

Lowell School District

45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

Board of Director's Meeting

January 26, 2015

Professional Development Center

6:00 pm - Executive Session

7:00 pm - Public Session

AGENDA

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING--Superintendent's Office Conference Room

- 1.1 Call to Order
- 1.2 Public Comment on Executive Session Topics
- 1.3 Convene to Executive Session

2.0 EXECUTIVE SESSION

- 2.1 Pursuant to ORS 192.660(2)(i)
 - To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
 - 2.1.1 Discussion of Superintendent's Annual Objectives and Evaluation Process
- 2.2 Pursuant to ORS 192.660 (2) (d).
 - To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 2.3 Pursuant to ORS 192.660 (2)(f)
 - To consider records exempt by law from public inspection.
- 2.4 Return to Public Session

3.0 OPENING OF PUBLIC SESSION—Professional Development Center

- 3.1 Public Session Call to Order
- 3.2 Pledge of Allegiance
- 3.3 Attendance:
 - ___ Dennis McCallum, Chair
 - ___ Suzanne Kintzley, Vice-Chair
 - ___ Mike Galvin
 - ___ Leslie Brandt
 - ___ Jim Chapman

___ Walt Hanline, Ed. D., Superintendent
___ Kay Graham, Principal
___ Marisa Owsley, Student Body Representative
___ Michelle Stephens, Assistant to the Superintendent

3.4 Approval of Agenda – January 26, 2015

Recommended Action: Approval of Agenda

MOTION: ___ 2nd: ___ AYES: ___ NOES: ___ ABSTAIN: ___

4.0 **COMMUNITY/SCHOOL PRESENTATIONS**

***Those that have received commendations or made presentations will have an opportunity to be excused at this time.*

5.0 **PUBLIC COMMENT**

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

6.0 **CONSENT AGENDA—consolidated motion**

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

6.1 Board Minutes from December 15, 2014 Board Meeting (Attachment)

6.2 Ratification of Employment (Attachment)

6.3 Check Register: 26434-26569 (Attachment)

6.4 Board Governance Handbook (Attachment)

MOTION: ___ 2nd: ___ AYES: ___ NOES: ___ ABSTAIN: ___

7.0 **ACTION DISCUSSION**

7.1 Approve Open Enrollment with no Cap or limitation on Student enrollment—Presented by Dr. Hanline (Attachment)

MOTION: ___ 2nd: ___ AYES: ___ NOES: ___ ABSTAIN: ___

7.2 Approve the sale/disposal of excess trophies with the funds going to the Lowell Athletic department —Presented by Dr. Hanline

7.3 Approve Title I Budget—Referred by Ms. Graham

7.4 Approve the change of Lowell School Board Meeting from February 2, 2015 to February 9, 2015—Referred by Dr. Hanline (Attachment)

MOTION: ___ 2nd: ___ AYES: ___ NOES: ___ ABSTAIN: ___

8.0 INFORMATION AND STUDY

- 8.1 1st reading of Policy BDDH D1—Referred by Dr. Hanline (Attachment)
- 8.2 Report on the technology review of the district—Presented by Mr. Bowers
- 8.3 Report on the progress of the implementation of the Common Core State Standards—Ms. Graham
- 8.4 Gear-up/Title I report—Ms. Graham
- 8.5 Master Planning for District Buildings—Presented by Dr. Hanline
- 8.6 OSBA Conference report and feedback—Presented by attendees; referred by Dr. Hanline
- 8.7 Mountain View Academy Charter School Report—Referred by Ms. McNamara (Attachment)
- 8.8 Utility Report—Referred by Ms. McNamara (Attachment)
- 8.9 Financial Report—Referred by Mr. Standridge (Attachment)
- 8.10 Student Body Representative Report—Presented by Ms. Owsley
- 8.11 Principals Report—Presented by Ms. Graham
- 8.12 Superintendent's Report—Presented by Dr. Hanline
- 8.13 Board Members' Report

9.0 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Lowell School District

45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

Board of Director's Meeting

December 15, 2014

Professional Development Center

6:00 pm – Study Session

7:00 pm - Public Session

AGENDA

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING BUSINESS--6:00 pm Professional Development Center

- 1.1 Call to Order at 6:07pm
- 1.2 Public Comment on Executive Session Topics

2.0 STUDY SESSION

- 2.1 Lowell School Board Governance Manual—Presented by Dr. Hanline (Attachment)
There is not a 24 hour requirement for drop in; however, if you wish to speak with a teacher or administrator, you need to give advance notice.
Persons addressing the board and new policy to be written concerning this issue
Changes will be made and brought for approval at the next meeting
- 2.2 Convene to Executive Session at 6:39pm

3.0 EXECUTIVE SESSION

- 3.1 Pursuant to ORS 192.660(2)(i)
To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
 - 3.1.1 Discussion of Superintendent's Annual Objectives and Evaluation Process
- 3.2 Pursuant to ORS 192.660 (2) (d).
To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 3.3 Pursuant to ORS 192.660 (2)(f)
To consider records exempt by law from public inspection.

The Lowell School Board considered the items reflected on the Executive Session Agenda and no action was taken.
- 3.4 Return to Public Session

4.0 OPENING OF PUBLIC SESSION

4.1 Public Session Call to Order 7:07pm

4.2 Pledge of Allegiance

4.2.1 Led by Chairman of the Board—Mr. McCallum

4.3 Attendance:

AB Dennis McCallum, Chair

 Suzanne Kintzley, Vice-Chair

 Mike Galvin

 Leslie Brandt

 Jim Chapman

 Walt Hanline, Ed. D., Superintendent

 Kay Graham, Principal

 Marisa Owsley, Student Body Representative

 Michelle Stephens, Assistant to the Superintendent

4.4 Approval of Agenda – December 15, 2014

Recommended Action: Approval of Agenda

MOTION: Jim Chapman 2nd: Mike Galvin AYES: 4 NOES: 0 ABSTAIN: 0

*As amended

5.0 COMMUNITY/SCHOOL PRESENTATIONS

***Those that have received commendations or made presentations will have an opportunity to be excused at this time.*

6.0 PUBLIC COMMENT

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

Mr. Michael Griffiths addressed the board regarding a letter he received. This letter referred to money that he owed to bring his insurance contribution current and the change in the amount that is owed monthly. He provided information and the business office will further research this matter.

7.0 CONSENT AGENDA—consolidated motion

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7.1 Board Minutes from Date Board Meeting (Attachment)

7.2 Check Register: 26324-26430 (Attachment)

7.3 OSBA Updates (Attachments)

MOTION: Jim Chapman 2nd: Leslie Brandt AYES: 4 NOES: 0 ABSTAIN: 0

8.0 ACTION DISCUSSION

8.1 Approve Senior Trip—Presented by members of the Lowell High School Graduating Class of 2015

There were no representatives available at this time. The details are not complete enough to present to the board. Students should not be collecting money or raising funds under for the senior trip because it has not yet been approved.

8.2 Approve District Master Plan—Presented by Dr. Hanline (Attachment)

MOTION: Leslie Brandt 2nd: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

Beginning planning and work with Rod on the protables

8.3 Approve Board Policy approval process and charts—Presented by Dr. Hanline (Attachments)

MOTION: Jim Chapman 2nd: Leslie Brandt AYES: 4 NOES: 0 ABSTAIN: 0

8.4 Approval to move forward with the renovation of the LHS gym floor and football field—

Presented by Dr. Hanline

MOTION: Mike Galvin 2nd: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

8.5 Approval of the transportation MOU between MVA and Lowell School District—Presented by Dr. Hanline (Attachment will be available at the meeting)

MOTION: Leslie Brandt 2nd: Mike Galvin AYES: 4 NOES: 0 ABSTAIN: 0

8.6 Approve Resolution 2014-15-04 to fund purchase of computers for the student body—Presented by Dr. Hanline (Attachment will be available at the meeting)

MOTION: Mike Galvin 2nd: Leslie Brandt AYES: 4 NOES: 0 ABSTAIN: 0

8.7 Approve the Open Enrollment Form—Presented by Dr. Hanline

MOTION: Jim Chapman 2nd: Leslie Brandt AYES: 4 NOES: 0 ABSTAIN: 0

Acting to accept all students for the 2015-16 school year for all schools in the Lowell School District

9.0 INFORMATION AND STUDY

9.1 Update on the Master Building Plan for Lowell School District—Presented by Dr. Hanline

9.2 Briefing on the school wide and classroom management system changes—Presented by Ms. Graham

9.3 Report on Graduation rates—Presented by Ms. Graham

Graduation rate is 69.5%--numbers are based on all students who attended Lowell prior to dropping out. This makes our numbers look lower than the actual rates. Average rate is 80% but our goal is 100%. Alternative diplomas are now counted as graduates.

9.4 Utility Report—Referred by Ms. McNamara

9.5 Mountain View Academy Charter School Report—Referred by Ms. McNamara

9.6 Financial Report—Referred by Mr. Standridge (Attachment)

9.7 OSBA Conference report and feedback—Presented by attendees; referred by Dr. Hanline
Tabled until all board members are able to be present

9.8 Student Body Representative Report—Presented by Ms. Owsley

9.9 Principals Report—Presented by Ms. Graham

9.10 Superintendent's Report—Presented by Dr. Hanline

9.11 Board Members' Report

10.0 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

6.2	Name	Site	Position	Action	Salary	Effective
6.2a	Jim Boyle			Voluntary Resignation (Retirement)		June 30, 2015
6.2b	Jef Jalof			Voluntary Resignation (Retirement)		June 30, 2015
6.2c	Bob Kindle			Voluntary Resignation (Retirement)		June 12, 2015

Board Secretary Signature
Approved: January 26, 2015

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	BUDGET CODE	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
A101	26434	12/01/14	1206 OREGON DEPARTMENT O	1002520000000000	640	OR DEPT OF REVENUE	0.00	95.92
A101	26435	12/03/14	1002 AFLAC	100	L472.125	DED:8108 AFLAC CNCR	0.00	93.91
A101	26435	12/03/14	1002 AFLAC	100	L472.125	DED:8010 AFLAC ACDN	0.00	65.39
A101	26435	12/03/14	1002 AFLAC	100	L472.125	DED:8106 AFLAC P/A	0.00	177.98
A101	26435	12/03/14	1002 AFLAC	100	L472.125	DED:8017 AFLAC DSDL	0.00	23.40
A101	26435	12/03/14	1002 AFLAC	100	L472.125	DED:8011 AFLAC STD	0.00	42.43
TOTAL CHECK							0.00	403.11
A101	26436	12/03/14	1701 AMERICAN FIDELITY A	100	L472.731	DED:7309 A/F CANCER	0.00	53.90
A101	26436	12/03/14	1701 AMERICAN FIDELITY A	100	L472.734	DED:7310 A/F ACCIDE	0.00	33.40
A101	26436	12/03/14	1701 AMERICAN FIDELITY A	100	L472.730	DED:7300 A/F-DSBLTY	0.00	114.90
A101	26436	12/03/14	1701 AMERICAN FIDELITY A	100	L472.731	DED:7299 CANCER A/T	0.00	6.00
A101	26436	12/03/14	1701 AMERICAN FIDELITY A	100	L472.738	DED:7308 A.F. LIFE	0.00	179.00
A101	26436	12/03/14	1701 AMERICAN FIDELITY A	100	L472.731	DED:7301 A/F-CANCER	0.00	61.20
A101	26436	12/03/14	1701 AMERICAN FIDELITY A	100	L472.734	DED:7304 125 ACIDNT	0.00	41.90
TOTAL CHECK							0.00	490.30
A101	26437	12/03/14	1795 AMERICAN FIDELITY A	100	L472.076	DED:7110 TSA-AM.FID	0.00	1,250.00
A101	26437	12/03/14	1795 AMERICAN FIDELITY A	100	L472.076	DED:7111 TSA AM/FID	0.00	580.69
TOTAL CHECK							0.00	1,830.69
A101	26438	12/03/14	1710 AMERICAN FIDELITY A	100	L472.732	DED:7302 UNREMB MED	0.00	282.00
A101	26439	12/03/14	2321 AMERICAN FIDELITY H	100	L472.735	DED:7298 AM/FID HSA	0.00	1,681.29
A101	26440	12/03/14	1063 LOWELL S.D. SCHOLAR	100	L472.420	DED:8103 L. SCHOLAR	0.00	48.00
A101	26441	12/03/14	1206 OREGON DEPARTMENT O	100	L472.099	DED:0099 OR.DEPT.RV	0.00	352.01
A101	26442	12/03/14	1051 OREGON EDUCATION AS	100	L472.012	DED:8200 OEA	0.00	1,156.90
A101	26443	12/03/14	1052 OREGON SCHOOL EMPLO	100	L472.013	DED:8202 OSEA	0.00	591.87
A101	26444	12/03/14	1939 OSEA CHAPTER 118	100	L472.118	DED:8118 OSEA 118	0.00	11.00
A101	26445	12/03/14	2183 LEGAL SHIELD	100	L472.740	DED:7350 PP LEGAL	0.00	93.65
A101	26446	12/03/14	2342 TEXAS LIFE	100	L472.736	DED:7606 TEXAS LIFE	0.00	48.00
A101	26446	12/03/14	2342 TEXAS LIFE	100	L472.736	DED:7607 TEXAS LIFE	0.00	56.50
TOTAL CHECK							0.00	104.50
A101	26448	12/03/14	2171 ALVIN RIGGS	1002542000000000	322	ELEM GYM FIXTURES	0.00	886.10
A101	26449	12/03/14	2263 ANTHONY NOLAN	1002542000000000	410	MAINT SUPPLIES	0.00	17.48
A101	26450	12/03/14	1040 CITY OF LOWELL	1002542000000000	327	WATER/SEWER	0.00	713.57
A101	26450	12/03/14	1040 CITY OF LOWELL	1002554000000000	327	WATER/SEWER	0.00	84.39
TOTAL CHECK							0.00	797.96
A101	26452	12/03/14	1524 DAVE'S LOAM AND TOP	1002554000000000	410	GRAVEL FOR BUS BARN	0.00	245.00

