.03
PARENT TEACHER ORG. (PTO)	5,160.12
PLAYGROUND SUPPLIES	128.10
SCIENCE DEPARTMENT	108.78
SOFTBALL	554.00
TAG	391.23
TRACK	1,064.07
U of O cleanup-Academics	1,144.00
VOLLEYBALL	1,704.85
WEIGHT ROOM EQUIPMENT	77.72
WOODSHOP	1,514.06
WRESTLING	3,604.81
YEARBOOK LHS	-752.15
<b>Total BANNER BANK</b>	<b>55,554.85</b>