

# Lowell School District

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45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

## Special Meeting of the Board of Directors

July 14, 2014

Professional Development Center

5:00 pm Executive Session

5:30 pm - Public Session

### **UPDATED AGENDA (Updated 7/9/14)**

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

#### **1.0 OPENING BUSINESS**

##### **1.1 Call to Order**

##### **1.2 Attendance:**

\_\_\_ Dennis McCallum, Chair  
\_\_\_ Suzanne Kintzley, Vice-Chair  
\_\_\_ Mike Galvin  
\_\_\_ Leslie Brandt  
\_\_\_ Jim Chapman  
\_\_\_ Walt Hanline, Ed. D., Superintendent  
\_\_\_ Kay Graham, Principal  
abMarisa Owsley, Student Body Representative  
\_\_\_ Michelle Stephens, Assistant to the Superintendent

##### **1.3 Approval of Agenda – July 14, 2014**

Recommended Action: Approval of Agenda

MOTION: \_\_\_ 2<sup>nd</sup>: \_\_\_ AYES: \_\_\_ NOES: \_\_\_ ABSTAIN: \_\_\_

##### **1.4 Swear in Board of Directors—No new Board Members at this time**

##### **1.5 Elect Chair and Vice-Chair:**

Nominated Dennis McCallum as Chair

MOTION: Mike Galvin 2<sup>nd</sup>: Jim Chapman CLOSED: Mike Galvin 2<sup>nd</sup>: Leslie Brandt AYES: 5 NOES: 0  
ABSTAIN: 0

Nominated Suzanne Kintzley as Vice-Chair

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Leslie Brant CLOSED: Mike Galvin 2<sup>nd</sup>: Jim Chapman AYES: 5  
NOES: 0 ABSTAIN: 0

##### **1.6 Designate Chief Administrative Officer—Dr. Hanline**

##### **1.7 Designate Business Manager—Dr. Hanline**

##### **1.8 Designate Custodian of Funds—Dr. Hanline, Ms. Graham, and Mr. McCullum**

- 1.8.1 Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon (Not Required—No action needed)
- 1.8.2 Set a borrowing limit for the custodian of funds (Not Required—No action needed)
- 1.9 Designate Budget Officer—Mr. Standridge
- 1.10 Designate Auditors—To be determined in September
- 1.11 Designate Legal Counsel—Hungerford Law Firm
- 1.12 Approve Calendar and Location for Lowell School District Board Meetings
- 1.13 Establish Depository for School Funds—Siuslaw Bank and Oregon Investment Pool
- 1.14 Appoint the members of standing committees (Budget)—Jerry Bjornstad, Larry Garratt, Kathy Hern, Gary Riberal, and Warren Weathers
- Motion to approve 1.6-1.14
- MOTION: Jim Chapman 2<sup>nd</sup>: Leslie Brandt AYES: 5 NOES: 0 ABSTAIN: 0
- 1.15 Public Comment on Executive Session Topics
- 1.16 Convene to Executive Session

## **2.0 EXECUTIVE SESSION—Convene to Superintendent’s Office Conference Room**

- 2.1 Pursuant to ORS 192.660(2)(i)
  - To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
  - 2.1.1 Discussion of Superintendent’s Annual Objectives and Evaluation Process
- 2.2 Pursuant to ORS 192.660 (2) (d).
  - To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 2.3 Pursuant to ORS 192.660 (2)(f)
  - To consider records exempt by law from public inspection.
- 2.4 Oregon Regulation 192.660 (2)(e)
  - To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- The Lowell School Board considered the items reflected on the Executive Session Agenda and no action was taken.
- 2.5 Return to Public Session

## **3.0 PLEDGE OF ALLEGIANCE**

- 3.1 Lead by Chairman of the Board—To be determined

## **4.0 COMMUNITY/SCHOOL PRESENTATIONS**

*\*\*Those that have received commendations or made presentations will have an opportunity to be excused at this time.*

## **5.0 PUBLIC COMMENT**

*\*\*Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

## 6.0 **CONSENT AGENDA—consolidated motion**

*\*\*The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

6.1 Board Minutes from June 23, 2014 Board Meeting (Attachment)

6.2 Ratification of Employment (Attachment)

6.3 Check Register: 25747 through 25854 (Attachment)

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Leslie Brandt AYES: 5 NOES: 0 ABSTAIN: 0

## 7.0 **ACTION DISCUSSION**

7.1 Approve Resolution 2014-15-1 for Government Capital Facility Loan of \$266,000—Presented by Dr. Hanline (Attachments; the resolution document will be available at the Board Meeting)

MOTION: Leslie Brandt 2<sup>nd</sup>: Jim Chapman AYES: 5 NOES: 0 ABSTAIN: 0

## 8.0 **INFORMATION AND STUDY**

8.1 Student Body Representative Report—Presented by Ms. Owsley

8.2 Principals Report—Presented by Ms. Graham

8.3 Superintendent's Report—Presented by Dr. Hanline

8.4 Board Members' Report

## 9.0 **ADJOURNMENT**

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.