

# Lowell School District

---

45 S. Moss St. ♦ Lowell, Oregon 97452 ♦ (541) 937-2105

## **Board of Director's Meeting**

September 26, 2016

Professional Development Center

6:00 pm - Executive Session

7:00 pm - Public Session

## **Minutes**

The Lowell School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

### **1.0 OPENING BUSINESS—Professional Development Center—6:00 pm**

- 1.1 Call to Order
- 1.2 Public Comment on Executive Session Topics
- 1.3 Convene to Executive Session Pursuant to ORS 192.660

### **2.0 EXECUTIVE SESSION—Superintendent's Office Conference Room**

#### **2.1 Pursuant to ORS 192.660(2)(i)**

To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

##### **2.1.1 Discussion of Superintendent's Annual Objectives and Evaluation Process**

#### **2.2 Pursuant to ORS 192.660 (2) (d).**

To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

#### **2.3 Pursuant to ORS 192.660 (2)(f)**

To consider records exempt by law from public inspection.

- The Lowell School Board considered the items reflected on the Executive Session Agenda and no action was taken.

#### **2.4 Return to Public Session**

### **3.0 OPENING OF PUBLIC SESSION—Professional Development Center—7:00 pm**

#### **3.1 Public Session Call to Order**

#### **3.2 Pledge of Allegiance**

#### **3.3 Attendance:**

- \_\_\_ Joyce Donnell, Chair
- \_\_\_ Dennis McCallum, Vice-Chair
- \_\_\_ Suzanne Kintzley

AB Mike Galvin  
\_\_\_ Jim Chapman  
\_\_\_ Walt Hanline, Ed. D., Superintendent  
\_\_\_ Kay Graham, Secondary Principal  
\_\_\_ Johnie Matthews, Elementary Principal  
\_\_\_ Maddie Christianson (substitute), Student Body Representative  
\_\_\_ Michelle Stephens, Assistant to the Superintendent

#### 3.4 Approval of Agenda – September 26, 2016

Recommended Action: Approval of agenda as amended

MOTION: Dennis Galvin 2<sup>nd</sup>: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

#### 4.0 **COMMUNITY/SCHOOL PRESENTATIONS**

##### 4.1 Presentation to Dennis McCallum for his service as Chairman of the Lowell School Board

*\*\*Those that have received commendations or made presentations will have an opportunity to be excused at this time.*

#### 5.0 **PUBLIC COMMENT**

*\*\*Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

#### 6.0 **CONSENT AGENDA—consolidated motion**

*\*\*The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

6.1 Board Minutes from August 16, 2016 Board Meeting (Attachment)

6.2 Board Minutes from August 29, 2016 Board Meeting (Attachment)

6.3 Ratification of Employment (Attachment)

6.4 Check Register: 28892-29018 (Attachment)

6.5 Motion: 2<sup>nd</sup> Reading and Approval of policies:

DJC-AR, ECACA, GBM, GBMA, GCBDC/GDBDC-AR, GCDA/GDDA, GCDA/GDDA-AR, IGAI, IGBBA-AR, IGCA, IGDF, IGDF-AR, IKF, JFC, JG, JHCDA, JHCD/JHCDA-AR, JED, BBAA, BBC, BD/BDA, BDC, BDC-AR, BFC, ECACB, JBB, JHCA/JHCB, JHCB, KGB

MOTION to approve as with minor correction: Suzanne Kintzley 2<sup>nd</sup>: Jim Chapman AYES: 4  
NOES: 0 ABSTAIN: 0

#### 7.0 **ACTION DISCUSSION**

7.1 Motion: Approve the board members of the Lowell-Fall Creek Education Foundation:

- Sharon Carroll, Chair
- Diane Stephens, Vice Chair

- Maureen Weathers, Secretary/Treasurer
  - Donna McCallum
  - Warren Weathers
- Presented by Dr. Hanline

Explanatory Statement: As part of the Foundation by-laws, board members must members must be approved by the Lowell School Board

MOTION: Dennis McCallum 2<sup>nd</sup>: Jim Chapman AYES: 4 NOES: 0 ABSTAIN: 0

## 7.2 Motion: Approve Bridge Educational Foundation Board Members:

- Johnie Matthews, Chair
- Ben Silebi, Vice Chair
- Holly Tomlin, Secretary/Treasurer
- Aaron Beldner
- Kellen Sherwood

—Presented by Dr. Hanline

Explanatory Statement: As part of the Foundation by-laws, board members must members must be approved by the Lowell School Board

MOTION: Dennis McCallum 2<sup>nd</sup>: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

## 7.3 Motion: Approve the percentage of the state formula revenue received by Lane ESD be distributed to the school district for any purpose identified by the school district board— Presented by Dr. Hanline (Attachment)

Explanatory Statement: Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane ESD be distributed to the school district for any purpose identified by the school district board. The request for these “Transit Dollars” will be distributed on an ADMw basis.

