

# Lowell School District

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45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

## **Board of Director's Meeting**

February 9, 2015

Professional Development Center

5:30 pm—Study Session followed by Executive Session

7:00 pm—Public Session

### **MINUTES**

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

#### **1.0 OPENING—Professional Development Center**

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Attendance:

\_\_\_ Dennis McCallum, Chair

Ab Suzanne Kintzley, Vice-Chair

\_\_\_ Mike Galvin

\_\_\_ Leslie Brandt

\_\_\_ Jim Chapman

\_\_\_ Walt Hanline, Ed. D., Superintendent

Ab Kay Graham, Principal

Ab Marisa Owsley, Student Body Representative

\_\_\_ Michelle Stephens, Assistant to the Superintendent

1.4 Approve Lowell School Board Meeting and Study Session Agenda for February 9, 2015

MOTION: Mike Galvin 2<sup>nd</sup>: Jim Chapman AYES: 4 NOES: 0 ABSTAIN: 0

#### **2.0 STUDY SESSION—Professional Development Center**

2.1 Update on District Food Service Program and Food Service Enterprise Program—Presented by Dr. Hanline

- Accolades for Nathan, Staff, Administration and Food Service personnel at Lowell SD
- Lunch participation has increased by 45% at Lundy Elementary and 32% Lowell High School
- High school is about 80% participation rate
- There is not a lot of change in the breakfast program at this time
- Revenue from the food service program will have almost doubled by the close of this year
- The charter school began at a 10% participation rate and is now consistently at 50% participation

- Super Snack began today (2/9/15)
- Eventually dinner will be served to all students who want it and community/families will be able to purchase meals as well
- Enterprise Program: allow for Lowell School District to profit from the administration of food service programs by Mr. Reid for other schools
- Expansion project for food service is more detailed than originally thought but still within budget

## 2.2 Mid-course Strategic Plan Report—Presented by Dr. Hanline and Ms. Graham (Attachment)

- There is a need to increase class size
- Looking forward to a bond May 2016

## 3.0 **EXECUTIVE SESSION—Superintendent’s Office Conference Room**

### 3.1 Pursuant to ORS 192.660(2)(i)

To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

#### 3.1.1 Discussion of Superintendent’s Annual Objectives and Evaluation Process

### 3.2 Pursuant to ORS 192.660 (2) (d).

To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

### 3.3 Pursuant to ORS 192.660 (2)(f)

To consider records exempt by law from public inspection.

### 3.4 Return to Public Session

## 4.0 **PUBLIC SESSION—Professional Development Center**

## 5.0 **ACTION DISCUSSION**

### 5.1 Approve Food Service Enterprise Program—Presented by Dr. Hanline

The motion is to move forward with the Food Service Enterprise Program

MOTION: Leslie Brandt 2<sup>nd</sup>: Mike Galvin AYES: 4 NOES: 0 ABSTAIN: 0

### 5.2 Approve/authorize Dr. Hanline and board Chairman McCallum to sign purchase agreements for modular classrooms—Presented by Dr. Hanline

MOTION: Mike Galvin 2<sup>nd</sup>: Leslie Brandt AYES: 3 NOES: 0 ABSTAIN: 1

Mr. McCallum abstains from the vote since it is in regards to his ability to sign documents

### 5.3 Approve the job description for the Lowell School District Youth Transition Program and Work Based Learning Coordinator—Presented by Dr. Hanline (Attachment)

MOTION: Jim Chapman 2<sup>nd</sup>: Leslie Brandt AYES: 4 NOES: 0 ABSTAIN: 0

## 6.0 **ADJOURNMENT**

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District’s Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.