

Lowell School District

45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

Board of Director's Meeting

February 22, 2016

Professional Development Center

6:00 pm - Executive Session

7:00 pm - Public Session

Minutes

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING BUSINESS—Professional Development Center—6:00 pm

- 1.1 Call to Order
- 1.2 Public Comment on Executive Session Topics
- 1.3 Convene to Executive Session

2.0 EXECUTIVE SESSION—Superintendent's Office Conference Room

2.1 Pursuant to ORS 192.660(2)(i)

To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

2.1.1 Discussion of Superintendent's Annual Objectives and Evaluation Process

2.2 Pursuant to ORS 192.660 (2) (d).

To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

2.3 Pursuant to ORS 192.660 (2)(f)

To consider records exempt by law from public inspection.

2.4 Oregon Regulation 192.660 (2)e

To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

- The Lowell School Board considered the items reflected on the Executive Session Agenda and no action was taken.

2.5 Return to Public Session

3.0 OPENING OF PUBLIC SESSION—Professional Development Center—7:00 pm

- 3.1 Public Session Call to Order
- 3.2 Pledge of Allegiance
- 3.3 Attendance:

- ___ Dennis McCallum, Chair
- ___ Suzanne Kintzley, Vice-Chair
- ___ Mike Galvin
- ___ Joyce Donnell
- ___ Jim Chapman
- ___ Walt Hanline, Ed. D., Superintendent
- ___ Kay Graham, Principal
- ___ Marisa Owsley, Student Body Representative
- ___ Michelle Stephens, Assistant to the Superintendent

3.4 Approval of Agenda – February 22, 2016

Recommended Action: Approval of Agenda

MOTION: Joyce Donnell 2nd: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

- Jared Cobb, Lowell City Manager in attendance

4.0 **COMMUNITY/SCHOOL PRESENTATIONS**

4.1 Update on Senior Class Trip—Presented by Lowell Sr. Class

- Laura Young and Christopher Chapman representing the Senior Class
- Many fundraisers completed and planned, See’s Candies, PK Park
- New dates reduce cost; currently have \$135 and need \$5000
- Thursday June 9th to Sunday June 12th

***Those that have received commendations or made presentations will have an opportunity to be excused at this time.*

5.0 **PUBLIC COMMENT**

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

6.0 **CONSENT AGENDA—consolidated motion**

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

6.1 Board Minutes from January 25, 2016 Board Meeting (Attachment)

6.2 Board Minutes from February 1, 2016 Board Meeting (Attachment)

6.3 Check Register: 28085-28174 (Attachment)

MOTION: Jim Chapman 2nd: Joyce Donnell AYES: 5 NOES: 0 ABSTAIN: 0

7.0 **ACTION DISCUSSION**

7.1 Recommended Action: Approve Resolution 2015-16-3 that reauthorizes the approval of the Lane ESD Local Service Plan 2014-17 Year Three and requests the Lane ESD to provide the

services described during the 2016-17 (Year Three) fiscal year in accordance with ORS 334.175—Presented by Dr. Hanline (Attachment)

Explanatory Statement: Contracted services with Lane ESD must be reviewed and approved annually by the Lowell School Board

MOTION: Jim Chapman 2nd: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

7.2 Recommended Action: Approve the job description for the position of Clerk Typist—Presented by Dr. Hanline (Attachment)

Explanatory Statement: The job description is new and must be approved by the Lowell School Board and OSEA has approved the description and placement on the salary schedule

MOTION: Suzanne Kintzley 2nd: Joyce Donnell AYES: 5 NOES: 0 ABSTAIN: 0

7.3 Recommended Action: Approve the updated Lowell School District Calendar for the 2016-17 school year—Presented by Ms. Graham (Attachment)

Explanatory Statement: Since the last approval of the District Calendar, changes were made and must be re-approved

MOTION: Suzanne Kintzley 2nd: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

7.4 Recommended Action: Approve and accept the recommendation of the Superintendent for the renewal/non-renewal of the probationary licensed teachers and administrators, and the recommendation for extension/non-extension of the contracts of contract teachers and administrators—Presented by Dr. Hanline

Explanatory Statement: Each teacher is reviewed annually and the board must approve renewal or non-renewal and extension or non-extension of teachers' contracts

MOTION: Suzanne Kintzley 2nd: Jim Chapman AYES: 5 NOES: 0 ABSTAIN: 0

7.5 Recommended Action: Approve the employment contract between Lowell School District and Johnie Lee Matthews III —Presented by Dr. Hanline (Attachment)