MOTION to approve the percentage not to exceed 50%: Dennis McCallum 2<sup>nd</sup>: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

## 7.4 Motion: Approve the Competitive Bid Exemption under Oregon Statute-ORS 279C.335(3)— Presented by Dr. Hanline (Attachment)

Explanatory Statement: Lowell School Board must approve all matters relating to

MOTION: Suzanne Kintzley 2<sup>nd</sup>: Dennis McCallum AYES: 4 NOES: 0 ABSTAIN: 0

## 7.5 Motion: Approve the job descriptions for School/Department Secretary I Assistant, School/Department Secretary, School/Department Secretary II Advanced --Presented by Dr. Hanline (Attachment)

Explanatory Statement: Lowell School Board must approve all matters relating to employment and any item that may be negotiable

MOTION: Dennis McCallum 2<sup>nd</sup>: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

7.6 Motion: Approve the job description for Alternative Education Assistant --Presented by Dr. Hanline (Attachment)

Explanatory Statement: Lowell School Board must approve all matters relating to employment and any item that may be negotiable

MOTION: Dennis McCallum 2<sup>nd</sup>: Joyce Donnell AYES: 3 NOES: 0 ABSTAIN: 1

7.7 Motion: Approve the job description for Maintenance Technician --Presented by Dr. Hanline (Attachment)

Explanatory Statement: Lowell School Board must approve all matters relating to employment and any item that may be negotiable

MOTION: Dennis McCallum 2<sup>nd</sup>: Suzanne Kintzley AYES: 4 NOES: 0 ABSTAIN: 0

## **8.0 INFORMATION AND STUDY**

8.1 State Wide Testing Report—Presented by Ms. Graham and Mr. Matthews

Growth rates for Lowell High School and Lundy Elementary are improving and growth rate is increasing

8.2 Healthy and Safe Schools Plan—Referred by Ms. Stephens

- Elements of the plan presented to the board

8.3 Facility Update/Report—Presented by Mr. Matthews

- Daily updates
- \$6500.00 to install playground equipment

8.4 Utility Report—Referred by Ms. Weathers (Attachment)

8.5 Bridge Charter Academy Report—Presented by Mr. Matthews

- 132 students
- Received planning grant—asking Mr. Vondoloski for an update on what the planning grant will be used for
- Possible interest for expanding a satellite charter in Bend

8.6 Mountain View Academy Financial Report—Referred by Ms. Weathers (Attachment)

8.7 Bridge Charter Academy Financial Report—Referred by Ms. Weathers (Attachment)

8.8 Financial Report—Referred by Mr. Standridge (Attachment)

8.9 Activities Fund Report—Referred by Ms. Weathers (Attachment)

8.10 Communications Update—Presented by Ms. Stephens

8.11 Student Body Representative Report—Presented by Ms. Christianson

- Video that was made to welcome students back to school and promote school spirit
- Welcome back dance
- Orientation for 7 & 9<sup>th</sup> grades
- Spirit week
- Homecoming
- 5<sup>th</sup> of October is Parent night for financial aid (there will be two events)
- PSAT on October 19<sup>th</sup>

- College visits are beginning
- Lundy has been ramping up for PBIS
- Kid of the week for Lundy
- 6<sup>th</sup> grade is going to Skinner's Butte for the traveling Vietnam Vet Wall
- October 7<sup>th</sup> is the Jog-a-thon
- Self-Manager applications and assembly

8.12 Secondary Principal's Report—Presented by Ms. Graham

8.13 Elementary Principal's Report—Presented by Mr. Matthews

8.14 Superintendent's Report—Presented by Dr. Hanline

8.15 Board Members' Report

## 9.0 **ADJOURNMENT**

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.