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	26453	12/03/14	2371 DENNIS MCCALLUM	1002310000000000	340	OSBA CONF TRAVEL	0.00	40.00
A101	26455	12/03/14	1070 JERRY BROWN COMPANY	1002554000000000	411	VEHICLE FUEL	0.00	2,833.99
A101	26456	12/03/14	1071 JERRY'S BUILDING MA	1002542000000000	410	MAINT SUPPLIES	0.00	4.99
A101	26456	12/03/14	1071 JERRY'S BUILDING MA	1002542000000000	410	MAINT SUPPLIES	0.00	81.62
TOTAL CHECK							0.00	86.61
A101	26458	12/03/14	2324 L D ELLISON	1002554000000000	410	VEHICLE PARTS	0.00	120.00
A101	26458	12/03/14	2324 L D ELLISON	1002554000000000	410	PBIS CERTIFICATES	0.00	8.00
TOTAL CHECK							0.00	128.00
A101	26459	12/03/14	1334 LANE COMMUNITY COLL	1002574000000000	355	PRINT 'THE BRIDGE'	0.00	267.70
A101	26461	12/03/14	2312 LANE COUNTY SCHOOL	1002554000000000	322	VEHICLE #9 INSPECTI	0.00	929.67
A101	26462	12/03/14	1644 LANE ELECTRIC COOPE	1002554000000000	325	ELECTRICITY	0.00	210.16
A101	26462	12/03/14	1644 LANE ELECTRIC COOPE	1002542000000000	325	ELECTRICITY	0.00	2,464.05
TOTAL CHECK							0.00	2,674.21
A101	26463	12/03/14	1495 LES SCHWAB TIRE CEN	1002554000000000	410	SET OF TIRES	0.00	557.44
A101	26464	12/03/14	1200 OASBO	1002520000000000	640	OASBO DUES	0.00	125.00
A101	26465	12/03/14	1202 OETC	1001210000000000	470	3 YR SOFTWARE MAINT	0.00	246.00
A101	26465	12/03/14	1202 OETC	1001131000050000	480	CHROMEBOOK CHARG CA	0.00	1,379.27
TOTAL CHECK							0.00	1,625.27
A101	26466	12/03/14	2279 OFFICEMAX	1002410000000000	410	OFFICE SUPPLIES	0.00	393.43
A101	26467	12/03/14	1789 OREGON DEPARTMENT O	1002410000000000	640	BACKGROUND CHECK	0.00	5.00
A101	26468	12/03/14	1482 SCHETKY NORTHWEST S	1002554000000000	410	VEHICLE PARTS	0.00	161.85
A101	26469	12/03/14	1239 SECURITY ALARM CORP	1002542000000000	329	HS ALARM SERVICE	0.00	60.75
A101	26469	12/03/14	1239 SECURITY ALARM CORP	1002542000000000	329	ELEM ALARM SERVICE	0.00	49.75
TOTAL CHECK							0.00	110.50
A101	26472	12/03/14	1623 WILLAMETTE ESD	1002321000000000	340	PENTAMATION CONF	0.00	200.00
A101	26473	12/04/14	1002 AFLAC	100	L472.125	AFLAC	0.00	41.10
A101	26474	12/04/14	2002 REBECCA DEKAY	100	L472.125	REFUND AFLAC DEDUCT	0.00	33.00
A101	26476	12/10/14	1230 CENTURY LINK	1002542000000000	351	DEC PHONE SERVICE	0.00	308.33
A101	26477	12/10/14	2040 A-1 AUTO PARTS	1002554000000000	460	VAN WHEELS	0.00	120.00
A101	26478	12/10/14	2171 ALVIN RIGGS	1002542000000000	322	ELECTRICAL REPAIR	0.00	230.80
A101	26480	12/10/14	2403 BRIAN BEARD	1001131000180000	420	MATH BOOK	0.00	17.53
A101	26480	12/10/14	2403 BRIAN BEARD	1001131000550000	410	SCROLL SAW PARTS	0.00	79.32

SUNGARD PENTAMATION
DATE: 01/12/2015
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LOWELL SCHOOL DISTRICT #71
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FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	BUDGET CODE	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
A101	26480	12/10/14	2403 BRIAN BEARD	1001131000550000	410	ROUTER PARTS	0.00	32.60
A101	26480	12/10/14	2403 BRIAN BEARD	1001131000550000	410	TOOL REPAIR PARTS	0.00	27.72
TOTAL CHECK							0.00	148.17
A101	26481	12/10/14	1031 CAROLINA BIOLOGICAL	1001131000120000	410	SCIENCE LAB SUPPLIE	0.00	58.05
A101	26483	12/10/14	1669 CINDY NEET	1001131000133000	410	SNACKS FOR CONCERT	0.00	100.00
A101	26485	12/10/14	2430 DAKTRONICS, INC.	1002542000000000	540	SCOREBOARDS	0.00	4,048.00
A101	26487	12/10/14	2433 DIANE DOWNEY	1002120000000000	319	ENGLISH MENTOR	0.00	157.50
A101	26490	12/10/14	2141 GRAINGER	1002542000000000	410	DOOR LEVER	0.00	35.00
A101	26491	12/10/14	1066 HUNGERFORD LAW FIRM	1002310000000000	382	NOV LEGAL SERVICES	0.00	274.16
A101	26495	12/10/14	1071 JERRY'S BUILDING MA	1002542000000000	460	DRYWALL ROUTER	0.00	69.99
A101	26495	12/10/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BATHROOM FAN	0.00	57.99
A101	26495	12/10/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BATHROOM FAN	0.00	-89.99
A101	26495	12/10/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	124.06
A101	26495	12/10/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	37.50
A101	26495	12/10/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	141.67
A101	26495	12/10/14	1071 JERRY'S BUILDING MA	1001121000550000	410	WOODSHOP SUPPLIES	0.00	23.65
A101	26495	12/10/14	1071 JERRY'S BUILDING MA	1001121000550000	410	WOODSHOP SUPPLIES	0.00	14.61
TOTAL CHECK							0.00	379.48
A101	26496	12/10/14	2334 KATHIE FLAGG	1002120000000000	319	REGISTRAR	0.00	182.00
A101	26497	12/10/14	2310 KAY GRAHAM	1002410000000000	410	STAFF MTG FOOD	0.00	87.76
A101	26497	12/10/14	2310 KAY GRAHAM	1002410000000000	410	STAFF MTG FOOD	0.00	29.47
A101	26497	12/10/14	2310 KAY GRAHAM	1002542000000000	410	PAINT FOR LIBRARY	0.00	101.48
A101	26497	12/10/14	2310 KAY GRAHAM	1002321000000000	410	OFFICE SUPPLIES	0.00	113.24
TOTAL CHECK							0.00	331.95
A101	26498	12/10/14	1087 LANE EDUCATION SERV	1002520000000000	410	TAX FORMS	0.00	27.66
A101	26499	12/10/14	1495 LES SCHWAB TIRE CEN	1002554000000000	412	VEH #5 TIRES	0.00	557.44
A101	26503	12/10/14	1211 OSBA	1002321000000000	340	OSBA CONFERENCE	0.00	365.00
A101	26503	12/10/14	1211 OSBA	1002310000000000	340	OSBA CONFERENCE	0.00	1,400.00
A101	26503	12/10/14	1211 OSBA	1002310000000000	640	POLICY PLUS DEC FEE	0.00	50.00
TOTAL CHECK							0.00	1,815.00
A101	26504	12/10/14	2126 PACIFIC OFFICE AUTO	1002574000000000	355	ELEM COPIES	0.00	153.68
A101	26504	12/10/14	2126 PACIFIC OFFICE AUTO	1002574000000000	355	HS COPIES	0.00	178.46
TOTAL CHECK							0.00	332.14
A101	26505	12/10/14	1222 PLATT ELECTRIC SUPP	1002542000000000	410	BLDG MAINTENANCE	0.00	319.52
A101	26505	12/10/14	1222 PLATT ELECTRIC SUPP	1002542000000000	410	BLDG MAINTENANCE	0.00	6.01
TOTAL CHECK							0.00	325.53
A101	26506	12/10/14	2432 ROGUE COMMUNITY BOO	1001131000180000	420	ALGEBRA TEXTBOOKS	0.00	653.90

Attachment 63

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 4
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
A101	26507	12/10/14	2167	SANIPAC	1002542000000000	328	HS GARBAGE NOV	0.00	220.70
A101	26507	12/10/14	2167	SANIPAC	1002542000000000	328	ELEM GARBAGE NOV	0.00	259.30
TOTAL CHECK								0.00	480.00
A101	26511	12/10/14	1262	TRUDI GLANDER	1001111000000000	420	ELEM BOOKS	0.00	75.66
A101	26512	V 12/10/14	1022	U S BANK	1002321000000000	340	BUSINESS MTG MEAL	0.00	-44.00
A101	26512	12/10/14	1022	U S BANK	1002321000000000	340	BUSINESS MTG MEAL	0.00	44.00
A101	26512	V 12/10/14	1022	U S BANK	1002130000000000	460	AUDIOMETER	0.00	-834.00
A101	26512	12/10/14	1022	U S BANK	1002130000000000	460	AUDIOMETER	0.00	834.00
TOTAL CHECK								0.00	0.00
A101	26513	12/10/14	1623	WILLAMETTE ESD	1002321000000000	470	PENTAMATION DEC	0.00	518.44
A101	26515	12/11/14	1022	U S BANK	1002130000000000	460	AUDIOMETER	0.00	834.00
A101	26515	12/11/14	1022	U S BANK	1002321000000000	340	BUSINESS MTG MEAL	0.00	44.00
TOTAL CHECK								0.00	878.00
A101	26517	12/17/14	2434	ABIGAIL SHIELD	1001111000000001	410	UNITED WAY CHILDCAR	0.00	30.00
A101	26518	12/17/14	2263	ANTHONY NOLAN	1002543000000000	410	LAWN MOWER TIRE	0.00	30.00
A101	26519	12/17/14	2146	CASCADE HEALTH SOLU	1002552000000000	640	DRIVER TESTS	0.00	198.00
A101	26520	12/17/14	2329	CDW GOVERNMENT	1001131000050000	480	CAMCORDER RETURN	0.00	-221.94
A101	26520	12/17/14	2329	CDW GOVERNMENT	1001131000050000	480	CHROMEBOOK	0.00	241.39
A101	26520	12/17/14	2329	CDW GOVERNMENT	1001131000050000	480	COMPUTER SUPPLIES	0.00	736.37
A101	26520	12/17/14	2329	CDW GOVERNMENT	1001131000050000	480	SONY CAMCORDER	0.00	221.94
A101	26520	12/17/14	2329	CDW GOVERNMENT	1001131000050000	480	CHROMEBOOK CREDIT	0.00	-241.39
TOTAL CHECK								0.00	736.37
A101	26521	12/17/14	1134	CONSOLIDATED SUPPLY	1002542000000000	410	BUILDING MAINT.	0.00	102.17
A101	26522	12/17/14	2186	DE LAGE LANDEN PUBL	1002574000000000	355	COPIER SERVICE	0.00	710.53
A101	26523	12/17/14	1070	JERRY BROWN COMPANY	1002554000000000	411	VEHICLE FUEL	0.00	796.95
A101	26523	12/17/14	1070	JERRY BROWN COMPANY	1002542000000000	326	WOODSHOP FUEL	0.00	485.91
A101	26523	12/17/14	1070	JERRY BROWN COMPANY	1002554000000000	411	VEHICLE FUEL	0.00	695.89
TOTAL CHECK								0.00	1,978.75
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	1002542000000000	410	BUILDING MAINT.	0.00	70.72
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	1002542000000000	410	BUILDING MAINT.	0.00	26.54
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	1002542000000000	410	BUILDING MAINT.	0.00	20.35
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	10011310000550000	410	WOODSHOP SUPPLIES	0.00	32.45
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	1002542000000000	410	BUILDING MAINT.	0.00	11.78
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	10011310000550000	410	WOODSHOP SUPPLIES	0.00	11.96
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	10011310000550000	410	WOODSHOP SUPPLIES	0.00	2.99
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	1002542000000000	460	DRILL RETURN	0.00	-209.97
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	1002542000000000	460	DEWALT DRILL	0.00	99.99
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	1002542000000000	410	BUILDING MAINT.	0.00	132.74
A101	26524	12/17/14	1071	JERRY'S BUILDING MA	1002542000000000	460	BOSCH DRILL	0.00	603.97

