

Lowell School District

45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

Board of Director's Meeting

March 28, 2016

Professional Development Center

5:15 pm - Executive Session

6:00 pm – Study Session Immediately followed by the Public Session

Minutes

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING BUSINESS—Professional Development Center—5:15 pm

- 1.1 Call to Order
- 1.2 Public Comment on Executive Session Topics
- 1.3 Convene to Executive Session

2.0 EXECUTIVE SESSION—Superintendent's Office Conference Room

- 2.1 Pursuant to ORS 192.660(2)(i)
To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
 - 2.1.1 Discussion of Superintendent's Annual Objectives and Evaluation Process
- 2.2 Pursuant to ORS 192.660 (2) (d).
To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 2.3 Pursuant to ORS 192.660 (2)(f)
To consider records exempt by law from public inspection.
 - The Lowell School Board considered the items reflected on the Executive Session Agenda and no action was taken.
- 2.4 Return to Public Session/Study Session

3.0 STUDY SESSION—Professional Development Center—6:00 pm

- 3.1 Study Session (Public) Call to order
- 3.2 Master Facility Planning
 - gLAs Architects, LLC present on master planning including a handout
 - Security is a priority
 - Questions regarding showers, wrestling rooms, offices, drama room, cafeteria (torium)
 - Money for staff, fees, contingency, permitting and special permits
 - Timetables and calendars
 - Important to invite as many people to events as possible

- Communication is key

4.0 **OPENING OF (REGULAR) PUBLIC SESSION—Professional Development Center**

4.1 Pledge of Allegiance

4.2 Attendance:

___ Dennis McCallum, Chair

___ Suzanne Kintzley, Vice-Chair

___ Mike Galvin

___ Joyce Donnell

AB Jim Chapman

AB Walt Hanline, Ed. D., Superintendent

___ Kay Graham, Principal

AB Marisa Owsley, Student Body Representative

Laura Young is filling in for Ms. Owsley

___ Michelle Stephens, Assistant to the Superintendent

4.3 Approval of Agenda – March 28, 2016

Recommended Action: Approval of Agenda

MOTION: Dennis McCallum 2nd: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

5.0 **COMMUNITY/SCHOOL PRESENTATIONS**

***Those that have received commendations or made presentations will have an opportunity to be excused at this time.*

6.0 **PUBLIC COMMENT**

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

7.0 **CONSENT AGENDA—consolidated motion**

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

7.1 Board Minutes from February 22, 2016 Board Meeting (Attachment)

7.2 Ratification of Employment (Attachment)

7.3 Check Register: 28176-28267 (Attachment)

MOTION: Joyce Donnell 2nd: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

8.0 **ACTION DISCUSSION**

8.1 Recommendation: Approve the appointment of the following individuals and their respective positions to the Bridge Foundation Board from March 1, 2016 – June 30, 2017—Presented by Dr. Hanline

- District Representative – Johnie Matthews
- Community Representative – Ben Silebi

- Parent Representative – Holly Tomlin
- Parent Representative - To Be Determined in the Fall of 2016
- Staff Representative – John VonDoloski (Becomes Ex-officio once a teacher is appointed to the Board)
- Ex-officio Members: Superintendent (Walt Hanline) and Bridge Business Staff Member (Maureen Weathers)

Explanatory Statement: As a charter school in the Lowell School District, the Lowell School Board must approve the appointment of the charter board

MOTION: Suzanne Kintzley 2nd: Mike Galvin AYES: 4 NOES: 0 ABSTAIN: 0

- 8.2 Recommendation: Approve the annual renewal of incentives and collaboration contributions from the District to MVA —Presented by Dr. Hanline (Attachment)

It is recommended that the District, for the 2016-2017 school year, provide:

- \$175 per student for every out of district student that attends MVA, who completes and Open Enrollment Form. The rationale for such an action is that it provides an incentive for MVA to recruit out-of-district students, which would bring an income of approximately \$1,400 to the District, per student. It would also allow a parent the option, if they withdrew from MVA that they could choose to attend other school options provided by the District without the need of an inter-district agreement.
- \$2,500 each year to assist MVA in marketing their program in the Lane County media, as long as the following statement is read or written on each communication, **Sponsored by Lowell School District, Believing in Options for Parents!**

Explanatory Statement: These items are reviewed and brought before the Lowell School Board annually for approval

MOTION: Suzanne Kintzley 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0

*This will come before the board each February/March for review

- 8.3 Recommendation: Approve the appointment of Jared Cobb to the Lowell School District Budget Committee, to replace Kathy Hern—Presented by Dr. Hanline

Explanatory Statement: Lowell School Board approves all appointments to the budget committee

MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0

- 8.4 Recommendation: Approve the Lowell School District Strategic Plan—Presented by Dr. Hanline (Attachment)

Explanatory Statement: The Lowell School Board must approve the Strategic Plan for the district