Explanatory Statement: Due to Mr. Matthews's role in the school district he is a contracted employee and his employee contract must be approved by the Lowell School Board

MOTION: Suzanne Kintzley 2nd: Joyce Donnell AYES: 5 NOES: 0 ABSTAIN: 0

7.6 Recommended Action: Approve the Bridge Educational Foundation By-laws—Presented by Dr. Hanline (Attachment)

Explanatory Statement: The Lowell School Board is responsible for overseeing the leadership of the Bridge Educational Foundation

MOTION: Joyce Donnell 2nd: Jim Chapman AYES: 5 NOES: 0 ABSTAIN: 0

7.7 Recommended Action: Approve the Bridge Charter Academy contract with lease and contracted services agreement —Presented by Mr. Matthews (Attachment)

Explanatory Statement: All contracts between Lowell School District and other entities must be first approved by the Lowell School Board

MOTION: Joyce Donnell 2nd: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

7.8 Recommended Action: Approve Resolution 2015-16-2 between Lowell School District and The Bridge Educational Foundation conditionally approving the Bridge Charter Academy — Presented by Dr. Hanline (Attachment)

Explanatory Statement: All resolutions require approval of the Lowell School Board

MOTION: Suzanne Kintzley 2nd: Mike Galvin AYES: 5 NOES: 0 ABSTAIN: 0

7.9 Recommended Action: Approve Resolution 2015-16-4 from Government Capital to purchase the Mobile Building Systems “portable” Two Classroom Complex for use by MVA —Presented by Mr. McCallum (Attachment will be available at the board meeting)

Explanatory Statement: All resolutions require approval of the Lowell School Board

MOTION: Jim Chapman 2nd: Suzanne Kintzley AYES: 5 NOES: 0 ABSTAIN: 0

7.10 Recommended Action: Approve the Lease Agreement for the Mobile Buildings Systems “portable” Two Classroom Complex buildings, between the Lowell School District and Mountain View Academy—Presented by Dr. Hanline (Attachment)

Explanatory Statement: All resolutions require approval of the Lowell School Board

MOTION: Jim Chapman 2nd: Suzanne Kintzley AYES: 5 NOES: 0 ABSTAIN: 0

7.11 Recommended Action: Approve Open Enrollment of all students who wish to attend Lowell School District—Presented by Dr. Hanline

Explanatory Statement: The School Board must approve the amount of transfer students the district is willing to accept each year.

MOTION: Suzanne Kintzley 2nd: Jim Chapman AYES: 5 NOES: 0 ABSTAIN: 0

7.12 Recommended Action: Approve OSEA 2016-2019 contract with a 3% increase to the salary schedule—Presented by Dr. Hanline

Explanatory Statement: The School Board must all contracts

MOTION: Mike Galvin 2nd: Suzanne Kintzley AYES: 5 NOES: 0 ABSTAIN: 0

- This item was brought forward after the posting of the agenda

8.0 INFORMATION AND STUDY

8.1 Bonds, Ballots, and Buildings Conference report—Presented by Ms. Kintzley, Dr. Hanline, and Mr. Matthews

8.2 Master Facility Planning Report—Presented by Mr. Matthews

8.3 Utility Report—Referred by Ms. Weathers (Attachment)

8.4 Mountain View Academy Report—Referred by Ms. Weathers (Attachment)

8.5 Financial Report—Referred by Mr. Standridge (Attachment)

8.6 Activities Fund Report—Referred by Ms. Weathers (Attachment)

8.7 Student Body Representative Report—Presented by Ms. Owsley

- Elementary went to the symphony and UofO museum, another group will go on the 24th

- Another group to Artie the Art bus
- After school cooking class for upper elementary
- Jr high Valentine's Day dance
- Blood drive at the high school
- Performance at the High School
- Sr. projects almost finished
- Goal setting project was a success
- Most wrestlers made state
- Boys and girls basketball are both going to state

8.8 Principals Report—Presented by Ms. Graham

- ALICE training
- Counts toward our training for emergency preparedness
- KISS grant—kindergarten readiness grant
 - We received the grant for about \$50,000
- Biology class is CollegeNow certified and they can get college credit for it
- Looking to enrich summer and afterschool programs

8.9 Superintendent's Report—Presented by Dr. Hanline

- Human resources in leadership

8.10 Board Members' Report

9.0 **ADJOURNMENT**

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.