Attachment 603

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 5
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	-----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								
A101	26525	12/17/14	2341 KRISTON MALOY-HILL	10011110000000010	410	CLASSROOM BOOKS	0.00	409.52
A101	26527	12/17/14	1202 OETC	1001131000050000	480	EPSON PROJECTOR	0.00	154.55
A101	26528	12/17/14	2279 OFFICEMAX	10026610000000000	410	TONER CARTRIDGE	0.00	523.00
A101	26528	12/17/14	2279 OFFICEMAX	10024100000000000	410	OFFICE SUPPLIES	0.00	53.43
A101	26528	12/17/14	2279 OFFICEMAX	10026610000000000	410	TECHNOLOGY SUPPLIES	0.00	264.82
TOTAL CHECK								34.48
A101	26529	12/17/14	1789 OREGON DEPARTMENT O	10024100000000000	640	BACKGROUND CHECKS	0.00	352.73
A101	26530	12/17/14	1211 OSBA	10023100000000000	410	BOARD SEC'Y HANDBOO	0.00	15.00
A101	26531	12/17/14	1225 POSTMASTER	10025740000000000	353	PRINT 'THE BRIDGE'	0.00	14.00
A101	26532	12/17/14	2435 SAM'S AUTO SERVICE	10025540000000000	322	VEHICLE #5 REPAIR	0.00	177.53
A101	26533	12/17/14	1409 SAW SYSTEMS ENTERPR	10011310000550000	410	WOODSHOP SUPPLIES	0.00	695.48
A101	26533	V 12/17/14	1409 SAW SYSTEMS ENTERPR	10011310000550000	410	WOODSHOP SUPPLIES	0.00	12.03
TOTAL CHECK								-12.03
A101	26536	12/17/14	1166 VERIZON	10025420000000000	351	CELL PHONE	0.00	0.00
A101	26536	12/17/14	1166 VERIZON	10025540000000000	351	BUS CELL PHONE	0.00	93.68
A101	26536	12/17/14	1166 VERIZON	10025420000000000	351	CELL PHONE USAGE	0.00	12.50
A101	26536	12/17/14	1166 VERIZON	10025540000000000	351	BUS CELL PHONES	0.00	70.84
TOTAL CHECK								56.11
A101	26537	12/22/14	2149 CENTURY LINK-LONG D	10025420000000000	351	LONG DISTANCE SERVI	0.00	233.13
A101	26539	12/22/14	1032 CARQUEST AUTO PARTS	10025540000000000	410	VEHICLE PARTS	0.00	21.79
A101	26540	12/22/14	2329 CDW GOVERNMENT	1001131000050000	480	CELL PHONE COVER	0.00	31.93
A101	26541	12/22/14	1071 JERRY'S BUILDING MA	10025540000000000	410	TRANSPORT. SUPPLIES	0.00	20.42
A101	26542	12/22/14	2310 KAY GRAHAM	10024100000000000	410	STAFF MTG FOOD	0.00	18.97
A101	26543	12/22/14	1202 OETC	1001131000050000	480	PROJECTOR LAMPS	0.00	221.46
A101	26543	12/22/14	1202 OETC	10026610000000000	640	ARUBA SUPPORT RENEW	0.00	392.00
TOTAL CHECK								915.00
A101	26544	12/22/14	1220 PITNEY BOWES	10024100000000000	353	POSTAGE METER	0.00	1,307.00
A101	26545	12/22/14	1222 PLATT ELECTRIC SUPP	10025420000000000	410	BLDG MAINTENANCE	0.00	72.33
A101	26546	12/22/14	2015 RANDY DOAN	10025420000000000	410	BLDG MAINTENANCE	0.00	80.95
A101	26547	12/22/14	2370 SHERWIN-WILLIAMS	10025420000000000	410	PAINT SUPPLIES	0.00	47.84
A101	26548	12/22/14	2242 SQUARE DEAL LUMBER	10025420000000000	410	BLDG MAINTENANCE	0.00	329.93

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHCOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 6
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	26550 V	12/22/14 2301	WALT HANLINE	1002321000000000	340	BUSINESS MTG MEAL	0.00	-29.75
A101	26550	12/22/14 2301	WALT HANLINE	1002321000000000	340	BUSINESS MTG MEAL	0.00	29.75
TOTAL CHECK							0.00	0.00
A101	26551	12/29/14 2398	MOUNTAIN VIEW ACADE	1001288000000000	360	DEC MVA PAYMENT	0.00	41,756.00
A101	26552	12/29/14 1238	SECRETARY OF STATE	1002520000000000	640	2013-14 FILING FEE	0.00	250.00
A101	26553	12/29/14 1002	AFLAC	100	L472.125 DED:8011 AFLAC STD	0.00	42.43	
A101	26553	12/29/14 1002	AFLAC	100	L472.125 DED:8106 AFLAC P/A	0.00	144.98	
A101	26553	12/29/14 1002	AFLAC	100	L472.125 DED:8017 AFLAC DSBL	0.00	23.40	
A101	26553	12/29/14 1002	AFLAC	100	L472.125 DED:8108 AFLAC CNCR	0.00	168.01	
A101	26553	12/29/14 1002	AFLAC	100	L472.125 DED:8010 AFLAC ACDN	0.00	65.39	
TOTAL CHECK							0.00	444.21
A101	26554	12/29/14 1701	AMERICAN FIDELITY A	100	L472.730 DED:7300 A/F-DSBLTY	0.00	114.90	
A101	26554	12/29/14 1701	AMERICAN FIDELITY A	100	L472.738 DED:7308 A.F. LIFE	0.00	179.00	
A101	26554	12/29/14 1701	AMERICAN FIDELITY A	100	L472.731 DED:7301 A/F-CANCER	0.00	61.20	
A101	26554	12/29/14 1701	AMERICAN FIDELITY A	100	L472.731 DED:7309 A/F CANCER	0.00	53.90	
A101	26554	12/29/14 1701	AMERICAN FIDELITY A	100	L472.734 DED:7310 A/F ACCIDE	0.00	33.40	
A101	26554	12/29/14 1701	AMERICAN FIDELITY A	100	L472.734 DED:7304 125 ACIDNT	0.00	41.90	
A101	26554	12/29/14 1701	AMERICAN FIDELITY A	100	L472.731 DED:7299 CANCER A/T	0.00	6.00	
TOTAL CHECK							0.00	490.30
A101	26555	12/29/14 1795	AMERICAN FIDELITY A	100	L472.076 DED:7110 TSA-AM.FID	0.00	1,250.00	
A101	26555	12/29/14 1795	AMERICAN FIDELITY A	100	L472.076 DED:7111 TSA AM/FID	0.00	580.69	
TOTAL CHECK							0.00	1,830.69
A101	26556	12/29/14 1710	AMERICAN FIDELITY A	100	L472.732 DED:7302 UNREMB MED	0.00	282.00	
A101	26557	12/29/14 2321	AMERICAN FIDELITY H	100	L472.735 DED:7298 AM/FID HSA	0.00	1,681.29	
A101	26558	12/29/14 1063	LOWELL S.D. SCHOLAR	100	L472.420 DED:8103 L. SCHOLAR	0.00	48.00	
A101	26559	12/29/14 1206	OREGON DEPARTMENT O	100	L472.099 DED:0099 OR.DEPT.RV	0.00	355.68	
A101	26560	12/29/14 1051	OREGON EDUCATION AS	100	L472.012 DED:8200 OEA	0.00	1,156.90	
A101	26561	12/29/14 1052	OREGON SCHOOL EMPLO	100	L472.013 DED:8202 OSEA	0.00	586.33	
A101	26562	12/29/14 1939	OSEA CHAPTER 118	100	L472.118 DED:8118 OSEA 118	0.00	11.00	
A101	26563	12/29/14 2183	LEGAL SHIELD	100	L472.740 DED:7350 PP LEGAL	0.00	93.65	
A101	26564	12/29/14 2342	TEXAS LIFE	100	L472.736 DED:7606 TEXAS LIFE	0.00	48.00	
A101	26564	12/29/14 2342	TEXAS LIFE	100	L472.736 DED:7607 TEXAS LIFE	0.00	56.50	
TOTAL CHECK							0.00	104.50
A101	26565	12/30/14 1259	COASTWIDE LABORATOR	1002542000000000	410	CUSTODIAL SUPPLIES	0.00	171.84
A101	26565	12/30/14 1259	COASTWIDE LABORATOR	1002542000000000	410	CUSTODIAL SUPPLIES	0.00	392.75
TOTAL CHECK							0.00	564.59

Attachment 662

SUNGARD PENTAMATION
 DATE: 01/12/2015
 TIME: 18:32:08

LOWELL SCHCOL DISTRICT #71
 CHECK REGISTER - BY FUND

PAGE NUMBER: 7
 ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
 ACCOUNTING PERIOD: 7/15

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	26566	12/30/14	1138 COSA	1002520000000000	340	OASBO CONFERENCE	0.00	135.00
A101	26567	12/30/14	1119 EARLY CHILDHOOD-CAR	1002190000320000	313	EVALUATION SERVICES	0.00	1,405.36
A101	26568	12/30/14	2137 EMERALD LAWN & REST	1002542000000000	322	BOILER BACKFLOW TES	0.00	90.00
A101	26570	12/30/14	1071 JERRY'S BUILDING MA	1001131000550000	410	WOODSHOP SUPPLIES	0.00	306.48
A101	26570	12/30/14	1071 JERRY'S BUILDING MA	1001131000550000	410	WOODSHOP SUPPLIES	0.00	18.36
A101	26570	12/30/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	21.09
A101	26570	12/30/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	52.73
TOTAL CHECK							0.00	398.66
A101	26571	12/30/14	2310 KAY GRAHAM	1001111000000000	410	TEACHERS' CHAIRS	0.00	329.94
A101	26572	12/30/14	1334 LANE COMMUNITY COLL	1002574000000000	355	PRINT 'THE BRIDGE'	0.00	267.70
A101	26573	12/30/14	1644 LANE ELECTRIC COOPE	1002554000000000	325	NOV/DEC ELECTRICITY	0.00	507.81
A101	26573	12/30/14	1644 LANE ELECTRIC COOPE	1002542000000000	325	NOV/DEC ELECTRICITY	0.00	2,879.76
TOTAL CHECK							0.00	3,387.57
A101	26574	12/30/14	2436 MADELEINE MATTHEW	1001131000100000	319	WRITING WORKSHOP	0.00	105.00
A101	26575	12/30/14	1202 OETC	1001131000050000	480	STEREO HEADSET	0.00	142.18
A101	26575	12/30/14	1202 OETC	1001131000050000	480	ADOBE SFTWARE LICEN	0.00	74.99
TOTAL CHECK							0.00	217.17
A101	26576	12/30/14	2279 OFFICEMAX	1002321000000000	410	OFFICE SUPPLIES	0.00	162.53
A101	26577	12/30/14	2435 SAM'S AUTO SERVICE	1002554000000000	322	VEHICLE #5 REPAIR	0.00	239.20
A101	26578	12/30/14	1409 SAW SYSTEMS ENTERPR	1001131000550000	410	WOODSHOP SUPPLIES	0.00	100.00
A101	26579	12/30/14	1482 SCHETKY NORTHWEST S	1002554000000000	410	VEHICLE PARTS	0.00	247.97
A101	26580	12/30/14	2335 VICKI EVANS	1002120000000000	319	COUNSELING	0.00	105.00
A101	26581	12/31/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	74.43
A101	26581	12/31/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	51.97
A101	26581	12/31/14	1071 JERRY'S BUILDING MA	1002542000000000	410	PAINTING SUPPLIES	0.00	145.28
A101	26581	12/31/14	1071 JERRY'S BUILDING MA	1002542000000000	410	BLDG MAINTENANCE	0.00	16.97
TOTAL CHECK							0.00	288.65
A101	26582	12/31/14	2279 OFFICEMAX	1002661000000000	410	TONER/USB DRIVES	0.00	236.24
A101	26582	12/31/14	2279 OFFICEMAX	1002410000000000	410	OFFICE SUPPLIES	0.00	140.66
TOTAL CHECK							0.00	376.90
TOTAL CASH ACCOUNT							0.00	97,081.97
TOTAL FUND							0.00	97,081.97

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 8
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 208 - GEAR UP

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	-----DESCRIPTION----	SALES TAX	AMOUNT
A101	26457	12/03/14	2085 KAREN CARDWELL	2082120000000000	410	COLLEGE APP WEEK	0.00	37.98
A101	26508	12/10/14	2361 SARAH CUNNINGHAM	2082120000000000	310	MATH MENTOR	0.00	105.00
TOTAL CASH ACCOUNT							0.00	142.98
TOTAL FUND							0.00	142.98

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 9
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 226 - TITLE I 14-15

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	26451	12/03/14	2425	DATA WORKS EDUCATIO	2261272000000000 410	DATA WORKS GUIDES	0.00	792.39
A101	26451	12/03/14	2425	DATA WORKS EDUCATIO	2261272000000000 312	DATA WORKS TRAINING	0.00	8,455.00
TOTAL CHECK							0.00	9,247.39
TOTAL CASH ACCOUNT							0.00	9,247.39
TOTAL FUND							0.00	9,247.39

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 10
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 228 - TITLE I 13-14

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	-----DESCRIPTION----	SALES TAX	AMOUNT
A101	26512	12/10/14	1022 U S BANK	2281272000000000	410			
A101	26512 V	12/10/14	1022 U S BANK	2281272000000000	410	MATH NIGHT SHIRTS	0.00	1,235.74
TOTAL CHECK							0.00	-1,235.74
							0.00	0.00
TOTAL CASH ACCOUNT							0.00	0.00
TOTAL FUND							0.00	0.00

SUNGARD PENTAMATION
 DATE: 01/12/2015
 TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
 CHECK REGISTER - BY FUND

PAGE NUMBER: 11
 ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
 ACCOUNTING PERIOD: 7/15

FUND - 275 - EBISS DEPTH 14-15

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	26447	12/03/14	2316	ABBEY BORKIN-RIUS	2752240000000000 340	STUDENT INCENTIVES	0.00	184.97
A101	26447	12/03/14	2316	ABBEY BORKIN-RIUS	2752240000000000 410	STUDENT INCENTIVES	0.00	19.88
TOTAL CHECK							0.00	204.85
A101	26497	12/10/14	2310	KAY GRAHAM	2752240000000000 410	COMMON CORE KITS	0.00	119.19
A101	26497	12/10/14	2310	KAY GRAHAM	2752240000000000 410	STUDENT INCENTIVES	0.00	105.14
TOTAL CHECK							0.00	224.33
A101	26515	12/11/14	1022	U S BANK	2752240000000000 410	MATH NIGHT SHIRTS	0.00	617.87
A101	26520	12/17/14	2329	CDW GOVERNMENT	2752240000000000 410	COMPUTER SUPPLIES	0.00	47.16
A101	26538	12/22/14	1658	AMBER HANSEN	2752240000000000 410	TEACH READING BOOK	0.00	23.92
TOTAL CASH ACCOUNT							0.00	1,118.13
TOTAL FUND							0.00	1,118.13

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHCOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 12
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

FUND - 294 - RENTAL HOUSES

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101	26581	12/31/14	1071	JERRY'S BUILDING MA	2942540000000000 410	BLDG MAINTENANCE	0.00	5.97
A101	26581	12/31/14	1071	JERRY'S BUILDING MA	2942540000000000 410	BLDG MAINTENANCE	0.00	5.99
A101	26581	12/31/14	1071	JERRY'S BUILDING MA	2942540000000000 410	BLDG MAINTENANCE	0.00	50.13
TOTAL CHECK							0.00	62.09
TOTAL CASH ACCOUNT							0.00	62.09
TOTAL FUND							0.00	62.09