MOTION: Suzanne Kintzley 2nd: Mike Galvin AYES: 4 NOES: 0 ABSTAIN: 0

- 8.5 Recommendation: Approve the Lowell 2016-17 Board Calendar—Presented by Dr. Hanline (Attachment)

Explanatory Statement: After review, there were some discrepancies in dates, therefore, it is necessary to re-approve the calendar

MOTION: Suzanne Kintzley 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0

- 8.6 Recommendation: Approve the Lowell 2016-17 Budget Calendar—Presented by Dr. Hanline (Attachment)
Explanatory Statement: After review, there were some discrepancies in dates, therefore, it is necessary to re-approve the calendar
MOTION: Suzanne Kintzley 2nd: Mike Galvin AYES: 4 NOES: 0 ABSTAIN: 0
- 8.7 Recommendation: Approve the Lowell 2017-18 Budget Calendar—Presented by Dr. Hanline (Attachment)
Explanatory Statement: After review, there were some discrepancies in dates, therefore, it is necessary to re-approve the calendar
MOTION: Suzanne Kintzley 2nd: Mike Galvin AYES: 4 NOES: 0 ABSTAIN: 0
- 8.8 Recommendation: Approve the 3% salary increase for all confidential and administrative staff as well as a \$20,000 increase to Dr. Hanline’s annual compensation in recognition of previous and future efforts for Lowell School District. —Presented by Dr. Hanline
Explanatory Statement: An equal salary increase was given to all other staff in Lowell School District
MOTION: Suzanne Kintzley 2nd Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.9 Recommendation: Approve the contract between Billy Reid and Lowell School District— Presented by Dr. Hanline (Attachment)
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity
MOTION: Suzanne Kintzley 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.10 Recommendation: Approve the contract between Kay Graham and Lowell School District—Presented by Dr. Hanline (Attachment)
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity
MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.11 Recommendation: Approve the contract between Amber Hansen and Lowell School District—Presented by Dr. Hanline (Attachment)
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity
MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.12 Recommendation: Approve the contract between Abbey Rius and Lowell School District—Presented by Dr. Hanline (Attachment)
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity
MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.13 Recommendation: Approve the contract between LD Ellison and Lowell School District— Presented by Dr. Hanline (Attachment)
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity
MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0

- 8.14 Recommendation: Approve the contract between Debi McNamara and Lowell School District—Presented by Dr. Hanline (Attachment)
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity
MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.15 Recommendation: Approve the contract between Maureen Weathers and Lowell School District—Presented by Dr. Hanline (Attachment)
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity
MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.16 Recommendation: Approve the contract between Michelle Stephens and Lowell School District—Presented by Dr. Hanline (Attachment)
Explanatory Statement: Lowell School board must approve all contracts between the Lowell School District and any person or entity
MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.17 Recommendation: Approve Ben Selibi’s Salary for 2016-2017 of \$43,985—Presented by Mr. Matthews
Explanatory Statement: Any changes in salary must be approved by the Lowell School. Mr. Selibi’s salary is currently far below comparable salaries of those in comparable positions in comparably sized districts.
MOTION: Mike Galvin 2nd: Joyce Donnell AYES: 4 NOES: 0 ABSTAIN: 0
- 8.18 Recommendation: Approve the Bridge Charter Academy Budget—Presented by Dr. Hanline
Explanatory Statement: Lowell is the sponsoring district and must approve the BCA budget
MOTION: Suzanne Kintzley 2nd: Mike Galvin AYES: 4 NOES: 0 ABSTAIN: 0

9.0 INFORMATION AND STUDY

- 9.1 Purchase of Electronic Reader Board for Lowell High School—Presented by Dr. Hanline
- 9.2 Master Facility Planning Report—Presented by Mr. Matthews
- 9.3 Utility Report—Referred by Ms. Weathers (Attachment)
- 9.4 Mountain View Academy Report—Referred by Ms. Weathers (Attachment)
- 9.5 Financial Report—Referred by Mr. Standridge (Attachment)
- 9.6 Activities Fund Report—Referred by Ms. Weathers (Attachment)
- 9.7 Student Body Representative Report—Presented by Ms. Owsley
- 70% of money has been raised for the sr. class trip
 - Gear Up night helped kids prepare for college
 - Willamette Valley band concert
 - Grades 7-8 going to college visit in Portland
 - Sports and 4.0 awards were handed out
 - PTO sponsored a movie night
- 9.8 Principals Report—Presented by Mr. Matthews
- Spent time with kids today helping refocus after a long break and danced with the kids

- PBIS for bus behavior—bus #3 won and will get pizza and movie on the “party” bus
- Summer school Grant program in the works for Mr. Bowers and Ms. Graham
 - Activities and nutritional programs are being planned for the summer
- PTO will purchase a play structure
- SITE counsel to be accredited—scheduled for November or possibly next spring
- News report on Healty Moves program

9.9 Superintendent’s Report—Presented by Dr. Hanline

9.10 Board Members’ Report

10.0 **ADJOURNMENT**

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District’s Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.