SUNGARD PENTAMATION
 DATE: 01/12/2015
 TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
 CHECK REGISTER - BY FUND

PAGE NUMBER: 13
 ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
 ACCOUNTING PERIOD: 7/15

FUND - 295 - ATHLETICS & ACTIVITIES

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	-----DESCRIPTION----	SALES TAX	AMOUNT
A101	26460	12/03/14 1084	LANE COUNTY FOOTBAL	2951132000000710	380	FOOTBALL OFFICIALS	0.00	1,630.64
A101	26478	12/10/14 2171	ALVIN RIGGS	2951132000000710	380	FB OFFICIAL	0.00	20.00
A101	26482	12/10/14 1827	CHERYL HARSHBARGER	2951132000000710	380	FB OFFICIAL	0.00	60.00
A101	26482	12/10/14 1827	CHERYL HARSHBARGER	2951132000000720	380	VB OFFICIAL	0.00	40.00
TOTAL CHECK							0.00	100.00
A101	26483	12/10/14 1669	CINDY NEET	2951132000000710	380	FB OFFICIAL	0.00	60.00
A101	26483	12/10/14 1669	CINDY NEET	2951132000000720	380	VB OFFICIAL	0.00	40.00
TOTAL CHECK							0.00	100.00
A101	26484	12/10/14 1139	COTTAGE GROVE HIGH	2951132000000710	640	CG FB FIELD RENTAL	0.00	395.00
A101	26486	12/10/14 2428	DAVID PRESLEY	2951132000000710	640	FB GAME SETUP	0.00	150.00
A101	26488	12/10/14 2187	FONDA WARDELL	2951132000000710	380	FB OFFICIAL	0.00	20.00
A101	26488	12/10/14 2187	FONDA WARDELL	2951132000000720	380	VB OFFICIAL	0.00	20.00
TOTAL CHECK							0.00	40.00
A101	26489	12/10/14 2426	GARY RIBERAL	2951132000000710	380	FB OFFICIAL	0.00	20.00
A101	26492	12/10/14 1774	JACK DEVEREAUX	2951132000000720	380	VB OFFICIAL	0.00	20.00
A101	26492	12/10/14 1774	JACK DEVEREAUX	2951132000000710	380	FB OFFICIAL	0.00	40.00
TOTAL CHECK							0.00	60.00
A101	26493	12/10/14 1901	JEFF CARDWELL	2951132000000720	380	VB OFFICIAL	0.00	20.00
A101	26494	12/10/14 2429	JEFF DRUMM	2951132000000710	640	FB ANNOUNCER	0.00	75.00
A101	26500	12/10/14 1820	MARK KINTZLEY	2951132000000710	380	FB OFFICIAL	0.00	20.00
A101	26501	12/10/14 2222	MELISSA ASHER	2951132000000720	380	VB OFFICIAL	0.00	20.00
A101	26502	12/10/14 1197	O S A A	2951132000000720	640	ENDOWMENT GAME PMT	0.00	83.00
A101	26514	12/10/14 2427	ZANE MEDLIN	2951132000000710	380	FB OFFICIAL	0.00	20.00
A101	26526	12/17/14 1455	LANE CO. BASKETBALL	2951132000000730	380	BBX OFFICIALS	0.00	1,470.50
A101	26526	12/17/14 1455	LANE CO. BASKETBALL	2951132000000735	380	GBX OFFICIALS	0.00	1,711.50
TOTAL CHECK							0.00	3,182.00
TOTAL CASH ACCOUNT							0.00	5,935.64
TOTAL FUND							0.00	5,935.64

SUNGARD PENTAMATION
 DATE: 01/12/2015
 TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
 CHECK REGISTER - BY FUND

PAGE NUMBER: 14
 ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
 ACCOUNTING PERIOD: 7/15

FUND - 297 - FOOD SERVICE FUND									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	BUDGET CODE	ACCNT	DESCRIPTION	SALES TAX	AMOUNT	
A101	26454	12/03/14	2291 EARTH20	2973100000000000	450	BOTTLED WATER	0.00	28.95	
A101	26470	12/03/14	1776 SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	354.59	
A101	26470	12/03/14	1776 SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,979.08	
A101	26470	12/03/14	1776 SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,515.30	
TOTAL CHECK							0.00	3,848.97	
A101	26471	12/03/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	111.00	
A101	26471	12/03/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	193.20	
A101	26471	12/03/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	71.85	
A101	26471	12/03/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	273.50	
A101	26471	12/03/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	212.06	
TOTAL CHECK							0.00	861.61	
A101	26479	12/10/14	2377 BILLY REID	2973100000000000	340	FOOD CONF TRAVEL	0.00	161.84	
A101	26509	12/10/14	2431 SAXTON, BRADLEY, IN	2973100000000000	460	ELEM CAFE TABLES	0.00	3,606.00	
A101	26510	12/10/14	1776 SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,034.08	
A101	26510	12/10/14	1776 SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,566.41	
TOTAL CHECK							0.00	2,600.49	
A101	26534	12/17/14	1776 SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	1,032.42	
A101	26534	12/17/14	1776 SYSCO FOOD SERVICES	2973100000000000	450	FOOD SUPPLIES	0.00	628.60	
A101	26534	12/17/14	1776 SYSCO FOOD SERVICES	2973100000000000	450	FOOD CREDIT	0.00	-16.92	
TOTAL CHECK							0.00	1,644.10	
A101	26535	12/17/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	148.00	
A101	26535	12/17/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	307.50	
TOTAL CHECK							0.00	455.50	
A101	26549	12/22/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	74.00	
A101	26549	12/22/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	74.50	
A101	26549	12/22/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	73.75	
A101	26549	12/22/14	2193 UMPQUA DAIRY	2973100000000000	450	FOOD SUPPLIES	0.00	37.00	
TOTAL CHECK							0.00	259.25	
A101	26569	12/30/14	2343 ISITE SOFTWARE	2973100000000000	640	NUTRITION SITE SETU	0.00	495.00	
TOTAL CASH ACCOUNT							0.00	13,961.71	
TOTAL FUND							0.00	13,961.71	

SUNGARD PENTAMATION
DATE: 01/12/2015
TIME: 18:32:08

LOWELL SCHOOL DISTRICT #71
CHECK REGISTER - BY FUND

PAGE NUMBER: 15
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '12/01/2014' and '12/31/2014'
ACCOUNTING PERIOD: 7/15

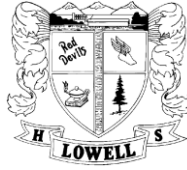
FUND - 400 - CAPITAL PROJECTS

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	BUDGET CODE	ACCNT	-----DESCRIPTION----	SALES TAX	AMOUNT
A101	26475	12/10/14	2376	2G CONSTRUCTION	4002540001000602 590	PMT MINUS RETAINAGE	0.00	102,965.61
A101	26516	12/12/14	2315	INNOVATIVE AIR INC.	4002540001000601 590	BAL DUE ON CONTRACT	0.00	22,996.16
TOTAL CASH ACCOUNT							0.00	125,961.77
TOTAL FUND							0.00	125,961.77
TOTAL REPORT							0.00	253,511.68

LANE COUNTY SCHOOL DISTRICT 71

Lowell/Fall Creek

www.lowell.k12.or.us



Board Operations Handbook

The Board of Education is entrusted by the community to uphold the Constitutions of Oregon and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student.

Board of Directors

Dennis McCallum, President
Suzanne Kintzley, Vice President
Leslie Brandt, Member
Jim Chapman, Member
Mike Galvin, Member

Superintendent

Walt L. Hanline, Ed.D.

Unity of Purpose, Roles and Responsibilities, Norms, Agreements

This handbook reflects the governance team's work on creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, roles, norms, and coming to agreement on protocols for formal structures that enable the governance team to continue to perform its responsibilities in a way that best benefits all children.

This Operations Handbook was developed in a Board Governance workshop conducted on August 17, 2013, with the assistance of Walt L. Hanline, Ed.D., Superintendent. **The Operations Handbook was approved on September 23, 2013 and revised on January 26, 2015**

Building a Governance Team

Unity of Purpose

School district governance is the act of transforming the needs, wishes, and desires of the community into policies that direct the community's schools.

In a school district, the Board and Superintendent work together as a governance team. For a governance team to work together effectively, members need to: Maintain a unity of purpose; agree on and govern within appropriate roles; create and sustain a positive governance culture and; create a supportive structure for effective governance.

What do we as a governance team want to accomplish? What do we stand for?

- Our shared purpose is to have the best learning environment for all students.
- We want to build trust and move the District forward.
- We want to be an effective team.
- We want to understand our individual jobs and collective responsibilities.
- We want to be a team with a common focused direction so we are not a distraction to the District or community, but a catalyst for the focused efforts of employees, so that the community can see evidence of this focused direction.
- We want to be partners with the staff in positive change.
- We want to oversee the creation and implementation of a first-rate program and first-rate facilities, making sure we continue to improve – never resting on our laurels.
- We want to perpetuate a legacy of positive culture as people come and go.

Roles and Responsibilities

Mutual agreement on the roles of the Board and Superintendent

The role of a Board member is to stay focused on the big picture while fulfilling five responsibilities in a series of job areas. These five responsibilities are:

1. We set the direction.
2. We establish the structure.
3. We provide support.
4. We ensure accountability.
5. We act as community leaders.

We carry out these responsibilities in each of the following job areas:

- Setting the District's Direction
- Student Learning and Achievement
- Finance
- Facilities
- Human Resources
- Policy
- Judicial Review
- Collective Bargaining
- Community Relations and Advocacy

The Superintendent assists the Board in carrying out its responsibilities in each of the job areas, and leads the staff toward the accomplishment of the agreed upon District vision and goals.

Creating and Sustaining a Positive Governance Team Culture

Culture is the positive or negative atmosphere created by the way people in an organization treat each other. Teams have unwritten (implicit) or written (explicit) agreements about how they will behave with each other and others. These behavioral ground rules, often called norms, enable teams to build and maintain a positive culture or shift a negative one.

Governance Norms

In addition to meeting the norms below in order to create a positive culture and atmosphere, we agree to act in ways that will help us meet the CSBA Professional Governance Standards.

WE AGREE TO –

- Keep from taking disagreements personally (individuality is embraced, respected).
- To show respect (never dismiss/devalue others).
- Make a commitment to effective deliberation, each listening openly while everyone is allowed to express his or her point of view.
- Make a commitment to open communication, honesty, no surprises.
- Commit the time necessary to govern effectively. This means being there, being knowledgeable, participating, understanding the full scope of being a Board Member, and being willing to take on all the responsibilities involved.
- Be collaborative (this is the way we operate)!
- Maintain confidentiality (builds trust).
- Look upon history as lessons learned; focus on the present and the future.

AND – ABOVE ALL –

- Focus on students' best interest – on what's best for the students! This is what we do! It is the touchstone that allows us to have our differences.

Board Protocols

Leadership Responsibility and Roles of the Board

The only authority to direct actions rests with the quorum of the Board sitting at the Board table. A majority vote sets such direction. Individuals can request action by bringing up a new idea, explaining their interest in a particular course of action, and working to get a Board majority to support moving in that direction. When a majority of the Board, sitting in a formal meeting, requests action, that request should be made in the context of the intended results, not the methods used to achieve those results.

As a Board, we recognize that no individual member of the Board, by virtue of holding office, shall exercise any administrative or investigatory responsibility with respect to the schools; nor as an individual, command the services of any employee. Board members are to channel their requests and/or concerns directly to the Superintendent (and, if necessary, through the Board President).

Board Policies of the District relate to the role and responsibility of the Board collectively and Board members individually.

In responding to concerns regarding the work of the District, Board members will:

- *Receive* the information, remembering that only one side of the story is being presented (listening)
- *Repeat* the information – paraphrase to ensure understanding
- *Remind* the individual that a Board member has no authority as an individual and share the appropriate line of command and process to follow to address their concern.
- *Re-Direct* – Thank them for sharing their thoughts and refer them to the appropriate staff member and, if necessary, encourage them to initiate the formal complaint process.
- *Report* – In a timely manner, inform the Superintendent.

When interacting with the public, Board members will hold to the highest level of professional conduct, including emphasizing the positive aspects of the District.

The Board's Role and Relationship with the Staff and Community

When individually visiting schools or departments, as a professional courtesy, Board members are encouraged to notify the Principal that they will be visiting a school or department. The Principal should be free to relate that the visit could be disruptive and suggest rescheduling the visit.

The Board member shall provide input to the Superintendent on issues or concerns that may arise from such a visit.

It is imperative that a staff member not provide any information to a Board member beyond the information that would be provided to any regular community member. Staff members are directed to relay requests from Board members to their supervisor to ensure that appropriate information is provided to all Board members.

Management staff are directed to relay requests from Board members to the Superintendent to ensure that appropriate information is provided to all Board members.

This protocol does not imply a censoring of any private and informal conversations.

Board Meetings and the Agenda

Meetings of the Board are held in public, but are not open-forum town hall meetings. Meetings will be conducted in such a way as to allow the public to provide input in the time allotted to ensure that multiple voices of the community inform Board deliberations; however, when the Board deliberates, it will be a time for the Board to listen and learn from each other, taking public input into consideration without re-engaging the public.

Board meetings will be on the Fourth Monday's of each month. Each Board meeting will begin with Closed Session at 6:00 pm. The Regular Public Meeting will begin at 7:00 pm. Study Sessions may be scheduled and shall be scheduled at the discretion of the Board.

Board Meetings and the Agenda (continued)

The Superintendent, with the support of staff, will create each Board Agenda. In advance of the preparation of the Board Agenda, Board members may request items to be placed on the agenda. The Board President and the Superintendent will discuss the contents of the agenda and the process that will be followed at the meeting, in advance of the Board Meeting.

Board member will make every effort to submit, prior to the meeting, questions they intend to ask so that the Superintendent and district staff has the opportunity to prepare to answer Board members' questions at Board meetings.

When an individual Board member requests information, that information will be provided to all Board members. If unforeseen questions arrive during the meeting, Board members will acknowledge their question or comment as spontaneous and that they understand that staff may not have the information on hand to answer the question.

Individual Board members are expected to self-monitor compliance to the Public Meeting Law, including limiting Closed Session to the agenda item(s). Board members need equal access to information, and to operate within the Law. The use of email communication is subject to the Law. The Superintendent shall forward questions and answers to all Board members. Board members, when responding, shall not "reply to all."

Board members will read the information provided to them and commit to ongoing professional development and training.

Board members, when attending professional development activities, shall provide a report of the activity at the next meeting. Out of state training shall be approved by the Board, in advance of the conference.

Each Board member has the obligation, in serving the community, to vote or abstain on items presented before the Board. When abstaining, the Board member must state the reason for the abstention.

Board Meetings and the Agenda (continued)

The Board shall strive for brevity in deliberations, keeping remarks brief and to the point so that all opinions can be expressed and meetings can be efficient. Addressing each agenda item the Board shall, normally, adhere to the following process:

- Input from the Community
- Staff Presentation/addressing questions from the Board
- Board Discussion and Deliberation

Each Board member respects the right of other Board member to vote in the minority position. If so doing, each Board member agrees, as a courtesy to the team, to explain the reason for their minority vote, either during deliberation or after casting the vote.

The Board wishes to maintain a culture of professionalism, stay focused, and respect the need of Board members to be available to their families:

- Cell phones will be set for 'silent' or vibrate.
- If necessary to check cell phones, Board members will be discreet.

The Board's Role in Collective Bargaining

Board members will be actively involved in the collective bargaining process to ensure that the District is represented well by those selected to negotiate on behalf of the Board and the Community. The involvement of the Board will be to:

- Ensure that the ethical, fiscal and educational goals of the Community are represented in the actions taken throughout the collective bargaining process;
- Participate by providing direction and guidance to those selected to represent the Board (District Negotiation Team);
- Annually, the Board shall determine membership of the District's Negotiation teams. Establish the bargaining approach to be utilized by its negotiation team;
- Set the District's collective bargaining parameters for its negotiation team;
- Expect, as the representative of the Board, that the Superintendent will ensure that the Board, collectively and individually, is informed on the issues and strategies implemented within the collective bargaining process; and,
- The Superintendent or designee shall be the Collective Bargaining spokesperson for the Board to the community and the media.

The Board's Relationship with the Superintendent

The Board will commit to work through and with the Superintendent on issues regarding the running of the District. The Superintendent will inform the Board as soon as possible of:

- notable achievements
- serious safety concerns
- serious disciplinary action
- serious / unexpected personnel changes or disciplinary issues
- serious illness or death of a student, a staff member, or members of a staff member's immediate family
- legal or liability concerns
- serious issues involving school property

In all matters, the Board and Superintendent are expected to protect confidential information.

It is the Superintendent's responsibility to organize the staff in the manner that best serves the needs of the District. As a professional courtesy, the Superintendent shall provide appropriate notice to the Board in advance of action being taken.

As the norm, the Superintendent speaks on behalf of the District. The Board President is authorized to speak on behalf of the Board, when necessary.

The Superintendent will inform the Board when media contacts the Superintendent.

All conflicts between the Superintendent and the Board will be handled in Executive Session, with the Superintendent being in attendance, when appropriate and necessary.

Conflicts between individual Board members and/or the Superintendent will be addressed privately between those who hold the conflict and will not involve other members of the team.

The Board's Relationship with the Superintendent continued

The Board commits to complete an annual evaluation of the Superintendent. The Board will set aside at least one special meeting in January for the purpose of completing the annual evaluation of the Superintendent. In consultation with the Superintendent, the evaluation process and associated documents will be developed and approved by the Board, not later than the first Board meeting in September. The evaluation process and instrument is designed to bring about the collective view of the Board. Thus, the evaluation will reflect the majority view of the Board, as a whole.

The Ongoing Implementation of Board Approved Protocols

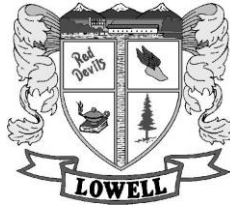
Within 90 days of the election/appointment of a new Board member or appointment of a new Superintendent, a Study Session of the whole Board will be held for the purpose of reviewing/updating the governance protocols of the Board.

Upon the request of two or more Board members, a special study session will be called for the purpose of reviewing/updating of the governance operations of the Board.

LANE COUNTY SCHOOL DISTRICT 71

Lowell/Fall Creek

www.lowell.k12.or.us



OPEN ENROLLMENT TRANSFER REQUEST

If you wish to enroll your student in one of the educational options provided to parents and students within Lowell School District, please complete the following form and give to the principal of the school your child plans to attend. The Board of Trustees has acted, on December 15, 2014, to accept all students who wish to attend Lowell School District Schools.

Please note (with a check mark) the school you wish your child to attend:

Lundy Elementary School (Grades Kindergarten – 6th Grade) _____

Mountain View Academy (Grades Kindergarten – 8th Grade) _____

Lowell Jr./Sr. High School (Grades 7th – 12th Grade) _____

Please complete the following information:

Parent/Guardian Name(s): _____

Legal Resident Address: _____

Mailing Address (if different): _____

Phone Number: _____

Child for which transfer is being requested	2014-2015 Grade	Current School
_____	_____	_____
_____	_____	_____
_____	_____	_____

Present School District of residence: _____

Signature of Parent/Guardian: _____ Date: _____

Please return to the attention of the principal of the school of choice. The principal will contact each parent to discuss the transition of the student into the school of choice.

The Lowell School District is dedicated to educational achievement and the success of every student.

USDA and the Lowell School District are equal opportunity providers and employers. Attachment 7.1

Lowell School District #71

Board Calendar 2014-2015

Regular Board Meetings are scheduled for the 4th Monday of the month, with the Public Meeting beginning at 7:00 pm. When there is holiday on the 4th Monday, normally, the meeting will be held on the Third Monday. Study Session date are tentatively scheduled to provide the opportunity for the Board to meet to study an individual aspect of the District.

July – The Board will not hold a Regular July Meeting

August 25, 2014

September 8, 2014 (Update on Educational and Students Services of 2014-2015)

September 22, 2014

~~October 6, 2014 (Study Session – Team Building – How to Be a Functional Team – 4:00 – 9:00 pm)~~ **Postponed until 2015-2016**

October 27, 2014

~~November 3, 2014 (Study Session)~~ **Canceled**

November 24, 2014

*December 15, 2014

January 26, 2015 (Common Core Standards Report)

February 9, 2015 – (Study Session – Superintendent's Evaluation Process and Product and Strategic Plan Mid-course Report Provided)

February 23, 2015 – (Closed Session - Appraisal of Each Staff Member)

March 9, 2015 (Study Session – Professional Development and Educational Change Process for 2015/2016)

~~March 23, 2015~~ **Rescheduled to March 30, due to Conflict with Spring Break**

April 15, 2015 – (First Budget Committee Meeting)

April 27, 2015

May 4, 2015 – (Second Budget Committee Meeting)

*May 18, 2015 – (Community Forum – State of the District and Budget Presentation)

June 22, 2015

*August 22 - Board Workshop

August 24, 2015 – Board Organization Meeting

*Alternative Regular Board Meeting Day – Due to scheduling conflict or holidays

For the 2015/2016 school year, recognizing that we may have a new board member, the Board committed to deferring the 2014-2015 Study Session entitled, Team Building – How to Be a Functional Team– 4:00 – 9:00 pm, for the 2015/2016 Board. If we have a new board member, we will also review the Strategic Plan and Board Operations Handbook during the year.

Revised: November 24, 2014

Revised: February 24, 2014

Revised: June 23, 2014

Approved: July 14, 2014

Board Policy Approval Process

The basic foundation to the following Board policy adoption process is that there are no revelations or last minute surprises to either the Board or the administration. Board members are to do their homework and provide input and concerns to the administration in advance of the Board meetings.

Step	Action To Be Taken	Board Action
Step 1	Michelle and Walt receive OSBA Policy revisions and Michelle provides hard copy of the revisions, with notes and options to Walt for his review.	No action is needed
Step 2	Walt reviews policies and makes hand written changes or deletion notations on the policy, which represent his recommendation regarding the each specific policy.	No action is needed.
Step 3	Walt provides his handwritten notated policies to Michelle to place on the upcoming Board meeting.	No action is needed
Step 4 Board Meeting One – First Reading	The OSBA Policies, with Walt’s handwritten recommended notation, are presented in the Board Packet under the Report Section of the Agenda.	Board members are to read the policies provided in the Board Packet and to come prepared to the meeting with a written list of policies that the Board member would want to discuss at the NEXT Board meeting. The list would be provided to Michelle. The policies <u>that are not of question</u> will be brought to the next Board for approval under the Consent Agenda.
Step 5 Board Meeting Two	Before the Board meeting, the written list of policies that a Board member wants to discuss will be provided to Walt by Michelle. If the Board member has not expressed concerns /suggested changes to Walt, Walt will contact the Board member to determine what are the concerns or suggested changes and be prepared to address the concerns at the next Board meeting.	No action is needed
Step 6 Board Meeting Two	Michelle organizes the policies into two agenda items . The policies that ARE NOT of question or concern shall be placed under the Consent Agenda as Second Reading and Approval. The policies that are of question or concern shall be placed under the Action/Discussion Agenda Items as Second Reading for Discussion/Approval .	Board approves the packet of policies either through the Consent and/or Action/Discussion Agenda (Please note that this action would take place at least 45 days after the District received the Policies. In many cases, depending upon timing, it may take up to 75 days to complete the process.)

Approved; November 24, 2014

Chart of Policy Revision Process

Step 1

District Receives Policy Update Packet from OSBA

Step 2

Administrative Assistant Prints Policies for Superintendent Review and Comments

Step 3

**Superintendent Reviews Updated Recommended Policy Changes
Superintendent provides to the Board at Board Meeting 1, in handwritten form, appropriate
comments and edits.**

Step 4 - Board Meeting 1

The Original Packet of Updated Policies, with the handwritten comments from the Superintendent, is placed on the Board Agenda (Board Meeting 1), under Reports and Information, and is considered as First Reading by the Board

Step 5 – Board Meeting 1

Before the Board meeting, if a Board member would like to discuss one or more of the policies provided, the Board member will request specific said policies be pulled for discussion at the next Board Meeting (Board Meeting 2) and placed under the Action Section of the Agenda	The policies presented to the Board, on which they have no concerns or questions, will be placed under the Consent Agenda (Second Reading and for Approval) at the next Board Meeting (Board Meeting 2) for action.
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Step 6 - Board Meeting 2

The policies requested by individual Board members to be discussed shall be place under the Action Section of the Board Agenda (Second Reading and Approval) Discussion will take place prior to a motion to approve said policies.	The policies presented to the Board, on which they have no concerns or questions, will be placed under the Consent Agenda (Second Reading and for Approval) for action.
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Lowell School District 71

Code: **BDDH**
Adopted: 5/14/90
Readopted: 3/17/14
Orig. Code(s): BDDH

Public Participation in Board Meetings

The members of the Board are elected to represent the citizens of the district. Citizens are encouraged to attend Board meetings to discuss their concerns.

Each member of the Board should attempt to maintain communications with the community and keep the Board, as a whole, informed of the community's wishes.

~~Any person or group of persons may request that they be heard at any regular Board meeting. The request should state the subject for consideration and should be submitted to the superintendent.~~

One of the first items of business at each regular meeting will be to hear persons in attendance. In the interest of efficient operation, ~~the chair may, at his/her discretion:~~

- ~~1. Limit the number of persons speaking on one topic and/or limit the time each speaks;~~
2. (Becomes #1) Require a sign-up sheet prior to discussion that will briefly state the subject and indicate whether persons are pro or con;
- ~~3. May close public discussion, with consensus of majority of Board members present, or upon affirmative action of majority of directors present, must close public discussion, and then provide directors with an uninterrupted period of time for deliberation, discussion and action.~~
4. (Becomes #2) The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

Petitions

Petitions maybe accepted at any meeting of the Board. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation of appropriate action.

Criticisms of Staff Members

Speakers may offer objective criticism of school operations and programs, but the Board will not hear personal complaints concerning school personnel nor against any person connected with the school system.

The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)

[ORS 192.610 - 192.690](#)

[ORS 332.057](#)

[ORS 165.540](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
Americans with Disabilities Act Amendments Act of 2008.

Cross Reference(s):

BDDC - Board Meeting Agenda

KLD - Public Complaints about District Personnel

Mountain View Academy
Financial Statement Review
December 2014

General Fund Revenue Highlights:

- No extraordinary items to report.

General Fund Expenditure Highlights:

- PERS was budgeted at 20.29% for all ten employees but is currently being paid at 26.29% (20.29% + 6% pickup) for the four eligible employees. The other six employees will become PERS eligible with the March payroll. However, beginning with the January payroll, MVA will no longer be paying the 6% pickup; employees will be covering that cost going forward.
- The PERS liability on the balance sheet is understated due to a miscalculation by PERS. This will be reconciled once the PERS billing is corrected. This is not expected to significantly affect the profit/loss report.
- State unemployment insurance (3.1% on all salaries in 2014) was not included in the budget. The rate will be lowered to 2.9% in 2015.
- Workers' compensation expense is over budget because the budget includes only the daily Workers' Benefit Fund assessment of \$.0165 per hour, not the Workers' Compensation premium amount (\$.47 per \$100 of payroll).
- Curriculum/textbooks and supplies are distributed 90% to elementary and 10% to middle/junior high grades. The State requires us to split elementary grade expenses from the middle school/junior high grade expenses. The 90/10 split is roughly the percentage of students in grades K-6 / grade 7.

General comments:

- Six of the twelve months, or 50% of the year has passed. Expenditures are 37.9% of the budgeted amount to date.
- State School Revenue Funding is only 42.6% of budget because the State pays 25% of the annual amount in May 2015.

Special Revenue Fund Highlights:

- Activity Fees spending is over budget however, this is more than covered by the Fees collected.

11:30 AM
01/13/15
Accrual Basis

Mt. View Academy
Balance Sheet
As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
100-101 - Siuslaw Checking	58,419.69
100-102 - Selco Checking	296.09
Total Checking/Savings	<u>58,715.78</u>
Total Current Assets	<u>58,715.78</u>
TOTAL ASSETS	<u>58,715.78</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
100-471.001 Federal Withhold	1,314.00
100-471.004 Soc Sec Emp	2,047.43
100-471.005 WBF Assess Emp	61.77
100-473.001 PERS	-1,435.41
100-473.004 Workers' Comp	-258.52
24000 - Payroll Liabilities	5,912.86
Total Other Current Liabilities	<u>7,642.13</u>
Total Current Liabilities	<u>7,642.13</u>
Total Liabilities	7,642.13
Equity	
5400-Beg. Fund Balance	1,990.17
Net Income	49,083.48
Total Equity	<u>51,073.65</u>
TOTAL LIABILITIES & EQUITY	<u>58,715.78</u>

11:32 AM

01/13/15

Accrual Basis

Mt. View Academy
Profit & Loss
 July through December 2014

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	TOTAL
Income							
100 - Revenues							
1510 - Interest Income	1.19	2.37	5.07	4.80	4.51	4.53	22.47
1920 - Donations	13,000.00	0.00	0.00	0.00	0.00	1,297.00	14,297.00
3101 - State School Fund Grant	0.00	0.00	79,972.16	42,763.00	41,871.00	41,756.00	206,362.16
Total 100 - Revenues	<u>13,001.19</u>	<u>2.37</u>	<u>79,977.23</u>	<u>42,767.80</u>	<u>41,875.51</u>	<u>43,057.53</u>	<u>220,681.63</u>
200 - Special Revenues							
1740 - Fees	12,945.00	1,875.00	2,815.00	1,630.00	435.00	600.00	20,300.00
Total 200 - Special Revenues	<u>12,945.00</u>	<u>1,875.00</u>	<u>2,815.00</u>	<u>1,630.00</u>	<u>435.00</u>	<u>600.00</u>	<u>20,300.00</u>
Total Income	<u>25,946.19</u>	<u>1,877.37</u>	<u>82,792.23</u>	<u>44,397.80</u>	<u>42,310.51</u>	<u>43,657.53</u>	<u>240,981.63</u>
Expense							
100 - Expenditures							
1111 - Elementary							
111 - Licensed Salaries	0.00	0.00	17,566.65	17,566.65	17,566.65	17,566.65	70,266.60
112 - Classified Salaries	0.00	0.00	505.00	935.00	1,190.00	1,544.17	4,174.17
121 - Substitute - Licensed	0.00	0.00	0.00	0.00	514.50	171.50	686.00
211 - PERS	0.00	0.00	2,234.64	2,234.64	2,234.64	2,234.64	8,938.56
220 - FICA	0.00	0.00	1,382.48	1,415.38	1,474.26	1,475.08	5,747.20
231 - Workers' Compensation	0.00	0.00	84.25	100.68	105.82	104.79	395.54
232 - Unemployment Insurance	0.00	0.00	560.21	573.58	597.40	597.73	2,328.92
410 - Supplies	0.00	3,705.52	1,271.45	28.96	127.65	276.72	5,410.30
420 - Textbooks	0.00	1,722.29	6,442.82	2,644.89	2,626.46	135.16	13,571.62
Total 1111 - Elementary	<u>0.00</u>	<u>5,427.81</u>	<u>30,047.50</u>	<u>25,499.78</u>	<u>26,437.38</u>	<u>24,106.44</u>	<u>111,518.91</u>
1121 - Middle/Junior High							
111 - Licensed Salaries	0.00	0.00	2,833.33	2,833.33	2,833.33	2,833.33	11,333.32
220 - FICA	0.00	0.00	216.75	216.75	216.75	216.75	867.00
231 - Workers' Compensation	0.00	0.00	0.00	15.34	13.32	15.22	43.88
232 - Unemployment Insurance	0.00	0.00	87.83	87.84	89.97	87.83	353.47
410 - Supplies	0.00	411.72	117.98	0.00	14.18	31.78	575.66
420 - Textbooks	0.00	191.37	505.04	286.21	291.83	15.02	1,289.47
Total 1121 - Middle/Junior High	<u>0.00</u>	<u>603.09</u>	<u>3,760.93</u>	<u>3,439.47</u>	<u>3,459.38</u>	<u>3,199.93</u>	<u>14,462.80</u>
2240 - Professional Development							
312 - Instructional Prog. Impr.	0.00	107.55	0.00	360.00	0.00	0.00	467.55
318 - Non-instructional Prg Imp	0.00	0.00	0.00	0.00	75.00	0.00	75.00
Total 2240 - Professional Development	<u>0.00</u>	<u>107.55</u>	<u>0.00</u>	<u>360.00</u>	<u>75.00</u>	<u>0.00</u>	<u>542.55</u>
2310 - Board of Education							
651 - Liability Insurance	0.00	0.00	3,044.67	153.67	153.67	153.67	3,505.68
Total 2310 - Board of Education	<u>0.00</u>	<u>0.00</u>	<u>3,044.67</u>	<u>153.67</u>	<u>153.67</u>	<u>153.67</u>	<u>3,505.68</u>

11:32 AM

01/13/15

Accrual Basis

Mt. View Academy
Profit & Loss
 July through December 2014

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	TOTAL
2321 - Executive Administration							
113 - Administrative Salaries	0.00	0.00	2,833.33	2,833.33	2,833.33	2,833.33	11,333.32
114 - Managerial-Confidential	0.00	0.00	1,600.50	1,995.00	1,995.00	1,815.00	7,405.50
211 - PERS	0.00	0.00	744.88	744.88	744.88	744.88	2,979.52
220 - FICA	0.00	0.00	339.19	369.36	369.37	355.60	1,433.52
231 - Workers' Compensation	0.00	0.00	21.80	26.98	27.10	25.81	101.69
232 - Unemployment Insurance	0.00	0.00	137.45	149.68	149.68	144.09	580.90
353 - Postage	0.00	9.80	0.00	52.04	61.65	0.00	123.49
354 - Advertising	0.00	0.00	463.66	0.00	0.00	0.00	463.66
410 - Supplies	15.00	534.80	765.61	234.58	186.72	126.26	1,862.97
460 - Non-consumables	0.00	0.00	0.00	0.00	0.00	677.71	677.71
640 - Dues and Fees	0.00	0.00	327.84	178.04	59.00	39.00	603.88
Total 2321 - Executive Administration	15.00	544.60	7,234.26	6,583.89	6,426.73	6,761.68	27,566.16
2520 - Fiscal Services							
389 - Other Professional Svcs	0.00	0.00	4,000.00	2,000.00	2,000.00	2,000.00	10,000.00
410 - Supplies	0.00	0.00	198.43	0.00	0.00	0.00	198.43
Total 2520 - Fiscal Services	0.00	0.00	4,198.43	2,000.00	2,000.00	2,000.00	10,198.43
2542 - Building Maintenance							
321 - Cleaning Services	0.00	0.00	240.00	300.00	240.00	180.00	960.00
324 - Rentals	0.00	0.00	3,450.00	2,300.00	2,300.00	2,300.00	10,350.00
325 - Electricity	0.00	0.00	0.00	500.00	250.00	250.00	1,000.00
351 - Telephone	0.00	0.00	0.00	286.86	93.22	122.22	502.30
410 - Supplies	0.00	333.11	381.83	260.44	192.49	0.00	1,167.87
Total 2542 - Building Maintenance	0.00	333.11	4,071.83	3,647.30	3,075.71	2,852.22	13,980.17
2574 - Printing Services							
324 - Copier Rental	0.00	0.00	0.00	401.33	178.00	178.00	757.33
355 - Printing	0.00	0.00	0.00	0.00	426.19	228.54	654.73
Total 2574 - Printing Services	0.00	0.00	0.00	401.33	604.19	406.54	1,412.06
2661 - Technology Services							
310 - Instr, Prof & Tech Svcs	0.00	0.00	0.00	0.00	0.00	75.00	75.00
Total 2661 - Technology Services	0.00	0.00	0.00	0.00	0.00	75.00	75.00
Total 100 - Expenditures	15.00	7,016.16	52,357.62	42,085.44	42,232.06	39,555.48	183,261.76
200 - Activity Expenditures							
1111 - Elementary							
410 - Supplies	0.00	504.13	2,312.73	1,157.52	2,657.51	2,004.50	8,636.39
Total 1111 - Elementary	0.00	504.13	2,312.73	1,157.52	2,657.51	2,004.50	8,636.39
Total 200 - Activity Expenditures	0.00	504.13	2,312.73	1,157.52	2,657.51	2,004.50	8,636.39

11:32 AM

01/13/15

Accrual Basis

Mt. View Academy
Profit & Loss
July through December 2014

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	TOTAL
66000 - Payroll Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	15.00	7,520.29	54,670.35	43,242.96	44,889.57	41,559.98	191,898.15
Net Income	<u>25,931.19</u>	<u>-5,642.92</u>	<u>28,121.88</u>	<u>1,154.84</u>	<u>-2,579.06</u>	<u>2,097.55</u>	<u>49,083.48</u>

11:33 AM

01/13/15

Accrual Basis

Mt. View Academy

Transaction Detail by Account

December 2014

Type	Date	Num	Name	Memo	Amount
100 - Revenues					
1510 - Interest Income					
Deposit	12/31/2014			December interest	4.49
Deposit	12/31/2014			December interest	0.04
Total 1510 - Interest Income					4.53
1920 - Donations					
Deposit	12/11/2014			Fundraising event 12/10/14	1,297.00
Total 1920 - Donations					1,297.00
3101 - State School Fund Grant					
Deposit	12/30/2014			December SSF payment	41,756.00
Total 3101 - State School Fund Grant					41,756.00
Total 100 - Revenues					43,057.53
200 - Special Revenues					
1740 - Fees					
Deposit	12/04/2014			Activity fees	250.00
Deposit	12/18/2014			Activity fees	350.00
Total 1740 - Fees					600.00
Total 200 - Special Revenues					600.00
100 - Expenditures					
1111 - Elementary					
111 - Licensed Salaries					
Paycheck	12/24/2014	DD1013	Cardwell, Jessica K.	Direct Deposit	-2,833.33
Paycheck	12/24/2014	DD1014	Cardwell, Kirsten C.	Direct Deposit	-2,833.33
Paycheck	12/24/2014	DD1016	Chapman, Jill R.	Direct Deposit	-2,833.33
Paycheck	12/24/2014	DD1020	Mikulich, Erin D.	Direct Deposit	-3,400.00
Paycheck	12/24/2014	DD1023	Trimble, Carmen A.	Direct Deposit	-2,833.33
Paycheck	12/24/2014	DD1012	Barreau, Amy E.	Direct Deposit	-2,833.33
Total 111 - Licensed Salaries					-17,566.65
112 - Classified Salaries					
Paycheck	12/24/2014	DD1018	Corwin, Amanda	Direct Deposit	-614.17
Paycheck	12/24/2014	DD1022	Smith, Dana R.	Direct Deposit	-930.00
Total 112 - Classified Salaries					-1,544.17
121 - Substitute - Licensed					
Paycheck	12/24/2014	DD1017	Comstock, Diane J	Direct Deposit	-171.50
Total 121 - Substitute - Licensed					-171.50
211 - PERS					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-2,234.64
Total 211 - PERS					-2,234.64
220 - FICA					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-1,475.08
Total 220 - FICA					-1,475.08
231 - Workers' Compensation					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-14.14
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-90.65
Total 231 - Workers' Compensation					-104.79
232 - Unemployment Insurance					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-597.73
Total 232 - Unemployment Insurance					-597.73
410 - Supplies					
Check	12/18/2014	1094	American Express	Elementary classroom supplies	-286.01
Check	12/18/2014	1094	American Express	Portion of Amex cash back reward	9.29
Total 410 - Supplies					-276.72

11:33 AM

01/13/15

Accrual Basis

Mt. View Academy

Transaction Detail by Account

December 2014

Type	Date	Num	Name	Memo	Amount
420 - Textbooks					
Check	12/18/2014	1094	American Express	Elementary curriculum items	-135.16
Total 420 - Textbooks					-135.16
Total 1111 - Elementary					-24,106.44
1121 - Middle/Junior High					
111 - Licensed Salaries					
Paycheck	12/24/2014	DD1021	Miles, Robert H.	Direct Deposit	-2,833.33
Total 111 - Licensed Salaries					-2,833.33
220 - FICA					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-216.75
Total 220 - FICA					-216.75
231 - Workers' Compensation					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-1.90
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-13.32
Total 231 - Workers' Compensation					-15.22
232 - Unemployment Insurance					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-87.83
Total 232 - Unemployment Insurance					-87.83
410 - Supplies					
Check	12/18/2014	1094	American Express	JH classroom supplies	-31.78
Total 410 - Supplies					-31.78
420 - Textbooks					
Check	12/18/2014	1094	American Express	JH curriculum items	-15.02
Total 420 - Textbooks					-15.02
Total 1121 - Middle/Junior High					-3,199.93
2310 - Board of Education					
651 - Liability Insurance					
Check	12/18/2014	1096	Great American Insuran...	Liability insurance	-153.67
Total 651 - Liability Insurance					-153.67
Total 2310 - Board of Education					-153.67
2321 - Executive Administration					
113 - Administrative Salaries					
Paycheck	12/24/2014	DD1015	Cardwell, Laurie K.	Direct Deposit	-2,833.33
Total 113 - Administrative Salaries					-2,833.33
114 - Managerial-Confidential					
Paycheck	12/24/2014	DD1019	Harris, Kelly L.	Direct Deposit	-1,815.00
Total 114 - Managerial-Confidential					-1,815.00
211 - PERS					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-744.88
Total 211 - PERS					-744.88
220 - FICA					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-355.60
Total 220 - FICA					-355.60
231 - Workers' Compensation					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-3.96
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-21.85
Total 231 - Workers' Compensation					-25.81
232 - Unemployment Insurance					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	-144.09
Total 232 - Unemployment Insurance					-144.09

11:33 AM

01/13/15

Accrual Basis

Mt. View Academy
Transaction Detail by Account
December 2014

Type	Date	Num	Name	Memo	Amount
410 - Supplies					
Check	12/11/2014	1090	Julie Valencia	Office supplies	-16.35
Check	12/18/2014	1094	American Express	Bereavement flowers	-109.91
Total 410 - Supplies					-126.26
460 - Non-consumables					
Check	12/18/2014	1094	American Express	Fireproof file cabinet	-699.99
Check	12/18/2014	1094	American Express	Portion of Amex cash back reward	22.28
Total 460 - Non-consumables					-677.71
640 - Dues and Fees					
Check	12/03/2014	1084	Oregon Dept. of Educat...	Background check	-5.00
Check	12/18/2014	1099	Oregon Department of ...	2013 CT-12 Filing fee	-30.00
Check	12/31/2014			Service charge	-4.00
Total 640 - Dues and Fees					-39.00
Total 2321 - Executive Administration					-6,761.68
2520 - Fiscal Services					
389 - Other Professional Svcs					
Check	12/22/2014	1101	Lowell School District	Dec. business services	-2,000.00
Total 389 - Other Professional Svcs					-2,000.00
Total 2520 - Fiscal Services					-2,000.00
2542 - Building Maintenance					
321 - Cleaning Services					
Check	12/18/2014	1100	Christina Poggemeyer	Dec. janitorial services	-180.00
Total 321 - Cleaning Services					-180.00
324 - Rentals					
Check	12/22/2014	1101	Lowell School District	Dec. rent	-2,300.00
Total 324 - Rentals					-2,300.00
325 - Electricity					
Check	12/22/2014	1101	Lowell School District	Dec. utilities	-250.00
Total 325 - Electricity					-250.00
351 - Telephone					
Check	12/11/2014	1093	Verizon Wireless	Inv. 1347851954 Nov. cell phone	-93.22
Check	12/18/2014	1094	American Express	Monthly internet	-29.00
Total 351 - Telephone					-122.22
Total 2542 - Building Maintenance					-2,852.22
2574 - Printing Services					
324 - Copier Rental					
Check	12/11/2014	1088	GE Capital	Inv. 61779861 Copier rental	-178.00
Total 324 - Copier Rental					-178.00
355 - Printing					
Check	12/11/2014	1092	National Photocopy	Inv. IN3500 Copier service	-228.54
Total 355 - Printing					-228.54
Total 2574 - Printing Services					-406.54
2661 - Technology Services					
310 - Instr, Prof & Tech Svcs					
Check	12/03/2014	1085	Jake Plahn	Annual website fee	-75.00
Total 310 - Instr, Prof & Tech Svcs					-75.00
Total 2661 - Technology Services					-75.00
Total 100 - Expenditures					-39,555.48

11:33 AM

01/13/15

Accrual Basis

Mt. View Academy

Transaction Detail by Account

December 2014

Type	Date	Num	Name	Memo	Amount
200 - Activity Expenditures					
1111 - Elementary					
410 - Supplies					
Check	12/03/2014	1086	Oregon Museum of Sci...	Field trip deposit (1/30/15)	-442.50
Check	12/09/2014	1087	Clearwater Meadows	Chair rental	-100.00
Check	12/11/2014	1089	Cardwell, Jessica K.	Student reward gift cards	-10.00
Check	12/11/2014	1090	Julie Valencia	Play supplies	-33.49
Check	12/11/2014	1090	Julie Valencia	PE supplies	-1.92
Check	12/11/2014	1091	Lifetouch NSS Accts Rec	Yearbook deposit	-606.53
Check	12/18/2014	1094	American Express	Activity fee items	-459.97
Check	12/18/2014	1094	American Express	Portion of Amex cash back reward	14.85
Check	12/18/2014	1095	Mikulich, Erin D.	Play costumes	-9.79
Check	12/18/2014	1095	Mikulich, Erin D.	Reward for box tops	-18.37
Check	12/18/2014	1097	Harris, Kelly L.	Math facts party supplies	-111.78
Check	12/18/2014	1098	Next Step Recycle	Laptop batteries	-225.00
Total 410 - Supplies					-2,004.50
Total 1111 - Elementary					-2,004.50
Total 200 - Activity Expenditures					-2,004.50
66000 - Payroll Expenses					
General Jou...	12/22/2014	2015-8		Dec PR liabilities	6,002.42
Paycheck	12/24/2014	DD1013	Cardwell, Jessica K.	Direct Deposit	-744.88
Paycheck	12/24/2014	DD1013	Cardwell, Jessica K.	Direct Deposit	-1.90
Paycheck	12/24/2014	DD1013	Cardwell, Jessica K.	Direct Deposit	-175.67
Paycheck	12/24/2014	DD1013	Cardwell, Jessica K.	Direct Deposit	-41.08
Paycheck	12/24/2014	DD1013	Cardwell, Jessica K.	Direct Deposit	-87.83
Paycheck	12/24/2014	DD1013	Cardwell, Jessica K.	Direct Deposit	-13.32
Paycheck	12/24/2014	DD1014	Cardwell, Kirsten C.	Direct Deposit	-1.90
Paycheck	12/24/2014	DD1014	Cardwell, Kirsten C.	Direct Deposit	-175.67
Paycheck	12/24/2014	DD1014	Cardwell, Kirsten C.	Direct Deposit	-41.08
Paycheck	12/24/2014	DD1014	Cardwell, Kirsten C.	Direct Deposit	-87.83
Paycheck	12/24/2014	DD1014	Cardwell, Kirsten C.	Direct Deposit	-13.32
Paycheck	12/24/2014	DD1015	Cardwell, Laurie K.	Direct Deposit	-744.88
Paycheck	12/24/2014	DD1015	Cardwell, Laurie K.	Direct Deposit	-1.90
Paycheck	12/24/2014	DD1015	Cardwell, Laurie K.	Direct Deposit	-175.67
Paycheck	12/24/2014	DD1015	Cardwell, Laurie K.	Direct Deposit	-41.08
Paycheck	12/24/2014	DD1015	Cardwell, Laurie K.	Direct Deposit	-87.83
Paycheck	12/24/2014	DD1015	Cardwell, Laurie K.	Direct Deposit	-13.32
Paycheck	12/24/2014	DD1016	Chapman, Jill R.	Direct Deposit	-1.90
Paycheck	12/24/2014	DD1016	Chapman, Jill R.	Direct Deposit	-175.67
Paycheck	12/24/2014	DD1016	Chapman, Jill R.	Direct Deposit	-41.08
Paycheck	12/24/2014	DD1016	Chapman, Jill R.	Direct Deposit	-87.83
Paycheck	12/24/2014	DD1016	Chapman, Jill R.	Direct Deposit	-13.32
Paycheck	12/24/2014	DD1017	Comstock, Diane J	Direct Deposit	-0.12
Paycheck	12/24/2014	DD1017	Comstock, Diane J	Direct Deposit	-10.64
Paycheck	12/24/2014	DD1017	Comstock, Diane J	Direct Deposit	-2.48
Paycheck	12/24/2014	DD1017	Comstock, Diane J	Direct Deposit	-5.31
Paycheck	12/24/2014	DD1017	Comstock, Diane J	Direct Deposit	-0.81
Paycheck	12/24/2014	DD1018	Corwin, Amanda	Direct Deposit	-1.04
Paycheck	12/24/2014	DD1018	Corwin, Amanda	Direct Deposit	-38.07
Paycheck	12/24/2014	DD1018	Corwin, Amanda	Direct Deposit	-8.90
Paycheck	12/24/2014	DD1018	Corwin, Amanda	Direct Deposit	-19.04
Paycheck	12/24/2014	DD1018	Corwin, Amanda	Direct Deposit	-2.89
Paycheck	12/24/2014	DD1019	Harris, Kelly L.	Direct Deposit	-2.06
Paycheck	12/24/2014	DD1019	Harris, Kelly L.	Direct Deposit	-112.53
Paycheck	12/24/2014	DD1019	Harris, Kelly L.	Direct Deposit	-26.32
Paycheck	12/24/2014	DD1019	Harris, Kelly L.	Direct Deposit	-56.26
Paycheck	12/24/2014	DD1019	Harris, Kelly L.	Direct Deposit	-8.53
Paycheck	12/24/2014	DD1020	Mikulich, Erin D.	Direct Deposit	-1.90
Paycheck	12/24/2014	DD1020	Mikulich, Erin D.	Direct Deposit	-210.80
Paycheck	12/24/2014	DD1020	Mikulich, Erin D.	Direct Deposit	-49.30
Paycheck	12/24/2014	DD1020	Mikulich, Erin D.	Direct Deposit	-105.40
Paycheck	12/24/2014	DD1020	Mikulich, Erin D.	Direct Deposit	-15.98
Paycheck	12/24/2014	DD1021	Miles, Robert H.	Direct Deposit	-1.90
Paycheck	12/24/2014	DD1021	Miles, Robert H.	Direct Deposit	-175.67
Paycheck	12/24/2014	DD1021	Miles, Robert H.	Direct Deposit	-41.08

11:33 AM

01/13/15

Accrual Basis

Mt. View Academy
Transaction Detail by Account
December 2014

Type	Date	Num	Name	Memo	Amount
Paycheck	12/24/2014	DD1021	Miles, Robert H.	Direct Deposit	-87.83
Paycheck	12/24/2014	DD1021	Miles, Robert H.	Direct Deposit	-13.32
Paycheck	12/24/2014	DD1022	Smith, Dana R.	Direct Deposit	-1.58
Paycheck	12/24/2014	DD1022	Smith, Dana R.	Direct Deposit	-57.66
Paycheck	12/24/2014	DD1022	Smith, Dana R.	Direct Deposit	-13.48
Paycheck	12/24/2014	DD1022	Smith, Dana R.	Direct Deposit	-28.83
Paycheck	12/24/2014	DD1022	Smith, Dana R.	Direct Deposit	-4.37
Paycheck	12/24/2014	DD1023	Trimble, Carmen A.	Direct Deposit	-744.88
Paycheck	12/24/2014	DD1023	Trimble, Carmen A.	Direct Deposit	-1.90
Paycheck	12/24/2014	DD1023	Trimble, Carmen A.	Direct Deposit	-175.67
Paycheck	12/24/2014	DD1023	Trimble, Carmen A.	Direct Deposit	-41.08
Paycheck	12/24/2014	DD1023	Trimble, Carmen A.	Direct Deposit	-87.83
Paycheck	12/24/2014	DD1023	Trimble, Carmen A.	Direct Deposit	-13.32
Paycheck	12/24/2014	DD1012	Barreau, Amy E.	Direct Deposit	-744.88
Paycheck	12/24/2014	DD1012	Barreau, Amy E.	Direct Deposit	-1.90
Paycheck	12/24/2014	DD1012	Barreau, Amy E.	Direct Deposit	-175.67
Paycheck	12/24/2014	DD1012	Barreau, Amy E.	Direct Deposit	-41.08
Paycheck	12/24/2014	DD1012	Barreau, Amy E.	Direct Deposit	-87.83
Paycheck	12/24/2014	DD1012	Barreau, Amy E.	Direct Deposit	-13.32
Total 66000 · Payroll Expenses					0.00
TOTAL					2,097.55

11:31 AM

01/13/15

Accrual Basis

Mt. View Academy

Profit & Loss Budget vs. Actual

July through December 2014

	Jul - Dec 14	Budget	\$ Over Budget	% of Budget
Income				
100 - Revenues				
1510 - Interest Income	22.47			
1760 - Fundraising	0.00	5,000.00	-5,000.00	0.0%
1920 - Donations	14,297.00	15,000.00	-703.00	95.3%
3101 - State School Fund Grant	206,362.16	484,555.20	-278,193.04	42.6%
Total 100 - Revenues	220,681.63	504,555.20	-283,873.57	43.7%
200 - Special Revenues				
1740 - Fees	20,300.00	23,750.00	-3,450.00	85.5%
Total 200 - Special Revenues	20,300.00	23,750.00	-3,450.00	85.5%
Total Income	240,981.63	528,305.20	-287,323.57	45.6%
Expense				
100 - Expenditures				
1111 - Elementary				
111 - Licensed Salaries	70,266.60	204,000.00	-133,733.40	34.4%
112 - Classified Salaries	4,174.17	8,280.00	-4,105.83	50.4%
121 - Substitute - Licensed	686.00	5,985.00	-5,299.00	11.5%
211 - PERS	8,938.56	41,391.60	-32,453.04	21.6%
220 - FICA	5,747.20	16,697.27	-10,950.07	34.4%
231 - Workers' Compensation	395.54	125.61	269.93	314.9%
232 - Unemployment Insurance	2,328.92			
410 - Supplies	5,410.30	10,341.25	-4,930.95	52.3%
420 - Textbooks	13,571.62	12,682.50	889.12	107.0%
Total 1111 - Elementary	111,518.91	299,503.23	-187,984.32	37.2%
1121 - Middle/Junior High				
111 - Licensed Salaries	11,333.32	34,000.00	-22,666.68	33.3%
121 - Substitute - Licensed	0.00	855.00	-855.00	0.0%
211 - PERS	0.00	6,898.60	-6,898.60	0.0%
220 - FICA	867.00	2,666.41	-1,799.41	32.5%
231 - Workers' Compensation	43.88	20.45	23.43	214.6%
232 - Unemployment Insurance	353.47			
410 - Supplies	575.66	1,283.75	-708.09	44.8%
420 - Textbooks	1,289.47	1,567.50	-278.03	82.3%
Total 1121 - Middle/Junior High	14,462.80	47,291.71	-32,828.91	30.6%
2240 - Professional Development				
312 - Instructional Prog. Impr.	467.55	9,400.00	-8,932.45	5.0%
318 - Non-instructional Prg Imp	75.00			
Total 2240 - Professional Development	542.55	9,400.00	-8,857.45	5.8%
2310 - Board of Education				
651 - Liability Insurance	3,505.68	2,000.00	1,505.68	175.3%
Total 2310 - Board of Education	3,505.68	2,000.00	1,505.68	175.3%
2321 - Executive Administration				
113 - Administrative Salaries	11,333.32	34,000.00	-22,666.68	33.3%
114 - Managerial-Confidential	7,405.50	15,960.00	-8,554.50	46.4%
211 - PERS	2,979.52	10,136.88	-7,157.36	29.4%
220 - FICA	1,433.52	3,821.94	-2,388.42	37.5%
231 - Workers' Compensation	101.69	39.93	61.76	254.7%
232 - Unemployment Insurance	580.90			
353 - Postage	123.49			
354 - Advertising	463.66			
410 - Supplies	1,862.97	2,000.00	-137.03	93.1%
460 - Non-consumables	677.71			
640 - Dues and Fees	603.88			
Total 2321 - Executive Administration	27,566.16	65,958.75	-38,392.59	41.8%

11:31 AM

01/13/15

Accrual Basis

Mt. View Academy
Profit & Loss Budget vs. Actual
July through December 2014

	<u>Jul - Dec 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
2520 - Fiscal Services				
389 - Other Professional Svcs	10,000.00	20,000.00	-10,000.00	50.0%
410 - Supplies	198.43			
Total 2520 - Fiscal Services	<u>10,198.43</u>	<u>20,000.00</u>	<u>-9,801.57</u>	<u>51.0%</u>
2542 - Building Maintenance				
321 - Cleaning Services	960.00	3,200.00	-2,240.00	30.0%
324 - Rentals	10,350.00	27,600.00	-17,250.00	37.5%
325 - Electricity	1,000.00	2,500.00	-1,500.00	40.0%
328 - Garbage	0.00	500.00	-500.00	0.0%
351 - Telephone	502.30	859.00	-356.70	58.5%
410 - Supplies	1,167.87	1,800.00	-632.13	64.9%
Total 2542 - Building Maintenance	<u>13,980.17</u>	<u>36,459.00</u>	<u>-22,478.83</u>	<u>38.3%</u>
2574 - Printing Services				
324 - Copier Rental	757.33			
355 - Printing	654.73	3,000.00	-2,345.27	21.8%
Total 2574 - Printing Services	<u>1,412.06</u>	<u>3,000.00</u>	<u>-1,587.94</u>	<u>47.1%</u>
2661 - Technology Services				
310 - Instr, Prof & Tech Svcs	75.00	400.00	-325.00	18.8%
Total 2661 - Technology Services	<u>75.00</u>	<u>400.00</u>	<u>-325.00</u>	<u>18.8%</u>
Total 100 - Expenditures	<u>183,261.76</u>	<u>484,012.69</u>	<u>-300,750.93</u>	<u>37.9%</u>
200 - Activity Expenditures				
1111 - Elementary				
410 - Supplies	8,636.39	7,125.00	1,511.39	121.2%
Total 1111 - Elementary	<u>8,636.39</u>	<u>7,125.00</u>	<u>1,511.39</u>	<u>121.2%</u>
Total 200 - Activity Expenditures	<u>8,636.39</u>	<u>7,125.00</u>	<u>1,511.39</u>	<u>121.2%</u>
66000 - Payroll Expenses	<u>0.00</u>			
Total Expense	<u>191,898.15</u>	<u>491,137.69</u>	<u>-299,239.54</u>	<u>39.1%</u>
Net Income	<u><u>49,083.48</u></u>	<u><u>37,167.51</u></u>	<u><u>11,915.97</u></u>	<u><u>132.1%</u></u>

Lundy Elementary Heating Fuel Purchases

Lundy Elementary Square Footage: 38,062

MVA Charter West Wing Estimated Square Footage: 6,090 (16%)

Fiscal Year 2013-14					Fiscal Year 2014-15					Over/ (Under)
Delivered:	Gallons	Amount	Price/Gal	YTD Amt	Delivered:	Gallons	Amount	Price/Gal	YTD Amt	
9/25/2013	1,500	\$4,651.25	\$3.10083	\$4,651.25	9/24/2014	2,412	\$7,379.51	\$3.05950	\$7,379.51	\$2,728.26
11/26/2013	1,500	\$4,649.25	\$3.09950	\$9,300.50			\$0.00		\$7,379.51	
12/24/2013	2,200	\$7,041.83	\$3.20083	\$16,342.33	12/31/2014	2,201	\$4,400.90	\$1.99950	\$11,780.41	-\$4,561.92
1/22/2014	1,500	\$4,711.25	\$3.14083	\$21,053.58			\$0.00		\$11,780.41	
3/19/2014	1,500	\$4,711.25	\$3.14083	\$25,764.83			\$0.00		\$11,780.41	
Totals	8,200	\$25,764.83	\$3.14205		Totals	4,613	\$11,780.41	\$2.55374		

Lowell High School Heating Fuel Purchases

Lowell High School Square Footage: 27,966

Fiscal Year 2013-14					Fiscal Year 2014-15					Over/ (Under)
Delivered:	Gallons	Amount	Price/Gal	YTD Amt	Delivered:	Gallons	Amount	Price/Gal	YTD Amt	
9/25/2013	3,000	\$9,302.50	\$3.10083	\$9,302.50	9/24/2014	2,249	\$6,880.82	\$3.05950	\$6,880.82	-\$2,421.68
11/26/2013	2,000	\$6,199.00	\$3.09950	\$15,501.50			\$0.00		\$6,880.82	
12/24/2013	2,300	\$7,361.92	\$3.20083	\$22,863.41	12/31/2014	2,300	\$4,598.85	\$1.99950	\$11,479.67	-\$11,383.75
1/22/2014	3,000	\$9,422.50	\$3.14083	\$32,285.91			\$0.00		\$11,479.67	
3/19/2014	3,000	\$9,422.50	\$3.14083	\$41,708.41			\$0.00		\$11,479.67	
Totals	13,300	\$41,708.41	\$3.13597		Totals	4,549	\$11,479.67	\$2.52356		

Lundy Elementary Electricity Costs

Meter: 50288

Lundy Buildings excluding Cafeteria and Professional Development Center

Fiscal Year 2013-14				Fiscal Year 2014-15				Over/ (Under)
End date	Usage	Amount	YTD Amt	End date	Usage	Amount	YTD Amt	
8/14/2013	2,720	\$276.25	\$276.25	8/14/2014	5,000	\$483.99	\$483.99	\$207.74
9/12/2013	4,960	\$470.00	\$746.25	9/15/2014	6,080	\$579.05	\$1,063.04	\$316.79
10/14/2013	7,960	\$729.49	\$1,475.74	10/15/2014	7,720	\$723.42	\$1,786.46	\$310.72
11/13/2013	9,480	\$860.96	\$2,336.70	11/15/2014	10,080	\$931.16	\$2,717.62	\$380.92
12/12/2013	10,040	\$909.40	\$3,246.10	12/15/2014	10,520	\$969.90	\$3,687.52	\$441.42
1/15/2014	11,320	\$1,020.12	\$4,266.22				\$3,687.52	
2/12/2014	11,080	\$999.35	\$5,265.57				\$3,687.52	
3/13/2014	10,560	\$954.38	\$6,219.95				\$3,687.52	
4/14/2014	8,640	\$788.30	\$7,008.25				\$3,687.52	
5/14/2014	8,920	\$829.06	\$7,837.31				\$3,687.52	
6/16/2014	6,400	\$607.23	\$8,444.54				\$3,687.52	
7/14/2014	6,080	\$579.05	\$9,023.59				\$3,687.52	
Totals	98,160	\$9,023.59		Totals	39,400	\$3,687.52		

Lundy Elementary Electricity Costs

Meter: 71082

Lundy Cafeteria and Professional Development Center

Fiscal Year 2013-14				Fiscal Year 2014-15				Over/ (Under)
End date	Usage	Amount	YTD Amt	End date	Usage	Amount	YTD Amt	
8/14/2013	354	\$43.89	\$43.89	8/14/2014	1,341	\$133.07	\$133.07	\$89.18
9/12/2013	1,648	\$152.80	\$196.69	9/15/2014	2,156	\$209.53	\$342.60	\$145.91
10/14/2013	2,158	\$197.80	\$394.49	10/15/2014	2,361	\$229.06	\$571.66	\$177.17
11/13/2013	2,160	\$193.57	\$588.06	11/15/2014	2,102	\$199.88	\$771.54	\$183.48
12/12/2013	1,925	\$173.31	\$761.37	12/15/2014	2,479	\$234.99	\$1,006.53	\$245.16
1/15/2014	1,837	\$175.21	\$936.58				\$1,006.53	
2/12/2014	1,999	\$190.29	\$1,126.87				\$1,006.53	
3/13/2014	2,238	\$212.55	\$1,339.42				\$1,006.53	
4/14/2014	2,453	\$232.57	\$1,571.99				\$1,006.53	
5/14/2014	2,360	\$228.96	\$1,800.95				\$1,006.53	
6/16/2014	2,379	\$230.78	\$2,031.73				\$1,006.53	
7/14/2014	1,430	\$140.88	\$2,172.61				\$1,006.53	
Totals	22,941	\$2,172.61		Totals	10,439	\$1,006.53		

Lowell High School Electricity Costs

Meters: 61924, 70132, 61910, 50287

Includes: main building, modular classrooms, north wing classrooms and woodshop

Excludes: FB scoreboard, irrigation pump, wrestling room, field lights and bus barn

Fiscal Year 2013-14				Fiscal Year 2014-15				Over/ (Under)
End date	Usage	Amount	YTD	End date	Usage	Amount	YTD	
8/14/2013	4,310	\$419.91	\$419.91	8/14/2014	6,368	\$629.62	\$629.62	\$209.71
9/12/2013	7,319	\$677.65	\$1,097.56	9/15/2014	8,318	\$809.66	\$1,439.28	\$341.72
10/14/2013	11,688	\$1,041.62	\$2,139.18	10/15/2014	9,839	\$950.69	\$2,389.97	\$250.79
11/13/2013	13,879	\$1,202.40	\$3,341.58	11/15/2014	11,715	\$1,092.63	\$3,482.60	\$141.02
12/12/2013	25,651	\$2,218.25	\$5,559.83	12/15/2014	17,052	\$1,535.99	\$5,018.59	(\$541.24)
1/15/2014	26,127	\$2,230.29	\$7,790.12				\$5,018.59	
2/12/2014	25,481	\$2,196.18	\$9,986.30				\$5,018.59	
3/13/2014	15,010	\$1,346.80	\$11,333.10				\$5,018.59	
4/14/2014	12,092	\$1,106.98	\$12,440.08				\$5,018.59	
5/14/2014	9,788	\$932.80	\$13,372.88				\$5,018.59	
6/16/2014	6,927	\$691.18	\$14,064.06				\$5,018.59	
7/14/2014	5,288	\$531.29	\$14,595.35				\$5,018.59	
Totals	163,560	\$14,595.35		Totals	53,292	\$5,018.59		

Lowell School District #71
2014-15 General Fund Financial Summary
December 31, 2014

	Budget	Actual: Jul-Dec		Projected: Jan-Jun		Projected for Year	Over/(Under) Budget		
Resources									
State School Fund	2,855,000	1,513,072	54.0%	1,288,750	46.0%	2,801,822	(53,178)	-1.9%	(1)
Property Tax	871,400	824,477	90.2%	89,124	9.8%	913,601	42,201	4.8%	(1)
Miscellaneous/Local Revenues	40,000	23,036	60.6%	15,000	39.4%	38,036	(1,964)	-4.9%	
Common School Funds	28,000	-	0.0%	29,786	100.0%	29,786	1,786	6.4%	
Rent	27,000	8,800	33.0%	17,850	67.0%	26,650	(350)	-1.3%	
Small High School Grant	14,000	-	0.0%	14,000	100.0%	14,000	-	0.0%	
Indirect Fees on Grants	5,000	811	16.2%	4,189	83.8%	5,000	-	0.0%	
County School Funds	4,000	-	0.0%	4,000	100.0%	4,000	-	0.0%	
Business Services to Charter	-	8,000	40.0%	12,000	60.0%	20,000	20,000	-	
Interest	3,400	1,844	46.8%	2,100	53.2%	3,944	544	16.0%	
Total Revenues	3,847,800	2,380,040	61.7%	1,476,798	38.3%	3,856,838	9,038	0.2%	
Beginning Fund Balance	245,000	387,150	100.0%	-	0.0%	387,150	142,150	58.0%	(2)
Total Resources	4,092,800	2,767,190	65.2%	1,476,798	34.8%	4,243,988	151,188	3.7%	
Requirements									
Salaries	1,407,399	566,163	40.0%	848,201	60.0%	1,414,364	6,965	0.5%	
Benefits	980,030	349,002	39.6%	533,343	60.4%	882,345	(97,685)	-10.0%	(3)
Purchased Services	417,010	110,412	27.6%	289,347	72.4%	399,759	(17,251)	-4.1%	
Supplies and Materials	275,325	166,188	58.9%	115,738	41.1%	281,926	6,601	2.4%	
Capital Outlay	10,000	4,048	-	6,000	59.7%	10,048	48	-	
Other	70,560	77,923	96.3%	3,000	3.7%	80,923	10,363	14.7%	
Charter School Payments	538,000	206,362	40.3%	306,233	59.7%	512,595	(25,405)	-4.7%	(4)
Transfers	228,539	-	0.0%	228,539	100.0%	228,539	-	0.0%	
Total Expenditures	3,926,863	1,480,098	38.8%	2,330,401	61.2%	3,810,499	(116,364)	-3.0%	
Contingency/Carryover	165,937	-	0.0%	-	0.0%	433,489	267,552	161.2%	
Total Requirements	4,092,800	1,480,098	34.9%	2,330,401	54.9%	4,243,988	151,188	3.7%	

(1) Assessed valuation increased 5.4% over the prior year. The additional local revenue reduces the amount from the state school fund.

(2) Revenue that was received after the budget was prepared exceeded expectations. The May SSF estimate/reconciliation was \$79,000 more than anticipated. The year end payments from districts for the Lowell students in their charter schools were also more than anticipated.

(3) Significant health care savings due to employees' personal health insurance decisions and staff FTE being charged to funds outside of the general fund.

(4) Based on current averagee ADMr figure of 85 and 19 students from other districts without open enrollment agreements.